

PROVINCE OF QUEBEC

MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON 2001-05-08

An Executive Committee meeting of the Sir Wilfrid Laurier School Board was held in the Room A407 of the McCaig Annex, 530 Northcote, Rosemere, QC on Tuesday, 2001-05-08 at 19:30 hours, at which were present:

Pierre Garofano, Chairman; Linda Gagnon, Vice-Chairperson; Steve Bletas, Glen Haines, Peter Haldimand, and Edward Turchyniak, Commissioners; Linda Iaconetti and Ghislaine Tanner, Parent Commissioners; and Dominic Martini, Director General.

Also present were: Robert Vallerand, Deputy Director General; Lorraine Archambault, Director of Financial Resources; Laiq Hanafi, Director of Educational Services; Jean-Guy Messier, Director of Information Technology; Agostino Santini, Senior Advisor to Management; Michael Stirrup, Director of Human Resources; Raymond Thivierge, Director of Material Resources; and William Pollock, Commissioner.

Absent: James McDougall, Commissioner.

The Chairman called the meeting to order at 19:38 hours.

1.0 ACCEPTANCE OF AGENDA:

The following additions and changes to the agenda were proposed:

5.0 CORPORATE AFFAIRS:

5.8 *Report of the Senior Advisor to Management*.....INFO

6.0 HUMAN RESOURCES:

6.4 *Engagement – Part-Time – Vocational Education*.....RES

6.5 *Engagements – Part-Time Replacement*.....RES

6.6 *Engagements*.....RES

6.7 *Deferred Sabbatical*.....RES

6.8 *Retirement*.....RES

6.9 *Resignations*.....RES

6.10 *Re-Classification of Coordinator*.....INFO

10.0 EDUCATIONAL SERVICES:

10.7 *Cooperative Education Awards*.....INFO

13.0 CORRESPONDENCE:**010508-CA-0334**

Steve Bletas MOVED THAT the agenda be accepted as amended in document #SWLSB-2001/05/08-CA-001.

Carried unanimously

2.0 APPROVAL OF MINUTES:**010508-CA-0335**

Linda Gagnon MOVED THAT the minutes of the EXECUTIVE COMMITTEE meeting of the Sir Wilfrid Laurier School Board held on 2001-04-10, having been received by all members prior to this meeting, be approved as written.

Carried unanimously

3.0 BUSINESS ARISING:

There was no business arising.

4.0 DIRECTOR GENERAL'S REPORT:

The Director General commented on his monthly report noting the move to the new Administration Centre in Rosemere, which will take place during the week of 2001-05-14 and that an official opening ceremony will take place prior to the end of the school year.

The Director General reported that the Director of Material Resources and he had met with the Regional Director for Laval-Laurentides-Lanaudière who indicated support for the board's request for the renovation and extension of École St-Victor (Genesis Elementary School) and our request for a new school in the southern part of Lanaudière, but that the enlargement of Joliette Elementary School was not retained.

The Director General advised the Executive Committee that the Director of Material Resources would be going to Québec on 2001-05-10 to defend the board's request to the Ministère de l'Éducation for additional funding for the "Duvernay" Elementary School project.

5.0 CORPORATE AFFAIRS:**5.1 Director's Report:**

The Deputy Director General commented on his monthly report noting that the board has been approached by a group wishing to purchase a piece of land located in Rosemere but that he has since been advised that the Ville de Rosemère is not prepared to issue the required building permits.

He further reported that the group will be appealing the decision of the Ville de Rosemère.

He advised that he had recently attended a meeting of the Parents Committee but that due to lack of quorum an informal discussion was held on the budget parameters for 2001-2002, school calendars for 2001-2002, the deeds of establishment and the school board's Consolidated Success Plan.

5.2 Sale of Alcohol:**010508-CA-0336**

Glen Haines MOVED THAT the Executive Committee of the Sir Wilfrid Laurier School Board authorize the sale of alcoholic beverages at a fundraising activity of the Lake of Two Mountains High School Governing Board as part of the lease arrangements for 2001-06-02. AND THAT the lease only be valid upon receipt of a copy of the issued permit required to conform to provincial law.

Carried unanimously

5.3 Purchase of Centre Concorde:

The Director General provided information on the purchase of Centre Concorde.

WHEREAS the Centre Concorde is the property of Commission scolaire de Laval;

WHEREAS the Commission scolaire de Laval has excess property which it is willing to sell;

WHEREAS the Ministère de l'Éducation has authorized the acquisition and renovation of Centre Concorde to accommodate a new elementary school in Duvernay Laval;

WHEREAS the Ministère de l'Éducation has determined the amount authorized for the purchase of Centre Concorde;

WHEREAS the Sir Wilfrid Laurier School Board has recently concluded the sale of T.H. Bowes;

WHEREAS it is expected that the Sir Wilfrid Laurier School Board will allocate a portion of these revenues towards the purchase of Centre Concorde;

WHEREAS the Sir Wilfrid Laurier School Board has made an offer to purchase Centre Concorde;

_____ MOVED THAT, on the recommendation of the Directorate, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the purchase of Centre Concorde from the Commission scolaire de Laval for the sum of 360 000\$.

AND THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in his absence or with his knowledge the Deputy Director General, be authorized to sign all documentation concerning this purchase.

5.4 International Agreement for Student Exchange:

The Director General provided background information on the board's participation in the International Development Exchange Program.

010508-ED-0337

WHEREAS the Canadian International Development Agency and the World bank intend to create an International Development Cooperative;

WHEREAS this cooperative program will be open to both students and teachers;

WHEREAS the Canadian International Development Agency has requested that each participating school board purchase a share in order to take part in the cooperative program;

WHEREAS the Canadian International Development Agency has indicated that the purchase of a share is a once only disbursement;

Linda Iaconetti MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board authorize the purchase of one share at a cost of 1 000\$, taxes not included.

AND THAT the Sir Wilfrid Laurier School Board be authorized to participate in the International Development Cooperative.

AND FURTHER THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in his absence or with his knowledge the Deputy Director General, be authorized to sign all documentation concerning this purchase.

Carried unanimously

5.5 Sale of Land – Rosemere:

This item was reported on under 5.1.

5.6 Municipal Elections:

The Deputy Director General advised that he had met with representatives from the Ville de Laval to discuss the use of school board facilities during the 2001-11-04 municipal elections.

5.7 **Emergency Preparedness:**

The Director General provided background information on this issue while stressing the role of municipalities in preparing for emergencies.

The Executive Committee entered into discussion.

WHEREAS municipal governments have the responsibility for civil protection and for developing emergency preparedness plans;

WHEREAS the Sir Wilfrid Laurier School Board and its schools cooperate with the civil authorities in ensuring a collaborative and cooperative approach in matters of civil protection and emergency preparedness within the policies and procedures established by various municipal governments;

WHEREAS the Sir Wilfrid Laurier School Board is a member with Commission scolaire de Laval, Commission scolaire Marguerite-Bourgeoys, Commission scolaire Pointe-de-l'Île, Commission scolaire de Montréal, Lester B. Pearson School Board, Riverside School Board and English Montreal School Board on the Comité des commissions scolaires pour la préparation aux sinistres on which also sit a representative of the Ministère de la sécurité publique and a representative of the Comité urbain de Montréal;

WHEREAS each school has developed and put into practice a basic plan for emergency preparedness in keeping within its scope of responsibilities;

WHEREAS Principals take seriously their responsibility in ensuring the safety and security of their students;

WHEREAS Principals recently completed four days of a five-day workshop on Emergency Preparedness which introduced them to a wide range of risks;

WHEREAS the Sir Wilfrid Laurier School Board is actively engaged in providing its personnel with training in case of emergency;

5.7.1 _____ *MOVED THAT resolution #001122-MR-0076, creating an Advisory Sub-Committee on Emergency Preparedness, be rescinded.*

WHEREAS the base document relating to Emergency Preparedness was developed and approved by the former Lauroval School Board over seven years ago;

WHEREAS the document has not since that time been revised;

WHEREAS under normal conditions such documents should be revised every 2 – 3 years;

WHEREAS potential risks have come to light that did not exist or were not considered when the document was originally developed;

WHEREAS, to date, efforts over the last two years to form a committee to meet and revise the document have failed due to conditions set for size and composition;

WHEREAS the present committee which reports to the Material Resources Committee has only four members committed to participate, one Commissioner and three parents;

WHEREAS effective emergency planning can only be achieved where input is available from a broad cross section of the community for which it is intended;

WHEREAS the committee as it presently exists is not adequate to the task to be performed;

0463

5.7.2 _____ MOVED THAT the Advisory Sub-Committee on Emergency Preparedness be expanded to permit a broader based representation by opening places on it to each Sir Wilfrid Laurier School Board school that may wish to participate as well as members of the Sir Wilfrid Laurier School Board unions and associations and Commissioners.

AND THAT should the number on the committee become too cumbersome the committee could form a steering committee and delegate specific or general tasks to smaller groups drawn from it.

5.8 Report of the Senior Advisor to Management:

The Senior Advisor to Management commented on his report noting the progress of the Consultation Committee on Attendance Zones, the web site, the newsletter and projected enrollment for 2001-2002.

Several recommendations were received concerning the newsletter.

6.0 HUMAN RESOURCES:

6.1 Director's Report:

The Director of Human Resources commented on his monthly report noting local negotiations, the certification process for daycare workers and the staffing process.

6.2 Leaves of Absence:

010508-HR-0338

Ghislaine Tanner MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Adèle Kat**, teacher at Laurentian Elementary School, a partial leave of absence without salary of (20%) effective for the 2001-2002 school year as per Clause 5-15.05 of the Teachers' Local Agreement.

Carried unanimously

010508-HR-0339

Ghislaine Tanner MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Kathleen Hatchell**, teacher at Joliette Elementary School, a full-time leave of absence without salary of (100%) effective for the 2001-2002 school year as per Clause 5-15.05 of the Teachers' Local Agreement.

Carried unanimously

010508-HR-0340

Ghislaine Tanner MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Susan O'Keeffe**, Office Agent Class I at the Administrative Centre, a partial leave of absence without salary of (8.5714%) effective for the 2001-2002 school year as per Clause 5-10.01 of the FTQ Local 57 Collective Agreement covering Support Staff.

Carried unanimously

010508-HR-0341

Ghislaine Tanner MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Angela Piacek**, teacher at Holy Rosary

Elementary School, a partial leave of absence without salary of (20%) effective for the 2001-2002 school year as per Clause 5-15.01(i) of the Teachers' Local Agreement.

Carried unanimously
0464

010508-HR-0342

Ghislaine Tanner MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Linda Sabolo-Mageau**, teacher at Holy Rosary Elementary School, a partial leave of absence without salary of (20%) effective for the 2001-2002 school year as per Clause 5-15.03 of the Teachers' Local Agreement.

Carried unanimously

010508-HR-0343

Ghislaine Tanner MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Jennifer Lloyd**, teacher at Blainville Elementary School, a partial leave of absence without salary of (25%) effective for the 2001-2002 school year as per Clause 5-15.01(iii) of the Teachers' Local Agreement.

Carried unanimously

010508-HR-0344

Ghislaine Tanner MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Lucy A. McIntosh**, teacher at Rosemere High School, a full-time leave of absence without salary of (100%) effective for the 2001-2002 school year as per Clause 5-15.05 of the Teachers' Local Agreement.

6.3 Progressive Retirements:

010508-HR-0345

Edward Turchyniak MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Sandra Wollow**, teacher at Twin Oaks Elementary School, a Progressive Retirement over a five (5) year period, effective the 1st day of the teaching calendar for 2001-2002 school year, as per Article 5-22 of the Quebec Provincial Association of Teachers' Collective Agreement, contingent upon approval from CARRA.

Carried unanimously

010508-HR-0346

Edward Turchyniak MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Rhona Forester**, teacher at Twin Oaks Elementary School, a Progressive Retirement over a five (5) year period, effective the 1st day of the teaching calendar for 2001-2002 school year, as per Article 5-22 of the Quebec Provincial Association of Teachers' Collective Agreement, contingent upon approval from CARRA.

Carried unanimously

6.4 Engagement – Full-Time – Vocational Education:

010508-HR-0347

Peter Haldimand MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the engagement of the following full-time teacher for the 2000-2001 School Year, as per Article 13-19.00 of the Quebec Provincial Association of Teachers' Collective Agreement.

Name	Effective Date	School
Gauvreau, Yolande	2000-08-28	Vocational Education

Carried unanimously
0465

6.5 Engagement – Part-Time Replacement:

010508-HR-0348

Steve Bletas MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the engagement of the following part-time replacement teachers for the 2000-2001 School Year, in accordance with Article 5-1.00 of the Quebec Provincial Association of Teachers' Collective Agreement.

Name	Effective Date	School
Cowley, Geoffrey	2001-03-12	Western Laval High School
Paré, Julie	2001-01-08	Western Laval High School
Taillon, Melanie	2001-04-17	Lake of Two Mountains High School
St-Cyr, Isabelle	2001-04-23	Joliette Elementary School
Renaud, Annie	2001-04-30	Joliette Elementary School

Carried unanimously

6.6 Engagements:

010508-HR-0349

Linda Gagnon MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the engagement of **François Lebeau**, as a Data Processing Technician (35 hrs) at the Adult Education Centre, effective 2001-05-09 as per the FTQ Local 57 Collective Agreement covering Support Staff.

Carried unanimously

010508-HR-0350

Linda Gagnon MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the engagement of **Merlinda Presti Sandiford**, as an Office Agent, Class II (10 hrs) at Lewis King Elementary School, effective 2001-05-08 as per the FTQ Local 57 Collective Agreement covering Support Staff.

Carried unanimously

6.7 Deferred Sabbatical:

010508-HR-0351

WHEREAS the Executive Committee approved a deferred sabbatical for Pam Turnbull, teacher at Laurentian Regional High School to be taken during the 2001-2002 school year (resolution #990413-HR-0155)

WHEREAS a request has been received from the teacher to change the sabbatical year to the 2003-2004 school year.

Glen Haines MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board grant a modification to the deferred sabbatical for **Pam Turnbull**, teacher at Laurentian Regional High School, and that the sabbatical be taken during the 2003-2004 school year.

Carried unanimously

6.8 Retirement:

010508-HR-0352

Linda Iaconetti MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board accepts the notice of retirement effective 2001-06-30, received from **Nancy Spence**, teacher at Mountainview Elementary School, and extend best wishes to her.

Carried unanimously
0466

6.9 Resignations:

010508-HR-0353

Ghislaine Tanner MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board accepts the notice of resignation effective 2001-04-09, received from **Isabelle Laplante**, Psychologist, and extend best wishes to her.

Carried unanimously

010508-HR-0354

Ghislaine Tanner MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board accepts the notice of resignation effective 2001-06-30, received from **Joanna Moutzouris**, teacher at Western Laval High School, and extend best wishes to her.

Carried unanimously

6.10 Re-Classification of Coordinator:

The Director General provided background information on the salary scale of a coordinator in Educational Services and the need to link this position to that of a Principal, Class II, in order to retain and/or attract candidates.

He further noted that the Ministère de l'Éducation is currently examining the salary scales for directors and coordinators.

7.0 INFORMATION TECHNOLOGY:

7.1 Director's Report:

The Director of Information Technology commented on his monthly report noting the work undertaken in the schools and on the various systems of the board.

7.2 Microsoft Licensing:

The Deputy Director General provided background information on the need to purchase Microsoft software to meet the conditions of the agreement.

WHEREAS the Sir Wilfrid Laurier School Board has adhered to the Microsoft Select Licensing Agreement (Select Master Agreement n° 75S50013 – Select Enrolment n° 3605361);

WHEREAS the Sir Wilfrid Laurier School Board has been selected for a one-day ACE (Awareness, Compliance and Education) Review under the "audit clause" terms of the Microsoft Select Licensing Agreement;

WHEREAS this review has been completed by Deloitte & Touche;

WHEREAS the Sir Wilfrid Laurier School Board, under the terms and conditions of the Microsoft Select Licensing Agreement, must periodically report any new Microsoft software installations;

WHEREAS the Sir Wilfrid Laurier School Board has installed Microsoft software on many of its computers and servers, either as new installations or as upgraded configurations; AND THAT specific budgets were reserved for these purchases;

_____ MOVED THAT, on the recommendation of the Executive Committee and the Directorate, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the purchase of Microsoft software in the amount of 71 918\$ plus tax for the Youth Sector and 25 582\$ plus tax for the Adult Sector.

0467

AND THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in his absence or with his knowledge the Deputy Director General, be authorized to sign all documentation concerning this purchase.

8.0 USE OF SCHOOLS / TRANSPORTATION:

8.1 Modification of School Hours:

The Director General advised the Executive Committee that there had been an error in the school hours for Morin Heights Elementary School when presented at the 2001-01-24 meeting of the Council of Commissioners.

_____ MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board modify resolution #010124-TS-0129 and change the school hours for Morin Heights Elementary School from 8:40 - 15:05 to 8:56 – 14:55.

9.0 MATERIAL RESOURCES:

9.1 Director's Report:

The Director of Material Resources commented on his monthly report by drawing the Executive Committee's attention to the following projects: the "Blainville" Elementary School, the Lachute Vocational Centre, Terry Fox Elementary School, Centre Concorde and the new Administration Centre.

9.2 Purchase of Capital Equipment:

The Deputy Director General reviewed the proposed purchase of new truck and trailer for the board in order to conform to the *Loi concernant les propriétaires et exploitants de véhicules lourds (Law 430)*.

010508-MR-0355

WHEREAS the Sir Wilfrid Laurier School Board owns two tractors used extensively during the spring clean-up and regular lawn maintenance;

WHEREAS the Sir Wilfrid Laurier School Board requires the necessary equipment to legally transport these vehicles in accordance with *Loi concernant les propriétaires et exploitants de véhicules lourds (Law 430)*;

WHEREAS the Sir Wilfrid Laurier School Board wishes to purchase a truck and trailer to transport these vehicles and be in conformity with Law 430;

WHEREAS the Directorate has invited and received tenders;

WHEREAS the tenders have been reviewed and a recommendation has been made by the Material Resources Committee and the Directorate;

Linda Iaconetti MOVED THAT, on the recommendation of the Material Resources Committee and the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board approve the purchase of a 2000 GMC Sierra truck (serial n° IGTEC14W7YE108664) from Mille-Iles Auto Ltée at a cost of 20 704,50\$ tax included.

AND THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in his absence or with his knowledge the Deputy Director General, be authorized to sign all documentation concerning this purchase.

**Carried unanimously
0468**

010508-MR-0356

WHEREAS the Sir Wilfrid Laurier School Board owns two tractors used extensively during the spring clean-up and regular lawn maintenance;

WHEREAS the Sir Wilfrid Laurier School Board requires the necessary equipment to legally transport these vehicles in accordance with *Loi concernant les propriétaires et exploitants de véhicules lourds (Law 430)*;

WHEREAS the Sir Wilfrid Laurier School Board wishes to purchase a truck and trailer to transport these vehicles and be in conformity with Law 430;

WHEREAS the Directorate has invited and received tenders;

WHEREAS the tenders have been reviewed and a recommendation has been made by the Material Resources Committee and the Directorate;

Linda Iaconetti MOVED THAT, on the recommendation of the Material Resources Committee and the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board approve the purchase of a trailer (Model #RR712) from Garage Jacques Ouellet Ltée at a cost of 5 000,00\$ tax included.

AND THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in his absence or with his knowledge the Deputy Director General, be authorized to sign all documentation concerning this purchase.

Carried unanimously

9.3 Summer Capital Projects:

The Director General reviewed the proposed summer capital projects.

WHEREAS the Sir Wilfrid Laurier School Board wishes to satisfy priority needs in its schools;

WHEREAS the schools have expressed their needs;

WHEREAS the Directorate has reviewed the requests and classified these requests in order of board-wide priorities;

WHEREAS the Material Resources Committee supports these capital priorities

_____ MOVED THAT, on the recommendation of the Material Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approved the summer capital priorities for its schools for a total amount of 415 393,00\$, as per Document #SWLSB-2001/05/23-MR-001.

9.4 Disposal of Equipment:

010508-MR-0357

WHEREAS the computer equipment listed in document #SWLSB-2001/05/08-MR-001, located at Crestview Elementary School, is considered obsolete for use by students;

WHEREAS, upon the evaluation of the Director of Information Technology, the Director of Material Resources has determined that this equipment cannot be used by any other school or department;

WHEREAS it is necessary to write off said equipment from the school's inventory;

Ghislaine Tanner MOVED THAT, on the recommendation of the Material Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board declare the equipment described of being of no value, AND THAT it be deleted from the inventory of Crestview Elementary School.

0469

FURTHER THAT the centre disposes of the said equipment and that any funds gained therefrom be credited to Crestview Elementary School.

Carried unanimously

010508-MR-0358

WHEREAS the computer equipment listed in document #SWLSB-2001/05/08-MR-002, located at Mountainview Elementary School, is considered obsolete for use by students;

WHEREAS, upon the evaluation of the Director of Information Technology, the Director of Material Resources has determined that this equipment cannot be used by any other school or department;

WHEREAS it is necessary to write off said equipment from the school's inventory;

Ghislaine Tanner MOVED THAT, on the recommendation of the Material Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board declare the equipment described of being of no value, AND THAT it be deleted from the inventory of Mountainview Elementary School.

FURTHER THAT the centre disposes of the said equipment and that any funds gained therefrom be credited to Mountainview Elementary School.

Carried unanimously

010508-MR-0359

WHEREAS the computer equipment listed in document #SWLSB-2001/05/08-MR-003, located at Rosemere High School, is considered obsolete for use by students;

WHEREAS, upon the evaluation of the Director of Information Technology, the Director of Material Resources has determined that this equipment cannot be used by any other school or department;

WHEREAS it is necessary to write off said equipment from the school's inventory;

Ghislaine Tanner MOVED THAT, on the recommendation of the Material Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board declare the equipment described of being of no value, AND THAT it be deleted from the inventory of Rosemere High School.

FURTHER THAT the centre disposes of the said equipment and that any funds gained therefrom be credited to Rosemere High School.

Carried unanimously

10.0 EDUCATIONAL SERVICES:

10.1 Director's Report:

The Director of Educational Services commented on his monthly report noting the status of the curriculum reform.

10.2 2001 – 2002 School Calendars:

The Director of Educational Services reviewed the calendars for the 2001-2002 school year.

WHEREAS the school calendar is the responsibility of the school board;

WHEREAS a calendar stipulating the start of the school year before September 1 requires the agreement of the Teachers' Union;

0470

WHEREAS a committee of three representatives each of the Teachers Union, the Parents Committee, school Administrators and Commissioners was established with a mandate to propose a calendar for 2001-2002;

WHEREAS this all party committee reached a consensus on a draft proposal for presentation to the Laurier Teachers Union and the Sir Wilfrid Laurier School Board;

WHEREAS the Laurier Teachers' Union has agreed to the proposed calendar for 2001-2002:

WHEREAS the Parents' Committee has been consulted on the proposed calendar for 2001-2002;

WHEREAS the Directorate and the Educational Services Committee have endorsed the proposed calendar for the presentation to the Council of Commissioners for approval;

10.2.1 _____ *MOVED THAT, on the recommendation of the Educational Services Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the 2001-2002 school calendar as presented in Document #SWLSB-2001/05/23-ED-001 for all of its schools except Arundel Elementary School, Holy Rosary Elementary School, Joliette Elementary School, Lewis King Elementary School, Rawdon Elementary & Middle School, Joliette High School and Ste-Agathe Academy.*

WHEREAS several schools of the Sir Wilfrid Laurier School Board use the transportation services of a French school board within their sector of the Laval-Laurentides-Lanaudière territory;

WHEREAS the school calendars of the French school boards involved determine the availability of the transportation to various schools of the Sir Wilfrid Laurier School Board;

WHEREAS the French school boards have established their calendars for the 2001-2002 school year which establishes the operation of their transportation system for their schools, thereby determining the availability of transportation to the Sir Wilfrid Laurier School Board schools using these buses;

WHEREAS these calendars have been adapted where possible to bring them in line with the calendar governing the majority of the schools within the Sir Wilfrid Laurier School Board;

10.2.2 _____ *MOVED THAT, on the recommendation of the Educational Services Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the school calendar for the 2001-2002 school year for Arundel Elementary School and Ste-Agathe Academy, as per Document #SWLSB-2001/05/23-ED-002.*

WHEREAS several schools of the Sir Wilfrid Laurier School Board use the transportation services of a French school board within their sector of the Laval-Laurentides-Lanaudière territory;

WHEREAS the school calendars of the French school boards involved determine the availability of the transportation to various schools of the Sir Wilfrid Laurier School Board;

WHEREAS the French school boards have established their calendars for the 2001-2002 school year which establishes the operation of their transportation system for their schools, thereby determining the availability of transportation to the Sir Wilfrid Laurier School Board schools using these buses;

WHEREAS these calendars have been adapted where possible to bring them in line with the calendar governing the majority of the schools within the Sir Wilfrid Laurier School Board;

10.2.3 _____ *MOVED THAT, on the recommendation of the Educational Services Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the school calendar for the 2001-2002 school year for Holy Rosary Elementary School and Lewis King Elementary School, as per Document #SWLSB-2001/05/23-ED-003.*

0471

WHEREAS several schools of the Sir Wilfrid Laurier School Board use the transportation services of a French school board within their sector of the Laval-Laurentides-Lanaudière territory;

WHEREAS the school calendars of the French school boards involved determine the availability of the transportation to various schools of the Sir Wilfrid Laurier School Board;

WHEREAS the French school boards have established their calendars for the 2001-2002 school year which establishes the operation of their transportation system for their schools, thereby determining the availability of transportation to the Sir Wilfrid Laurier School Board schools using these buses;

WHEREAS these calendars have been adapted where possible to bring them in line with the calendar governing the majority of the schools within the Sir Wilfrid Laurier School Board;

10.2.4 _____ *MOVED THAT, on the recommendation of the Educational Services Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the school calendar for the 2001-2002 school year for Joliette Elementary School, Rawdon Elementary & Middle School and Joliette High School, as per Document #SWLSB-2001/05/23-ED-004.*

10.3 Student Field Trips:

010508-ED-0360

WHEREAS Sacred Heart Middle School has proposed a four-day field trip to Washington, D.C., from May 17 - 20, 2001, as per Document #SWLSB-2001/05/08-ED-001;

WHEREAS the school administration has followed the procedures in accordance with the current Sir Wilfrid Laurier School Board policy and has obtained the approval of the Governing Board;

Edward Turchyniak MOVED THAT, on the recommendation of the Educational Services Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the request of Sacred Heart Middle School for a field trip to Washington, D.C., from May 17 - 20, 2001.

Carried unanimously

010508-ED-0361

WHEREAS Western Laval High School has proposed a twelve-day field trip to Europe (Italy, Switzerland, France, Spain), from February 26, 2002 to March 11, 2002, as per Document #SWLSB-2001/05/08-ED-002;

WHEREAS the school administration has followed the procedures in accordance with the current Sir Wilfrid Laurier School Board policy and has obtained the approval of the Governing Board;

Edward Turchyniak MOVED THAT, on the recommendation of the Educational Services Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the request of Western Laval High School for a field trip to Europe (Italy, Switzerland, France, and Spain), from February 26, 2002 to March 11, 2002.

10.4 Student Teaching:

The Director of Educational Services provided background information on the allocation for student teaching.

WHEREAS the protocols concerning the allocation under Measure 30023, which had been duly signed by the Director General and the designated authorities of Bishop's University, Concordia University, McGill University, Université du Québec à Montréal et Université de Montréal, was tacitly renewed and sent to the Direction régionale de Laval-Laurentides-Lanaudière;

0472

WHEREAS the student teacher "documents synthèses" from said universities have been sent to the Direction régionale de Laval-Laurentides-Lanaudière;

WHEREAS the total of the equivalencies (95,9) corresponds to the amount of 59 458,00\$;

WHEREAS the amount allocated corresponds to 620,00\$ per student teacher;

_____ MOVED THAT, on the recommendation of the Educational Services Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board request an allocation of 59 458,00\$ from the Direction régionale de Laval-Laurentides-Lanaudière under Measure 30023.

10.5 School Success Consolidated Plan:

The Director of Educational Services commented on the Consolidated School Success Plan and the targets that this plan addresses.

10.6 Parity Committee for Curriculum Implementation:

The Director of Educational Services reported that a Parity Committee of teachers and administrators on Curriculum Reform has been established to oversee the budgets provided for the reform by the Ministère de l'Éducation.

10.7 Cooperative Education Awards:

The Director of Educational Services advised the Executive Committee that the Cooperative Education awards ceremony would be held on 2001-06-07 at the Palace in Laval.

11.0 FINANCIAL RESOURCES:

11.1 Director's Report:

The Director of Financial Resources commented on her monthly report noting the budgetary rules and the Budget Parameters for 2001-2002.

11.2 Issuance of Cheques:

010508-FR-0362

Edward Turchyniak MOVED THAT the Executive Committee of the Sir Wilfrid Laurier School Board approve the cash disbursements listed in the List of Cheques dated 2001-03-06 to 2001-03-30 as follows:

CHEQUES	# 0045349 to # 0046254	3 111 165,96\$
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LESS: Cancelled cheques for prior months	# 0044600, # 0044603	635,43\$
PLUS: List of Internet payments	D.A.S. April 2001	1 894 177,88\$
TOTAL:		5 004 708,41\$

Carried unanimously

11.3 Feedback on 2001-2002 Budget Parameters:

The Director General advised the Executive Committee that the Budget Parameters for 2001-2002 had been sent to the Parents Committee for consultation but that no recommendations are expected since the Parents Committee failed to have a quorum.

0473

11.4 Engagement of Auditors:

_____ *MOVED THAT, on the recommendation of the Directorate, the Council of Commissioners of the Sir Wilfrid Laurier School Board engage the firm of **Gagnon, Roy Brunet** at a cost of **14 723,00\$ including taxes** to conduct auditing services for the **2000-2001** school year.*

11.5 Rate of Interest on Unpaid Taxes:

_____ *MOVED THAT, on the recommendation of the Directorate and in accordance with Article 316 of the Education Act, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve that the **RATE OF INTEREST ON OUTSTANDING (UNPAID) TAXES** be set at **15%** per annum for the school year 2001-2002.*

12.0 PARENTS' COMMITTEE:

12.1 Parent Commissioners Report:

There was no report.

13.0 CORRESPONDENCE:

There was no correspondence.

14.0 QUESTION PERIOD:

There were no questions.

15.0 ADJOURNMENT OF MEETING:

Steve Bletas *MOVED* adjournment of the meeting.

Carried unanimously

TIME: 22:30 hours

NEXT MEETING ⇒ REGULAR ⇒ 2001-06-12

Robert Vallerand, Secretary General

Pierre Garofano, Chairman