

PROVINCE OF QUEBEC

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF COMMISSIONERS OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON JUNE 29, 2015

A regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemere, QC on Monday, June 29, 2015 at 19:30 hours, at which were present:

Present: Jennifer Maccarone, Chair; Commissioners Dean Dugas, Vice-Chair; Robert Dixon, Guy Gagnon, Paolo Galati, Vicky Kaliozakis, Peter MacLaurin, Anne McMullon, Emilio Migliozi, and Parent Commissioners Pamala Crompton, Sergio Di Marco and Angela Martorana; and Stephanie Vucko, Director General.

Also present were: René Brisson, Assistant Director General; Frédéric Greschner, Assistant Director General; Johanne Brabant, Secretary General; Gaele Absolonne, Director of School Organization & Transportation; Robin Bennett, Director of Information Technology; France D'Aoust, Director of Financial Resources; Jérôme Dionne, Director of Material Resources; Richard Greschner, Director of Human Resources; Tina Korb, Director of Educational Services and Jocelyne Thompson-Ness, Administrative Assistant.

Absent: Commissioner Ailsa Pehi.

The Chair called the meeting to order.

TIME: 19:38 hours

1.0 ACCEPTANCE OF AGENDA:

CC-150629-CA-0184

Commissioner Paolo Galati MOVED THAT the agenda be approved as presented in document #SWLSB-2015/06/29-CA-001.

Carried unanimously

2.0 APPROVAL OF MINUTES:

CC-150629-CA-0185

Commissioner Dean Dugas MOVED THAT the minutes of the REGULAR meeting of the Sir Wilfrid Laurier School Board held on 2015-05-20 having been received by all members prior to this meeting, be approved as corrected.

Carried unanimously

3.0 QUESTION PERIOD

The Chair granted Sebastien Joly, President of the Laurier Teachers Union (LTU), permission to address the Council with the following statement:

Address to Council of Commissioners (June 29, 2015)

Madame Chair, Members of Council,

I am here to address you concerning the unacceptable offers made last December by the Provincial Government.

To summarize, this government is proposing, among other things, to:

- 1) Increase the number of students per class from grades 3 to 8, taking away more time that can be devoted by teachers to each student;
- 2) Eliminate the weighting of coded students, taking away an important resource to service our special needs population and making it even more difficult for teachers to service this group of students;
- 3) Increase the teachers' assigned workload for administrative purposes even as they already work over and above on evenings and weekends to ensure our students' success;
- 4) While they are proposing to increase teachers' salary by 3% over 5 years, it actually means a decrease of our purchasing power by approximately 7% if we take into account inflation and thus further devalues the teaching profession.

Those are only examples of what this government intends to do.

Add this to additional cutbacks already imposed on school boards and the attack on school board democracy which we know has a greater impact on English school boards and you will soon realize that this government is not working for our students, but rather to diminish the importance of education in our society.

It is essential to acknowledge the fact that, despite the massive cutbacks imposed on schools boards over the past 5 years, the reason why our students continue to be successful is essentially because of the hard work and dedication of our teachers in the classrooms, because they are holding it together! We are worried this time around that if all of the cost-cutting measures go through, what we have managed to build together over the years will be jeopardized. We know that most of these offers do not stem from school boards but rather from a Liberal government with a conservative agenda.

It is for all these reasons that we, the Laurier Teachers' Union, are asking this Council for the first time to support its teachers and its students by asking this government not to take away additional resources from the system. Remember that the working conditions of teachers are the learning conditions of students.

On behalf of the school board, the Chair thanked Mr. Joly for his courage to request the support of the school board and extended appreciation to all the teachers for everything they do each and every day to ensure that the students of the Sir Wilfrid Laurier School Board receive a superior education. The Council cannot comment on Mr. Joly's statement given that negotiations are underway but the information has been noted.

4.0 REPORTS FROM THE CHAIR & DG

4.1 Chair's Report:

The Chair presented her monthly report noting the following:

- the Quebec School Boards Association (QESBA) Spring Conference entitled "Educational Leadership - A Balancing Act" focused on issues such as respect, recognition, balance, and development. Keynote speakers addressed how to create a culture of leadership, the changing face of work-life balance, and how to find positivity in our lives". It was well attended and the English Montreal School Board is to be congratulated for a good conference;

Parent Commissioner Sergio Di Marco entered the meeting.

TIME: 19:45 hours

- the Laval Liberty High School Awards where students were honoured for completing 110,000 hours of volunteering;
- meetings with the Ministre de la famille, Francine Charbonneau, and the Leader of the Official Opposition, Pierre-Karl Péladeau;
- the Sir Wilfrid Laurier Foundation raised approximately \$30,000 at its Lobster Shack held on 2015-06-11;
- the school board soccer day with the Montréal Impact where Dimitra Bertachas, a student at Souvenir Elementary School, and Jeremy Di Lallo, a student from Rosemere High School, each received a \$500 Tony Licuri Bursary. The school board is very proud of these two students;
- a visit from the Beijing Municipal Education Commission to tour the Sir Wilfrid Laurier School Board and to confirm our sister relationship with our Chinese counterparts;

- the success of the Laurier Gala & Star Fest that showcases the talents of Sir Wilfrid Laurier School Board students;
- the QESBA Elections Study Panel, comprised of the Honorable Marlene Jennings, EPCA, QCGN, QFHSA, and Leo Lafrance, that will examine all matters surrounding school board elections and consult the English-speaking community in Québec on the best mechanism for our community to retain the management and control of our education system. If a survey is received filling it in would be appreciated as the input of stakeholders is vital.

The Vice-Chair recognized all school board employees for their contributions during the 2014-2015 school year and the Directorate Team for its support of the Commissioners.

He went on to thank the Chair for her leadership and for ensuring that the education community of Québec knows who the Sir Wilfrid Laurier School Board is.

4.2 Director General's Report:

The Director General provided the Council with the following update on Administrative replacements for 2015-2016 noting that during this meeting two Vice-Principals will also be engaged:

School / Centre	Reason for Replacement	Replacement	Effective
St-Paul Elementary	Principal on loan of service	Helen Kalipolidis (VP Laval Liberty HS)	July 1, 2015
Laval Senior Academy	Pending maternity leave of VP	Patricia Paquette (Interim VP Souvenir Elementary, Teacher MTJHS)	July 1, 2015
Laval Junior Academy	VP promoted to Interim Principal at St-Paul	Myriam Levesque (Teacher at LLHS)	July 1, 2015
Rosemere High School	VP promoted to Interim Principal at Genesis	TBD	July 1, 2015

She went on to comment on her monthly report noting:

- the first group of Chinese students will arrive at the Arundel Nature & Science Centre (ANSC) for the summer program. Commissioners are invited to attend a welcoming BBQ on 2015-07-16;
- the indoor soccer project is still in the discussion phase;
- in reviewing the dates discussed at Corporate Committee, and in light of the last three years of delays in receiving budget parameters and the need to pass a budget prior to a board's fiscal year commencement on July 1, it is requested that Council consider scheduling the June Council meeting for June 29, 2016 one week later than proposed in the original document;
- a new partnership with the Montréal Alouettes and Sir Wilfrid Laurier School Board Game Day will be 2015-10-18;
- that the presence of the Commissioners at the Laurier Gala & Star Fest was very much appreciated, especially by the students who are being honoured. The work of the Foundation members, the Coordinator of Communications and the Graphic Arts Technician is very much appreciated;
- school activities: Laurier Senior High School tree dedication in honour of the students raising \$14,676 for breast cancer, the Little Free Library at Ste-Adèle Elementary School which is a take-one-leave-one type of library which is a great innovative link to the community initiative; and
- the Sir Wilfrid Laurier School Board versus Ville de Laval softball game on 2015-08-12.

She continued noting that due to the work of Coordinator of Communications and the Graphic Arts Technician on the re-branding of this school board, the Sir Wilfrid Laurier School Board has won an Award of Merit from the National School Public Relations Association (NSPRA). NSPRA gives out awards annually and for this award 900 projects were submitted. It is an honour to be recognized at a North American level. Congratulations to Maxeen Jolin, Coordinator of Communications, and Susan O’Keeffe, Graphic Arts Technician.

5.0 BUSINESS ARISING

5.1 Engagement of Vice-Principal – Hillcrest Academy:

CC-150629-HR-0186

WHEREAS the Council of Commissioners adopted resolution #CC-150422-HR-0153, approving the assignment of the Principals, Vice-Principals and Centre Directors for the 2015-2016 school year;

WHEREAS the position of Vice-Principal at Hillcrest Academy is currently vacant;

WHEREAS a posting was done from 2015-05-12 to 2015-05-26 and a selection process was conducted on 2015-06-12;

Commissioner Vicky Kaliozakis MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board engage Irene Tsimiklis as Vice-Principal at Hillcrest Academy, effective 2015-08-17.

AND THAT the following modification be made to the aforementioned resolution:

SCHOOL	PRINCIPALS	VICE-PRINCIPALS
Hillcrest Academy		Irene Tsimiklis

Carried unanimously

5.2 Engagement of Vice-Principal – Twin Oaks ES:

CC-150629-HR-0187

WHEREAS the Council of Commissioners adopted resolution #CC-150422-HR-0153, approving the assignment of the Principals, Vice-Principals and Centre Directors for the 2015-2016 school year;

WHEREAS the current Vice-Principal at Twin Oaks Elementary School has resigned to return to teaching, leaving the position of Vice-Principal vacant;

WHEREAS a posting was done from 2015-05-21 to 2015-06-03 and a selection process was conducted on 2015-06-12;

Commissioner Emilio Migliozi MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board engage Lyanna Bravo as Vice-Principal at Twin Oaks Elementary School, effective 2015-08-17.

AND THAT the following modification be made to the aforementioned resolution:

SCHOOL	PRINCIPALS	VICE-PRINCIPALS
Twin Oaks ES		Lyanna Bravo

Carried unanimously

The Director General congratulated the above on their new position as Vice-Principal.

5.3 By-Law – Day, Time & Place of Council Meetings 2015-2016:

The Secretary General advised that the consultation period on the by-laws has concluded and tonight the final versions are being presented for the Council's consideration.

CC-150629-CA-0188

WHEREAS the Council of Commissioners adopted resolution #CC-150520-CA-0174, authorizing for consultation by-law #BL2000-CA-05: Day, Time & Place of Regular Meetings of the Council of Commissioners of the Sir Wilfrid Laurier School Board;

WHEREAS the consultation process for by-laws, as per section 392 of the Education Act (R.S.Q., Chapter I-13.3), was adhered to and a public notice published in the 2015-05-30 edition of the Courrier Laval;

WHEREAS no comments were received;

Parent Commissioner Sergio Di Marco MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board approve by-law #BL2000-CA-05: Day, Time & Place of Regular Meetings of the Council of Commissioners of the Sir Wilfrid Laurier School Board.

AND THAT this by-law becomes effective upon the publication of a public notice to that effect, in accordance with section 394 of the Education Act (R.S.Q., Chapter I-13.3).

Carried unanimously

5.4 By-Law – Day, Time & Place of Executive Committee Meetings 2015-2016:

CC-150629-CA-0189

WHEREAS the Council of Commissioners adopted resolution #CC-150520-CA-0175, authorizing for consultation by-law #BL2008-CA-15: Day, Time & Place of Regular Meetings of the Executive Committee of the Sir Wilfrid Laurier School Board;

WHEREAS the consultation process for by-laws, as per section 392 of the Education Act (R.S.Q., Chapter I-13.3), was adhered to and a public notice published in the 2015-05-30 edition of the Courrier Laval;

WHEREAS no comments were received;

Commissioner Dean Dugas MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board approve by-law #BL2008-CA-15: Day, Time & Place of Regular Meetings of the Executive Committee of the Sir Wilfrid Laurier School Board.

AND THAT this by-law becomes effective upon the publication of a public notice to that effect, in accordance with section 394 of the Education Act (R.S.Q., Chapter I-13.3).

Carried unanimously

5.5 School Fees Policy:

The Chair indicated that this policy was discussed at length at the last meeting of the Corporate Committee and received the support of the Parents Committee.

CC-150629-FR-0190

WHEREAS the Council of Commissioners adopted resolution #CC-150422-FR-0161, authorizing for consultation policy #2006-FR-03: Policy on School Fees Charged to Parents – Youth Sector;

WHEREAS the consultation period expired on 2015-06-01, and feedback received was taken into consideration;

Commissioner Anne McMullon MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the amendments to policy #2006-FR-03: Policy on School Fees Charged to Parents – Youth Sector.

Carried unanimously

5.6 2013-2014 Annual Report:

The Director General presented the 2013-2014 Annual Report noting the results in achieving the targets of the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche (MEESR):

- Goal #1: Increased graduation rates and qualifications before age 20 - the graduation rate is the highest it has ever been in the history of the school board at 85.2%;
- Goal #2: Improved mastery of French as a 2nd language and English Language Arts – the Sir Wilfrid Laurier School Board was half a percent higher than the provincial average. Congratulations to Educational Services;
- Goal #3: Improved levels of retention in school and academic success among certain target groups, especially among handicapped students or students with learning or adjustment difficulties: the target of the MEESR for certification was 43% and this school board is at a 48% success rate, while the qualification for Prework Training and Semi-Skilled Trade was 70% which far exceeds the MEESR target of 10%;
- Goal #4: A healthier and safer school environment: this was the first year of full implementation of the Anti-Bullying, Anti-Violence (ABAV) law and this school board is happy to report that there were no serious issues of bullying in the schools although there were pockets of incidents. The Sir Wilfrid Laurier School Board was the first school board in the province to have ABAV plans in place in each of its schools. Principals will continue to work with the school board to create a good school environment so that bullying and violence will continue to decrease;
- Goal #5: An increase in the number of students under 20 enrolled in Vocational Training: the MEESR has set a goal for this school board of 100 new students and the school board has requested new courses so that it can open as many programs as possible to students under 20 in the Laval-Laurentides-Lanaudière regions.

The Chair expressed appreciation to Communications for a good report.

CC-150629-CA-0191

WHEREAS section 220 of the Education Act (R.S.Q., Chapter I-13.3) requires a school board to produce an Annual Report to advise the population of its territory of its activities;

Commissioner Peter MacLaurin MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board adopt the 2013-2014 Annual Report, as per document #SWLSB-2015/06/29-CA-004.

Carried unanimously

6.0 DECISION ITEMS:

6.1 FINANCIAL RESOURCES

6.1.1 2015-2016 Budget & Tax Rate:

Commissioner Guy Gagnon, Chair of the Corporate Committee, advised the Council that the committee had a long debate as to whether the school board should adopt a deficit budget or a balanced budget and thanks to the Directorate team a balanced budget has been achieved. He noted that, although a balanced budget has been achieved, an amendment to the resolution should be made to include a message that states that this school board has reached its limit with respect to budget compressions given that any more will seriously impact services to students of this school board.

WHEREAS in accordance with the Education Act (R.S.Q., Chapter I-13.1), the Sir Wilfrid Laurier School Board must adopt and submit to the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche its operating, investment and debt service budget for the 2015-2016 school year;

WHEREAS the budget is balanced for the 2015-2016 school year;

WHEREAS the standardized assessment included in the real estate tax base which was used to establish the equalization payment is in the amount of 9 723 545 466.00\$ in conformity with the law, the draft Regulation on the Maximum Taxation Envelope, and the 2015-2016 consultative budgetary parameters;

WHEREAS this budget establishes the tax rate for the 2015-2016 school year at 0,34111 \$ per 100\$ of standardized assessment;

WHEREAS this rate respects the limits permitted by law;

Parent Commissioner Pamala Crompton MOVED THAT the Council of Commissioners adopt the operating, investment and debt service budget for the 2015-2016 school year, subject to the authorization of the Minister, in accordance with section 279 of the Education Act

AND THAT it be submitted to the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche.

AND THAT the tax rate be established at 0,34111\$ per 100\$ of standardized assessment.

AND THAT this rate is subject to the application of a governmental reduction rate for all tax payers as per document #SWLSB-2015/06/29-FR-001.

FURTHER THAT the Council of Commissioners mandate the Director General to re-submit a budget with modifications, if required, when all budgetary terms and conditions have been adopted by the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche.

Parent Commissioner Pamala Crompton accepted the amendment to the resolution.

The Director of Financial Resources advised the Council that on 2015-06-15 a letter was received from the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche (MEESR) advising that Bill 15 is not a target for cutbacks, although the freeze still stands. She went on to review the 2015-2016 budget providing a summary of the cutbacks over the past 6 years which total \$5,300,000 in parametric cuts, cuts in the additional reduction grant of \$1,750,000 and \$3,500,000 in 2013-2014 and \$10,500,000 recuperated by the MEESR from the school board and the school board taxes.

CC-1506290-FR-0192

WHEREAS in accordance with the Education Act (R.S.Q., Chapter I-13.1), the Sir Wilfrid Laurier School Board must adopt and submit to the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche its operating, investment and debt service budget for the 2015-2016 school year;

WHEREAS the budget is balanced for the 2015-2016 school year;

WHEREAS the standardized assessment included in the real estate tax base which was used to establish the equalization payment is in the amount of 9 723 545 466.00\$ in conformity with the law, the draft Regulation on the Maximum Taxation Envelope, and the 2015-2016 consultative budgetary parameters;

WHEREAS this budget establishes the tax rate for the 2015-2016 school year at 0,34111 \$ per 100\$ of standardized assessment;

WHEREAS this rate respects the limits permitted by law;

Parent Commissioner Pamala Crompton MOVED THAT the Council of Commissioners adopt the operating, investment and debt service budget for the 2015-2016 school year, subject to the authorization of the Minister, in accordance with section 279 of the Education Act

AND THAT it be submitted to the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche.

AND THAT the tax rate be established at 0,34111\$ per 100\$ of standardized assessment.

AND THAT this rate is subject to the application of a governmental reduction rate for all tax payers as per document #SWLSB-2015/06/29-FR-001.

AND THAT the Council of Commissioners mandate the Director General to re-submit a budget with modifications, if required, when all budgetary terms and conditions have been adopted by the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche.

FURTHER THAT the Chair be mandated to write a letter to the Ministre de l'Éducation, de l'Enseignement supérieur et de la Recherche advising that the Sir Wilfrid Laurier School Board has adhered to all requests to reduce expenses and that if the Ministry continues to request budget reductions, the ability of the school board to continue to maintain the high quality level of education will be affected.

Carried unanimously

The Director General thanked the Directorate team, the school communities and, especially Financial Resources, for their input in helping make these difficult decisions.

6.2 HUMAN RESOURCES

6.2.1 Teacher Insurance Premiums:

The Director of Human Resources provided background information on the teacher insurance premiums noting that this amount is just for the summer pays.

CC-1506290-HR-0193

WHEREAS the payroll for teachers is closed annually on the last pay in June for disbursement over the summer months;

WHEREAS the Sir Wilfrid Laurier School Board must pay the insurance premiums, deducted from the payroll, on behalf of the teachers for this period;

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Director of Human Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the payment of the insurance premiums for teachers in the amount of \$338 282.95.

Carried unanimously

6.2.2 Selection Committee – Director of Complementary Services:

The Chair called for nominations to the Selection Committee for the position of Director of Complementary Services.

Parent Commissioner Sergio Di Marco nominated Parent Commissioner Angela Martorana. Commissioner Martorana accepted the nomination.

Commissioners Jennifer Maccarone and Peter MacLaurin volunteered.

Commissioners Vicky Kaliozakis and Dean Dugas volunteered to be alternates.

CC-150629-HR-0194

WHEREAS the position of Director of Complementary Services is currently vacant;

WHEREAS, in accordance with section 5.2 of policy #2000-HR-02: Regulating the Working Conditions of Management Staff Represented by the Sir Wilfrid Laurier Section of the Association québécoise des cadres scolaires (AQCS) OR section 5.4 of policy #2000-HR-01: Regulating the Working Conditions of Management Staff represented by the Sir Wilfrid Laurier Administrators' Association (SWLAA), the Sir Wilfrid Laurier School Board is required to form a Selection Committee for the engagement of a Director of Complementary Services;

WHEREAS this Selection Committee must include three commissioners;

Commissioner Paolo Galati MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board establish a Selection Committee for the selection of a Director of Complementary Services.

AND THAT this Selection Committee be comprised of the following:

Jennifer Maccarone	Director General or Delegate
Peter MacLaurin	Director of Human Resources or Delegate
Angela Martorana	Director of Educational Services
Dean Dugas (Alternate)	Administrator named by AQCS and/or SWLAA
Vicky Kaliozakis (Alternate)	

Carried unanimously

In response to a question from Commissioner Peter MacLaurin, the Chair noted that the 2014-2015 organizational chart for management will remain in effect for the 2015-2016 school year.

6.3 MATERIAL RESOURCES

6.3.1 Capital Projects:

The Director of Material Resources reviewed the Capital Projects for 2015-216.

CC-150629-MR-0195

WHEREAS the Sir Wilfrid Laurier School Board wishes to satisfy priority needs in its schools and centres;

WHEREAS the schools and centres have expressed their needs;

WHEREAS the Director of Material Resources has reviewed the requests and classified them in order of board-wide priorities;

Commissioner Guy Gagnon MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the 2015-2016 capital priorities, for its schools and centres for a total amount of 7 954 464,00\$ as per Document #SWLSB-2015/06/29-MR-001.

AMT (Building upgrading and transformation)	2 180 977,00\$
MAO (Material, equipment & tools)	880 765,00\$
MEASURE 30850 (Improvement of handicap accessibility) "Amélioration de l'accessibilité des immeubles aux personnes handicapées" (MEESR)	150 074,00\$
MEASURE 50620 (Repair, maintenance and renovation of buildings) "Maintenance des bâtiments" (MEESR)	4 742 648,00\$
TOTAL	7 954 464,00\$

Carried unanimously

6.3.2 Engagement of Professionals:

The Vice-Chair informed the Council that the Selection Committee did its due diligence on these dossiers received for consideration to be part of the school board's bank of professionals.

CC-150629-MR-0196

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-150520-MR-0181 approving a public notice of qualification so as to allow the qualification of other service providers for the remaining two years of the initial three-year period of validity of the bank of Professionals and approving the composition of the Selection Committee;

WHEREAS public tenders were called and opened on 2015-06-15;

WHEREAS the Selection Committee has studied and evaluated all Architectural, as well as Civil and Structural, Mechanical and Electrical and Geotechnical Engineering tenders received and prepared a recommendation;

Commissioner Dean Dugas MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the addition of Professionals to the current 2014-2017 Bank of Professionals, for the projects for which the sums for professional fees are less than \$100,000., as per Document #SWLSB-2015/06/29-MR-002.

AND THAT, as per Article 43 of the Regulation respecting service contracts of public bodies, a public notice of qualification will be published again at least once a year so as to allow the qualification of other service providers during the period of validity of the list, which may not exceed 3 years.

FURTHER THAT the services of these Architects as well as Civil and Structural, Mechanical and Electrical and Geotechnical Engineers be retained to prepare all the drawings, specifications and tendering documentation for the projects undertaken by the Sir Wilfrid Laurier School Board for the repair, maintenance and renovation of its buildings.

Carried unanimously

6.3.3 Purchase Order Increase – CDC St-Eustache:

The Director of Material Resources advised that this is an increase to the open purchase order to cover costs for the balance of the 2014-2015 school year.

CC-150629-MR-0197

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-140625-MR-0152, awarding the contract for the supplier of materials for the CDC St-Eustache Carpentry Program to Matériaux Pont-Masson Inc., for a total cost of 101 904.41\$ before taxes (117 164.59\$ all taxes included), and that an open purchase order be established for the 2014-2015 school year;

WHEREAS additional purchases were required due to an increase in student population from a base of 62 in 2013-2014 to 71 in 2014-2015 and there were a sizeable number of RAC (Recognition of Acquired Competencies) candidates as well over the year, for a total of 8;

WHEREAS, materials were also ordered to cover requirements for the early August cohorts;

Commissioner Vicky Kaliotzakis MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve a 2014-2015 purchase order increase of a maximum of 40 000,00\$, all taxes included.

Carried unanimously

6.3.4 Engagement of Supplier – CDC St-Eustache:

The Director of Material Resources advised that this resolution is for the open purchase order for the 2015-2016 school year.

In response to a question from Commissioner Guy Gagnon, the Director of Material Resources explained that only one bidder purchased the tender documents. The bid was examined closely to ensure that it was conformable.

CC-150629-MR-0198

WHEREAS the CDC St-Eustache purchases course materials for its Carpentry Program;

WHEREAS in the 2013-2014 school year more than 100 000,00\$ of course materials were purchased;

WHEREAS in the 2014-2015 school year more than 130 000,00\$ of course materials were purchased;

WHEREAS public tenders were called and subsequently opened on 2015-06-29;

WHEREAS the public tender is for a one year period (2015-2016) with a possibility of a one year renewal;

WHEREAS the suppliers were asked to complete a grid containing 84 of the most popular items ordered by the Sir Wilfrid Laurier School Board throughout the year;

WHEREAS the Director of Material Resources recommends that the contract be awarded to the conformable bidder presenting the grid with the lowest pricing;

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the Director of Material Resources to utilize **Matériaux Pont-Masson Inc.** for the purchasing of course materials for its Carpentry Program at CDC St-Eustache for the 2015-2016 school year.

AND THAT the Director of Material Resources be authorized to sign purchase orders for Matériaux Pont-Masson Inc. for up to 140 000\$ for 2015-2016.

Carried unanimously

6.3.5 Declaration to Treasury Board:

The Director of Material Resources advised the Council that under the law it is the Director General who should be signing the Fiche de déclaration du dirigeant de l'organisme rather than himself.

CC-150629-MR-0199

WHEREAS in accordance with section 13 of the Act respecting contracting by public bodies (Loi sur les contrats des organismes publics (LCOP), a public body has to inform the Conseil du trésor on an annual basis of all contracts by mutual agreement;

WHEREAS the Fiche de déclaration du dirigeant de l'organisme is the form that has to be filled out on an annual basis to inform the Conseil du trésor of all agreements that have been agreed upon by the Sir Wilfrid Laurier School Board;

Commissioner Peter MacLaurin MOVED THAT the Council of Commissioners mandate the Director General of the Sir Wilfrid Laurier School Board to sign the said Fiche on an annual basis and to forward it to the Conseil du trésor.

AND THAT this resolution is in effect until replaced.

FURTHER THAT this resolution replaces resolution #CC-140625-MR-0154

Carried unanimously

6.3.6 Change Orders – Special Measure Project – Morin Heights ES:

The Director of Material Resources provided background information on the change orders concerning the special project at Morin Heights Elementary School.

CC-150629-MR-0200

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-141210-MR-0093, awarding the contract for the special measure renovation project at Morin Heights Elementary School to Groupe Laverdure Construction Inc., for a total cost of 624 750,00\$, before taxes, (718 306,31\$, all taxes included);

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-150422-MR-0032, approving change orders in the amount of 33 053,00\$, before taxes (38 002,69\$, taxes included), increasing the total cost of the project to 657 803,00\$, before taxes (756 309,00\$, taxes included);

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-150512-MR-0046, approving change orders in the amount of 18 396,85\$, before taxes (21 151,78\$, taxes included), increasing the total cost of the project to 676 199,85\$, before taxes (777 460,78\$, taxes included);

WHEREAS, during the renovation project, more change orders occurred to address specific issues, amounting to 76 593,45\$, before taxes (88 063,32\$, taxes included);

Commissioner Peter MacLaurin MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 76 593,45\$, before taxes (88 063,32\$, taxes included).

AND THAT the total cost of the project, including the change orders, be increased to 752 793,30\$, before taxes (865 524,10\$, taxes included).

FURTHER THAT, the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

6.3.7 Change Orders – Special Measure Project – Arundel ES:

The Director of Material Resources provided background information on the change orders concerning the special project at Arundel Elementary School.

CC-150629-MR-0201

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-141210-MR-0092, awarding the contract for the special measure renovation project at Arundel Elementary School to Groupe Laverdure Construction Inc., for a total cost of 336 000,00\$, before taxes, (386 316,00\$, all taxes included);

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-150325-MR-0028, approving change orders in the amount of 17 099,74\$, before taxes (19 660,43\$, taxes included), increasing the total cost of the project to 353 099,74\$, before taxes (405 976,43\$, taxes included);

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-150422-MR-0165, approving change orders in the amount of 168 863,64\$, before taxes (194 150,97\$, taxes included), increasing the total cost of the project to 521 963,38\$, before taxes (600 127,40\$, taxes included);

WHEREAS, during the renovation project, more change orders occurred to address specific issues, amounting to 47 292.34\$, before taxes (54 374,37\$, taxes included);

Commissioner Peter MacLaurin MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 47 292.34\$, before taxes (54 374,37\$, taxes included);

AND THAT the total cost of the project, including the change orders, be increased to 569 255.42\$, before taxes 654 501,42\$, taxes included);

FURTHER THAT the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

6.3.8 Sale of Building – 171 Mary, Lachute:

The Director General advised the Council that the Centre d'entraide d'Argenteuil is interested in purchasing the school board's property located at 171, rue Mary, Lachute which currently houses CDC Lachute and that this was discussed at length by the Corporate Committee. Two options were proposed for the housing of the CDC Lachute and it is the recommendation of the Corporate Committee to move the location to Laurentian Elementary School.

The Council entered into discussion on the proposed move of the CDC Lachute to Laurentian Elementary School and several concerns were expressed as follows:

- the financial aspect of this move does not benefit either CDC Lachute or Laurentian Elementary School;
- there are too many unanswered questions with respect to the value of the building and who has first right of refusal;
- the profit on this sale would be minimal given that there are going to be costs involved with the moving and renovations to accommodate CDC Lachute at Laurentian Elementary School;
- the current location of CDC Lachute has the potential to expand and accommodate additional programs and students;
- there are safety and security issues to be considered with the CDC Lachute being housed at Laurentian Elementary School;
- the Council should have been consulted on this plan prior to going into the community to seek potential buyers for 171, rue Mary.

The Director General responded to the concerns as follows:

- the cost to move the CDC Lachute from its current location will be approximately \$10,000;
- the cost to renovate the wing at Laurentian Elementary School that will house CDC Lachute will be approximately \$25,000, and will include a student lounge, a separate lunch room and washroom updates;
- the recurring costs for the upkeep of CDC Lachute at this time is \$40,000 annually;
- safety and security are always a priority;
- there are unknowns but until the Council makes a decision on the CDC Lachute the school board cannot move forward;
- handicapped students will be able to enter CDC Lachute through the elementary school as it has an elevator and the necessary safety and security measures will apply for movement through the school to the CDC Lachute;
- a proposal to send the students to CDC Vimont in Laval could have been considered rather than moving them to Laurentian Elementary School but it is essential that services continue to be available in the north;
- the Principal of Laurentian Elementary School supports having the CDC Lachute as a neighbour;
- there is a budgetary motivation but also one of maintaining services.

In response to additional concerns expressed by Commissioner Robert Dixon, the Assistant Director General advised that:

- the move of the CDC Lachute to Laurentian Elementary School actually aligns with the school board's Strategic Plan of growing Adult Education & Vocational Training and by moving there is more space available which will allow for more programs to be offered. There is limited growth potential at 171, rue Mary;
- the classrooms will all be on one floor and the social, lunch room area, offices, etc. will be on the other;
- there will be some upgrades that will benefit both the students and the teachers;
- a school is not the walls, it is who is present and what is offered.

In response to questions from the Council, the Assistant Director General noted:

- parking for students and teachers will be available across the street from Laurentian Elementary School next to the curling club;
- even though the walkways around the school are public there will be a designated smoking area for the students away from the school;
- the community groups will be moved to another location by the Ville de Lachute;
- many of the bus clientele in the Laurentians are mixed so some of the current students that attend CDC Lachute already receive transportation services. In order to receive transportation students who are 18 years old and over must complete a judicial record form for a background check prior to being assigned transportation. Only students who receive a clean background check are permitted to have transportation and it is only if there is space available on the bus.

Commissioner Robert Dixon stated that he would rather see the school board negotiate a more favourable lease of premises with the Ville de Lachute than have the CDC Lachute move to 171, rue Mary.

CC-150629-MR-0202

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board approved resolution #EC-150629-CA-0054 authorizing the modifications to the Deeds of Establishment and Three year plan of the CDC Lachute;

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board approved resolution #EC-150629-CA-0055 authorizing the modifications to the Three Year Plan of Laurentian Elementary school;

WHEREAS the Sir Wilfrid Laurier School Board wishes to optimize the use of space of its schools and centers on its territory,

WHEREAS the Sir Wilfrid Laurier School Board wishes to reduce the operating costs for its buildings;

WHEREAS the Centre d'entraide d'Argenteuil, in a letter date May 29, 2015, has informed the Sir Wilfrid Laurier School Board that it is interested in purchasing or renting the building located at 171 Mary Street, Lachute, Québec with the intention to purchase said building;

WHEREAS the Centre d'entraide d'Argenteuil has also informed the Sir Wilfrid Laurier School Board that it is not interested in renting said building for the long term;

WHEREAS the Sir Wilfrid Laurier School Board would benefit from such a business opportunity;

Commissioner Dean Dugas MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the Director of Material Resources to begin the process with the Société Québécoise d'immobilisation for the sale of the building located at 171 Mary Street in Lachute.

AND THAT, the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this sale.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Dean Dugas, Guy Gagnon, Paolo Galati, Vicky Kaliozakis, Anne McMullon, Emilio Migliozi
Commissioners voting NAY:	Robert Dixon, Peter MacLaurin

7.0 INFORMATION ITEMS

7.1 *SWL Foundation:*

Commissioner Paolo Galati reported on the activities of the Sir Wilfrid Laurier Foundation noting that the Lobster Shack fundraiser was a great success with 340 persons in attendance.

He went on to note that the license for the lottery is being secured and there will be 3,500 tickets available at \$20 each and they will be on sale from October 2015 until June 2016 with the draw being on 2016-06-09. There will be 15 prizes of gift certificates ranging from \$1,000 to \$5,000. Employees can purchase lottery tickets through the payroll plan from 2015-11-05 until 2015-12-31.

7.2 *Parent Commissioners Report:*

The report of the Parent Commissioners highlighted the following from its 2015-06-04 meeting:

- the printing of the new Parents Committee pamphlet for distribution at kindergarten orientation;
- consultation feedback on the school fees policy, which the Parents Committee supported unanimously as presented;
- a presentation by School Organization & Transportation on eligibility, transportation and bus safety;
- a presentation by Educational Services on High School Pathways;

- a letter is being drafted to the Ministre de l'Éducation, de l'Enseignement supérieur et de la Recherche outlining the opposition of the Parents Committee to the proposed budgetary constraints; and
- the report of the SEAC Committee.

Parent Commissioner Pamala Cripton informed the Council that SEAC developed an IEP toolkit for special needs parents and, with the support of Complementary Services, the toolkit has been printed for every special needs family and will be distributed to parents at the start of the new school year.

The Chair thanked SEAC for its initiative of the IEP tool kit because it will help new parents navigate through the IEP process. She went on to thank all of the Chairs of the school board committees for their hard work and dedication to the school board

7.3 Report of QESBA:

This item was addressed under 4.1.

8.0 QUESTION PERIOD:

There were no questions.

9.0 CORRESPONDENCE:

The Chair drew the Council's attention to the correspondence in the meeting package.

10.0 VARIA:

There was no varia.

11.0 EVALUATION OF DIRECTOR GENERAL:

Commissioner Paolo Galati MOVED THAT the Council go "in camera".

TIME: 21:14 hours

The meeting resumed.

TIME: 22:22 hours

12.0 ADJOURNMENT OF MEETING:

Commissioner Guy Gagnon MOVED adjournment of the meeting.

Carried unanimously

TIME: 22:22 hours

NEXT MEETING ⇒ REGULAR ⇒ 2015-09-23

Johanne Brabant, Secretary General

Jennifer Maccarone, Chair