

PROVINCE OF QUEBEC**MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON 2000-09-12**

An Executive Committee meeting of the Sir Wilfrid Laurier School Board was held in the Room A407 of the McCaig Annex, 530 Northcote, Rosemere, QC on Tuesday, 2000-09-12 at 20:00 hours, at which were present:

Pierre Garofano, Chairman; Steve Bletas, Glen Haines, Peter Haldimand, James McDougall, and Edward Turchyniak, Commissioners; and Dominic Martini, Director General.

Also present were: Robert Vallerand, Deputy Director General; Lorraine Archambault, Director of Financial Resources; Laiq Hanafi, Director of Educational Services; Jean-Guy Messier, Director of Information Technology; Agostino Santini, Senior Advisor to Management; Michael Stirrup, Director of Human Resources; and Natalie Auclair and William Pollock, Commissioners.

Absent: Linda Gagnon, Vice-Chairperson; Mario Gaulin and Pierre Niding, Parent Commissioners.

The Chairman called the meeting to order at 20:00 hours.

1.0 ACCEPTANCE OF AGENDA:

The following additions and changes to the agenda were proposed:

5.0 CORPORATE AFFAIRS:

5.3 *Information Handbook*.....INFO

000912-CA-0035

Steve Bletas MOVED THAT the agenda be accepted as amended in document #SWLSB-2000/09/12-CA-001.

Carried unanimously

2.0 APPROVAL OF MINUTES:**000912-CA-0036**

Glen Haines MOVED THAT the minutes of the EXECUTIVE COMMITTEE meeting of the Sir Wilfrid Laurier School Board held on 2000-08-15, having been received by all members prior to this meeting, be approved as written.

Carried unanimously

3.0 BUSINESS ARISING:

There was no business arising.

4.0 DIRECTOR GENERAL'S REPORT:

The Director General commented on his monthly report noting the enrolment patterns for the current school year.

He went on to note that the opinion of Lavery, de Billy had been sought on the letter from Michel Leclerc of the Regional Bureau Laval-Laurentides-Lanaudière, deposited by Mario Gaulin at the Council of Commissioners meeting of 2000-08-23, concerning the organization of private day care at Hillcrest Academy. Lavery, de Billy recommends that the school board rental policy be applied to the day care operated by the Hillcrest Home & School Association.

He further noted that Justice Gilles Hébert of the Québec Superior Court, had dismissed, with costs, the request for an interlocutory injunction, which had been filed by Julius Grey, Lawyer, on behalf of the plaintiffs, Anita Van der Ven, Susan Bourque and Joe Cammisano.

He further reported that the judge had dismissed all the arguments filed by the plaintiffs and had indicated in his judgement that the board had consulted in good faith and had enacted its policy fully respecting the law.

The Executive Committee entered into discussion and it was suggested that the Chairman of the Council of Commissioners send a letter to the Chairs of Governing Boards apprising them of the judgement.

Discussion also focused on the board's course of action with regards to the costs incurred by the interlocutory injunction.

The Director General advised the Executive Committee that the Ministre de l'Éducation has invited the Presidents of all the educational associations to Québec City on September 18, 2000 to participate in a declaration of solidarity to promote the School Success Plan.

5.0 CORPORATE AFFAIRS:

5.1 Director's Report:

The Deputy Director General presented his monthly report noting school transportation and the agreement with the Ville de Rosemère to plant a forestry screen as part of the agreement to obtain a construction permit for the new Administration Centre.

5.2 Court Case – Anita Van der Ven et al. vs Sir Wilfrid Laurier School Board:

This item was discussed during the report of the Director General.

5.3 Information Handbook:

The Deputy Director General distributed draft copies of the information handbook for parents and received comments and suggestions.

William Pollock excused himself for the evening.

TIME: 20:50 hours

6.0 HUMAN RESOURCES:

6.1 Director's Report:

The Director of Human Resources presented his monthly report noting teacher staffing, support staff positions, labour relations, the posting of the position of Assistant Adult Education Director, and the development of a new payroll stub.

6.2 *Leave of Absence – Adoption Leave:*

000912-HR-0037

James McDougall MOVED THAT on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Marie-Christine Bourgouin**, teacher at Arundel Elementary School, a full-time leave of absence of (100%) (adoption leave) effective from 2000-05-29 until 2000-08-04 as per Clause 5-13.22 of the Quebec Provincial Association of Teacher's Collective Agreement.

Carried unanimously

6.3 *Leaves of Absence:*

000912-HR-0038

Edward Turchyniak MOVED THAT on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Althea Belle**, teacher at McCaig Elementary School, a full-time leave of absence without salary of (100%) effective for the 2000-2001 School Year as per Clause 5-15.01v) of the Teachers' Local Agreement.

Carried unanimously

000912-HR-0039

Edward Turchyniak MOVED THAT on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Colette Golden**, teacher at Souvenir Elementary School, a full-time leave of absence without salary of (100%) effective from 2000-08-25 until 2001-01-29 as per Clause 5-15.03 of the Teachers' Local Agreement.

Carried unanimously

000912-HR-0040

Edward Turchyniak MOVED THAT on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Marie-Christine Bourgouin**, teacher at Arundel Elementary School, a full-time leave of absence without salary of (100%) effective from 2000-08-07 until 2001-01-05 as per Clause 5-13.27di) of the Quebec Provincial Association of Teacher's Collective Agreement.

Carried unanimously

000912-HR-0041

Edward Turchyniak MOVED THAT on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Lucy Comerford-Wakeham**, teacher at St-Paul Elementary School, a full-time leave of absence without salary of (100%) effective for the 2000-2001 School Year as per Clause 5-15.01i of the Teachers' Local Agreement.

Carried unanimously

000912-HR-0042

Edward Turchyniak MOVED THAT on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Michelle Poulin**, teacher at Sacred Heart Middle School, a full-time leave of absence without salary of (100%) effective for the 2000-2001 School Year as per Clause 5-15.01ii of the Teachers' Local Agreement.

Carried unanimously

000912-HR-0043

Edward Turchyniak MOVED THAT on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Tammy Downing**, teacher at Grenville Elementary School, a full-time leave of absence without salary of (100%) effective for the 2000-2001 School Year as per Clause 5-15.03 of the Teachers' Local Agreement.

Carried unanimously**000912-HR-0044**

Edward Turchyniak MOVED THAT on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Wendy Snitz**, teacher at McCaig Elementary School, a part-time leave of absence without salary of (18%) effective for the 2000-2001 School Year as per Clause 5-15.03 of the Teachers' Local Agreement.

Carried unanimously

6.4 Leaves of Absence - Maternity:

000912-HR-0045

Peter Haldimand MOVED THAT on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Julie Villemaire**, teacher at Hillcrest Academy, a maternity leave of absence effective from 2000-08-24 until 2001-01-11 as per Clause 5-13.05 of the Quebec Provincial Association of Teacher's Collective Agreement.

Carried unanimously**000912-HR-0046**

Peter Haldimand MOVED THAT on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Heidi Plesz**, teacher at Mountainview Elementary School, a maternity leave of absence effective from 2000-06-11 until 2000-10-27 as per Clause 5-13.05 of the Quebec Provincial Association of Teacher's Collective Agreement.

Carried unanimously**000912-HR-0047**

Peter Haldimand MOVED THAT on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Christiane Karamanoukian**, teacher at Holy Rosary Elementary School, a maternity leave of absence effective from 2000-06-09 until 2000-10-27 as per Clause 5-13.05 of the Quebec Provincial Association of Teacher's Collective Agreement.

Carried unanimously**000912-HR-0048**

Peter Haldimand MOVED THAT on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Sonia Raimundo**, teacher at Western Laval High School, a maternity leave of absence effective from 2000-06-13 until 2000-10-31 as per Clause 5-13.05 of the Quebec Provincial Association of Teacher's Collective Agreement.

Carried unanimously**000912-HR-0049**

Peter Haldimand MOVED THAT on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Antonella Continelli**, teacher at Our Lady of Peace Elementary School, a maternity leave of absence effective from 2000-07-04 until 2000-11-17 as per Clause 5-13.05 of the Quebec Provincial Association of Teacher's Collective Agreement.

Carried unanimously

6.5 Leaves of Absence – Extension to Maternity:**000912-HR-0050**

Glen Haines MOVED THAT on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Julie Villemaire**, teacher at Hillcrest Academy, an extension to her maternity leave of absence (parental leave) effective from 2001-01-12 until 2001-03-23 as per Clause 5-13.27c) of the Quebec Provincial Association of Teacher's Collective Agreement.

Carried unanimously

000912-HR-0051

Glen Haines MOVED THAT on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Heidi Plesz**, teacher at Mountainview Elementary School, an extension to her maternity leave of absence (deferred 4 weeks) effective from 2000-10-30 until 2000-11-24 as per Clause 5-13.13 of the Quebec Provincial Association of Teacher's Collective Agreement.

Carried unanimously

000912-HR-0052

Glen Haines MOVED THAT on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Heidi Plesz**, teacher at Mountainview Elementary School, an extension to her maternity leave of absence (parental leave) effective from 2000-11-27 until 2001-02-02 as per Clause 5-13.27c) of the Quebec Provincial Association of Teacher's Collective Agreement.

Carried unanimously

000912-HR-0053

Glen Haines MOVED THAT on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Helen Kalipolidis**, teacher at McCaig Elementary School, an extension to her maternity leave of absence (parental leave) effective from 2000-08-25 until 2000-11-03 as per Clause 5-13.27c) of the Quebec Provincial Association of Teacher's Collective Agreement.

Carried unanimously

000912-HR-0054

Glen Haines MOVED THAT on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Christiane Karamanoukian**, teacher at Holy Rosary Elementary School, an extension to her maternity leave of absence (deferred 4 weeks) effective from 2000-10-30 until 2000-11-24 as per Clause 5-13.13 of the Quebec Provincial Association of Teacher's Collective Agreement.

Carried unanimously

000912-HR-0055

Glen Haines MOVED THAT on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Christiane Karamanoukian**, teacher at Holy Rosary Elementary School, an extension to her maternity leave of absence (parental leave) effective from 2000-11-27 until 2001-02-02 as per Clause 5-13.27c) of the Quebec Provincial Association of Teacher's Collective Agreement.

Carried unanimously

000912-HR-0056

Glen Haines MOVED THAT on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Sonia Raimundo**, teacher at Western Laval High School, an extension to her maternity leave of absence (deferred 4 weeks) effective from 2000-11-01 until 2000-11-28 as per Clause 5-13.13 of the Quebec Provincial Association of Teacher's Collective Agreement.

Carried unanimously

000912-HR-0057

Steve Bletas MOVED THAT on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Sonia Raimundo**, teacher at Western Laval High School, an extension to her maternity leave of absence (parental leave) effective from 2000-11-29 until 2001-02-15 as per Clause 5-13.27c) of the Quebec Provincial Association of Teacher's Collective Agreement.

Carried unanimously

000912-HR-0058

Glen Haines MOVED THAT on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Eileen Reiser**, teacher at St-Jude Elementary School, an extension to her maternity leave of absence effective from 2000-12-01 until 2001-01-05 as per Clause 5-13.27 of the Quebec Provincial Association of Teacher's Collective Agreement.

Carried unanimously

000912-HR-0059

Glen Haines MOVED THAT on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Antonella Continelli**, teacher at Our Lady of Peace Elementary School an extension to her maternity leave of absence (deferred 4 weeks) effective from 2000-11-20 until 2000-12-15 as per Clause 5-13.13 of the Quebec Provincial Association of Teacher's Collective Agreement.

Carried unanimously

000912-HR-0060

Glen Haines MOVED THAT on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Antonella Continelli**, teacher at Our Lady of Peace Elementary School an extension to her maternity leave of absence (parental leave) effective from 2000-12-18 until 2001-03-16 as per Clause 5-13.27c) of the Quebec Provincial Association of Teacher's Collective Agreement.

Carried unanimously

6.6 *Syndical Leave:*

000912-HR-0061

Steve Bletas MOVED THAT on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Lorna Jean Chenier**, teacher at Laurentian Regional High School, a part-time leave of absence without salary of (25%) effective for the 2000-2001 School Year as per Clause 3-6.06b) of the Quebec Provincial Association of Teacher's Collective Agreement.

Carried unanimously

6.7 *Deferred Sabbatical:*

000912-HR-0062

James McDougall MOVED THAT on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Louise Richer**, teacher at Rosemere High School, a deferred sabbatical leave over a three (3) year period, with a leave during the 2000-2001 School Year as per Article 5-17.00 (as per the term of her individual contract) of the Quebec Provincial Association of Teacher's Collective Agreement.

Carried unanimously

000912-HR-0063

James McDougall MOVED THAT on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Chantal Scapino**, teacher at Laurentian Regional High School, a deferred sabbatical leave over a five (5) year period, with a leave during the 2003-2004 School, Year as per Article 5-17.00 (as per the term of her individual contract) of the Quebec Provincial Association of Teacher's Collective Agreement.

Carried unanimously

6.8 Engagements:

000912-HR-0064

Edward Turchyniak MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the engagement of **Rosa Lucifero** as a Secretary (17.5 hrs) for John F. Kennedy Elementary School effective on 2000-08-23.

Carried unanimously

000912-HR-0065

Edward Turchyniak MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the engagement of **Nicole Leduc** as an Office Agent Class II (10 hrs) for Genesis Elementary School effective on 2000-08-29.

Carried unanimously

000912-HR-0066

Edward Turchyniak MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the engagement of **Jeanne Marcotte** as a Library Technician (20 hrs) at Ste-Agathe Elementary School effective on 2000-09-05.

Carried unanimously

6.9 Creation of Positions:

6.9.1 _____ MOVED THAT on the recommendation of the Human Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the creation of an Office Agent Class II (15 hrs) at Rawdon Elementary & Middle School effective on 2000-07-01.

6.9.2 _____ MOVED THAT on the recommendation of the Human Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the creation of a Secretary (17.5 hrs) at Twin Oaks Elementary School effective on 2000-07-01.

6.9.3 _____ MOVED THAT on the recommendation of the Human Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the creation of a Secretary (10 hrs) at Our Lady of Peace Elementary School effective on 2000-07-01.

6.9.4 _____ MOVED THAT on the recommendation of the Human Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the creation of a Secretary (10 hrs) at Laurentia Elementary School effective on 2000-07-01.

6.10 Retirements:**000912-HR-0067**

Glen Haines MOVED THAT on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board accept the notice of retirement effective 2000-10-30, received from **Michael Moussa**, teacher at Joliette High School, and extend best wishes to him.

Carried unanimously

000912-HR-0068

Glen Haines MOVED THAT on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board accept the notice of retirement effective on 2000-09-10, received from **Edward F. Bard**, bus driver, and extend best wishes to him.

Carried unanimously

6.11 Resignation:**000912-HR-0069**

Steve Bletas MOVED THAT on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board accept the notice of resignation effective 2000-08-24, received from **Coleen Turner**, teacher at Twin Oaks Elementary School, and extend best wishes to her.

Carried unanimously

6.12 Modification of Resolutions – Leaves of Absence (Syndical Release) :**000912-HR-0070**

Peter Haldimand MOVED THAT on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board modify the previous request for **Mario Di Domenico**, teacher at Laval Catholic High School, for a part-time leave of absence without salary of (75%) effective for the 2000-2001 School Year, to read with salary as per Clause 3-6.06b) of the Quebec Provincial Association of Teachers' Collective Agreement.

Carried unanimously

000912-HR-0071

Peter Haldimand MOVED THAT on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board modify the previous request for **Michael Wiener**, teacher at Rosemere High School, for a full-time leave of absence without salary of (100%) effective for the 2000-2001 School Year, to read with salary as per Clause 3-6.06a) of the Quebec Provincial Association of Teachers' Collective Agreement.

Carried unanimously

6.13 Recall from Surplus - Vocational Education :**000912-HR-0072**

James McDougall MOVED THAT, on the recommendation of the Director of Human Resources and the Director of Adult Education, the Executive Committee of the Sir Wilfrid Laurier School Board recall from surplus (resolution #000524-HR-0238) **Gemma Brooks**, effective on 2000-08-25.

6.14 Recall from Regular Substitution – Vocational Education:

000912-HR-0073

Edward Turchyniak MOVED THAT, on the recommendation of the Director of Human Resources and the Director of Adult Education, the Executive Committee of the Sir Wilfrid Laurier School Board recall from regular substitution (resolution #000524-HR-0237) **Jocelyne Lagacé**, to be assigned to a regular teaching position effective on 2000-08-25.

Carried unanimously

7.0 INFORMATION TECHNOLOGY:

7.1 Director's Report:

The Director of Information Technology presented his monthly report commenting on work done in the schools, the installation of computers under Measure 50590 and the various computer systems in use.

8.0 TRANSPORTATION:

There was no report.

9.0 MATERIAL RESOURCES:

9.1 Director's Report:

In his absence, the Director General commented on the monthly report of the Director of Material Resources noting that the Ville de Blainville is still negotiating with the owner for the purchase of the property which has been selected for the site of the new elementary school. He also noted summer capital projects and the replacement of the ice and snow barriers at Rawdon Elementary & Middle School.

10.0 EDUCATIONAL SERVICES:

10.1 Director's Report:

The Director of Educational Services commented on his monthly report noting the summer school results.

11.0 FINANCIAL RESOURCES:

11.1 Director's Report:

The Director of Financial Resources commented on her monthly report noting that the financial report for the 1999-2000 school year is being prepared, the school budget results for the 1999-2000 school year and the billing of school fees.

11.2 Refunds of Taxes:

000912-FR-0074

Edward Turchyniak MOVED THAT the following refunds of taxes totalling 6 073.67 \$ be approved:

Municipality/Roll #	Name	Amount Refunded	Reason for Refund
077022-5895-51-6083	SULLIVAN ANNE HEATHER C.	867,05 \$	2000-2001 Overpayment
077022-5693-83-0232001	GRANOFSKY DAVID B.	2 414,27 \$	1999-2000 Overpayment

077022-5693-83-0232	GRANOFSKY DAVID B.	175,68 \$	2000-2001 Overpayment
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077030-5584-10-7060	LAFHAMME CLAUDETTE	515,00 \$	1999-2000 Francophone
65005-7943-90-6175-9	DRAKOPOULOS MARIA	752,85 \$	1999-2000 Francophone
65005-8749-80-1175-2	LAROCHE MAURICE	100,64 \$	2000-2001 Overpayment
65005-8343-47-7845-5	VENETIS MARIA LENA	95,86 \$	2000-2001 Overpayment
65005-7645-40-1675-9	158065 CANADA INC. (BRULE JULES)	11,15 \$	1997-1998 Overpayment
65005-8554-92-9305-9	PERREAUULT ANDRE LEGARE JEAN	274,57 \$	2000-2001 Overpayment (50% anglophone)
65005-8552-26-6065-4	BOURGEOIS GINETTE PAIEMENT ROBERT	415,45 \$	2000-2001 Francophone (50% anglophone)
65005-8345-13-3740-9	EL KHOURI FADI MORKOS HANNIE	451,15 \$	1999-2000 Francophone
TOTAL		6 073,67 \$	

Carried unanimously

11.3 Approval of Accounts Payable:

000912-FR-0075

Edward Turchyniak MOVED THAT the Executive Committee of the Sir Wilfrid Laurier School Board approve the cash disbursements listed in the List of Cheques dated 2000-08-09 to 2000-09-01 as follows:

CHEQUES	# 0038010 to # 0038625	3 582 366,48 \$
LESS: Cancelled cheques for prior months	# 0037708	32,19 \$
FOR A TOTAL OF:		3 582 334,29 \$

Carried unanimously

12.0 PARENTS' COMMITTEE:

There was no report.

13.0 CORRESPONDENCE:

There was no correspondence.

14.0 QUESTION PERIOD:

In response to a question concerning the judgement on the interlocutory injunction, the Director General advised that a copy of the judgement would be placed on the school board web-site shortly.

15.0 ADJOURNMENT OF MEETING:

Edward Turchyniak MOVED adjournment of the meeting.

Carried unanimously

TIME: 21:15 hours

NEXT MEETING ⇨ REGULAR ⇨ 2000-10-10

Robert Vallerand, Secretary General

Pierre Garofano, Chairman

