

PROVINCE OF QUEBEC**MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON 2002-08-20**

An Executive Committee meeting of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemère, QC on Tuesday, 2002-08-20 at 19:30 hours, at which were present:

Pierre Garofano, Chairman; Linda Gagnon, Vice-Chairperson; Steve Bletas, Carolyn Curiale, Peter MacLaurin, James McDougall, and Edward Turchyniak, Commissioners; Linda Iaconetti and Ghislaine Tanner, Parent Commissioners; and Giordano Rosa-del-Vecchio, Director General.

Also present were: Robert Vallerand, Deputy Director General; François Badin, Director of Human Resources; Effie Maniatis, Director of Educational Services; Jean-Guy Messier, Director of Information Technology; Livia Nassivera, Director of Financial Resources; George Paquette, Coordinator of School Organization and Transportation; Raymond Thivierge, Director of Material Resources; and Walter Fogel, Peter Haldimand, and Nancy Rupnik, Commissioners.

The Chairman called the meeting to order at 19:40 hours.

1.0 ACCEPTANCE OF AGENDA:

The following additions and changes to the agenda were proposed:

5.0 CORPORATE AFFAIRS:

5.1	<i>Boundaries of Electoral Divisions.....</i>	<i>INFO</i>
5.2	<i>Deputy Director General's Report.....</i>	<i>INFO</i>
5.3	<i>Delegation of Power to the Director General.....</i>	<i>INFO</i>
5.4	<i>November Council Retreat.....</i>	<i>INFO</i>
5.5	<i>Standing Committees Meeting Schedule</i>	<i>INFO</i>
5.6	<i>Update on Court Cases</i>	<i>INFO</i>
5.7	<i>Ville de Laval Study of Operating Costs at LCHS & WLHS</i>	<i>INFO</i>
5.8	<i>Landscaping of Administration Centre</i>	<i>INFO</i>

12.0 MATERIAL RESOURCES

12.3	<i>Engagement of Contractor.....</i>	<i>RES</i>
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020820-CA-0023

Linda Iaconetti MOVED THAT the agenda be accepted as amended in document #SWLSB-2002/08/20-CA-001.

Carried unanimously

2.0 APPROVAL OF MINUTES:**020820-CA-0024**

Edward Turchyniak MOVED THAT the minutes of the EXECUTIVE COMMITTEE meeting of the Sir Wilfrid Laurier School Board held on 2002-07-09, having been received by all members prior to this meeting, be approved as written.

Carried unanimously

3.0 BUSINESS ARISING:

The Deputy Director General presented short and long term solutions for the parking problem at Hillcrest Academy.

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He went onto advise that the transportation situation with the McLearn School has been regularized.

In response to a question concerning the playground equipment at Joliette Elementary School, the Deputy Director General advised that this matter has been referred to the Material Resources Committee, which will convene on 2002-08-21.

4.0 DIRECTOR GENERAL'S REPORT:

The Director General presented to the Executive Committee the various promotional products that have been selected for the Sir Wilfrid Laurier School Board.

He went onto advise that the Directors and Coordinators would be visiting schools on 2002-08-26 and 2002-08-28 to welcome everyone to the new school year.

A barbeque has been planned for 2002-08-27 at the Administration Centre for the employees of the board and it is expected that in the neighbourhood of 1 000 employees will be present.

The Director General commented on the Leadership Conference that he and other Administrators had attended in Mont-Tremblant noting that a follow-up day is planned for January. He also suggested that Commissioners may be interested in attending an upcoming Leadership Conference.

He went onto advise the Executive Committee that several of the Sir Wilfrid Laurier School Board's taxpayers had received a duplicate tax bill from the New Frontiers School Board as an error was made by the company who prints the tax bills for both boards.

5.0 CORPORATE AFFAIRS:

5.1 *Boundaries of Electoral Divisions:*

The Deputy Director General presented two new options for the new boundaries of electoral divisions 1, 2, 3 and 4.

The Executive Committee entered into discussion and it was recommended that the original proposal for the electoral division boundaries, reviewed on 2002-08-19, be presented to the Council for approval in principle.

5.2 *Deputy Director General's Report:*

The Deputy Director General commented on his monthly report noting the Administrators workshop held on 2002-08-14 and 2002-08-15, the planning of the Fall Retreat for Commissioners, an amendment to be made to the by-law concerning the date, time and place of Council meetings, the Arundel Natural Science Centre (ANSC) Trail Dedication planned for 2002-09-14 and additional forestry grants to improve the ANSC trails.

Peter Haldimand left for the evening.

TIME: 20:45 hours

5.3 *Delegation of Power to the Director General:*

The Director General reviewed the proposed by-law on the delegation of powers to the Director General

The Executive Committee entered into discussion.

WHEREAS section 174 of the Education Act (R.S.Q., Chapter I-13.3) states that the Council of Commissioners of a school board may, by by-law, delegate some of its functions and powers to the Director General;

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WHEREAS section 392 of the Education Act (R.S.Q., chapter I-13.3) states that no by-law is to be adopted without public notice 30 days before adoption;

_____ MOVED THAT, on the recommendation of the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve in principle proposed by-law #BL2002-CA-09: Delegation of Powers to the Director General.

5.4 November Council Retreat:

This item was discussed under item 5.1.

5.5 Standing Committee Meeting Schedule:

The Director General presented a proposal for the schedule of Standing Committee meetings for the 2002-2003 school year.

The Executive Committee entered into discussion and suggested that this format be used on a trial basis and reviewed at the December 2002 meeting.

5.6 Update on Court Cases:

The Director General reviewed the judgement on the case of Baumholtz et als. vs. Sir Wilfrid Laurier School Board noting that the plaintiffs had won its case against the board on the charging of a fee to day care services equal to 15% of the charge for the use of school facilities.

He went on to advise that on the issue of time allocations the judge would not rule on a power granted the school board under the Education Act (R.S.Q., Chapter I-13.3).

In closing, the Director General proposed that a meeting be scheduled between the school board and the plaintiffs to review the judgement and how it can be applied.

5.7 Ville de Laval Study of Operating Costs at LCHS & WLHS:

The Deputy Director General advised that a study of operating costs is being conducted by the Ville de Laval with respect to the use of facilities at Laval Catholic and Western Laval High Schools and that when a final report is available it will be brought to the board for ratification.

5.8 Landscaping of Administration Centre:

The Deputy Director General advised that the budget for the landscaping is 15 000\$ and that the Ville de Rosemère, as part of the original agreement for the construction of the Administration Centre, will begin the project in early September.

6.0 HUMAN RESOURCES:

6.1 *Director's Report:*

The Director of Human Resources commented on the continuing recruitment of staff for the 2002-2003 school year.

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6.2 *Leaves of Absence:*

020820-HR-0025

Carolyn Curiale MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Frances Holt**, teacher at Western Laval High School, a leave of absence without salary of (100%) effective 2002-2003 as per Clause 5-15.04 of the Teachers' Local Agreement.

Carried unanimously

020820-HR-0026

Carolyn Curiale MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Michèle Larin**, teacher at Western Laval High School, a leave of absence without salary of (100%) effective 2002-2003 as per Clause 5-15.04 of the Teachers' Local Agreement.

Carried unanimously

020820-HR-0027

Carolyn Curiale MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Pierrette St-Hilaire**, teacher at Lake of Two Mountains High School, a leave of absence without salary of (100%) effective 2002-2003 as per Clause 5-15.01 a) 1) of the Teachers' Local Agreement.

Carried unanimously

6.3 *Leaves of Absence – Maternity:*

020820-HR-0028

Peter MacLaurin MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Nadia Beley** teacher at Rosemere High School, a maternity leave of absence effective from 2002-07-18 until 2003-01-03 as per Clause 5-13.05 of the Quebec Provincial Association of Teachers' Collective Agreement.

Carried unanimously

020820-HR-0029

Peter MacLaurin MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Anne-Marie Breault**, Vice-Principal at Holy Rosary Elementary School, a maternity leave of absence effective from 2002-08-29 until 2003-01-16 as per Schedule 5, div 1.6 of the Regulation respecting the conditions of employment of management staff of school boards and the Management Policy of the Board.

Carried unanimously

020820-HR-0030

Peter MacLaurin MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Michela Cortese** teacher at Our Lady of Peace Elementary School, a maternity leave of absence effective from 2002-08-19 until 2002-09-06 as per Clause 5-13.05 of the Quebec Provincial Association of Teachers' Collective Agreement.

Carried unanimously

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020820-HR-0031

Peter MacLaurin MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Isabelle Couillard** Maintenance Workman Class II at Rosemere High School, a maternity leave of absence effective from 2002-06-28 until 2002-11-15 as per Clause 5-4.05 of the Fédération des employés et employés de services publics Inc. (CSN) Agreement.

Carried unanimously

020820-HR-0032

Peter MacLaurin MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Rosanna Di Guglielmo** teacher at St-Paul Elementary School, a maternity leave of absence effective from 2002-05-06 until 2002-10-18 as per Clause 5-13.05 of the Quebec Provincial Association of Teachers' Collective Agreement.

Carried unanimously

020820-HR-0033

Peter MacLaurin MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Carol James** teacher at Mountainview Elementary School, a maternity leave of absence effective from 2002-09-30 until 2003-02-14 as per Clause 5-13.05 of the Quebec Provincial Association of Teachers' Collective Agreement.

Carried unanimously

020820-HR-0034

Peter MacLaurin MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Jaime O'Connor**, teacher at Genesis Elementary School, a maternity leave of absence effective from 2002-07-01 until 2002-08-20 as per Clause 5-13.05 of the Quebec Provincial Association of Teachers' Collective Agreement.

Carried unanimously

020820-HR-0035

Peter MacLaurin MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Lisa Prata** teacher at St-Paul Elementary School, a maternity leave of absence effective from 2002-05-06 until 2002-10-18 as per Clause 5-13.05 of the Quebec Provincial Association of Teachers' Collective Agreement.

Carried unanimously

020820-HR-0036

Peter MacLaurin MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Heather Scott** teacher at Joliette Elementary School, a maternity leave of absence effective from 2002-08-26 until 2003-01-10 as per Clause 5-13.05 of the Quebec Provincial Association of Teachers' Collective Agreement.

Carried unanimously

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020820-HR-0037

Peter MacLaurin MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Lonna Velasco** teacher at Souvenir Elementary School, a maternity leave of absence effective from 2002-04-01 until 2002-09-13 as per Clause 5-13.05 of the Quebec Provincial Association of Teachers' Collective Agreement.

Carried unanimously

6.4 Leaves of Absence – Extension to Maternity:

020820-HR-0038

James McDougall MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Laurie Bedard**, teacher at Laval Catholic High School, an extension to her maternity leave of absence (leave of absence without pay) effective from 2002-07-01 until 2003-06-30 as per Clause 5-13.27bii of the Quebec Provincial Association of Teachers' Collective Agreement.

Carried unanimously

020820-HR-0039

James McDougall MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Lisa Bédard**, Guidance Counsellor, an extension to her maternity leave of absence (leave of absence without pay) effective from 2002-07-01 until 2003-06-30 as per Clause 7-2.31 of the Union of Professionals.

Carried unanimously

020820-HR-0040

James McDougall MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Anne-Marie Breault**, Vice-Principal at Holy Rosary Elementary School, an extension to her maternity leave of absence (leave of absence without pay) effective from 2003-01-17 until 2003-06-30 as per Schedule 5, div 4.32 of the Regulation respecting the conditions of employment of management staff of school boards and the Management Policy of the Board.

Carried unanimously

020820-HR-0041

James McDougall MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Pascale Bourdeau**, teacher at Our Lady of Peace Elementary School, an extension to her maternity leave of absence (4 weeks deferred) effective from 2002-

08-26 until 2002-09-20 as per Clause 5-13.13 of the Quebec Provincial Association of Teachers' Collective Agreement.

Carried unanimously

020820-HR-0042

James McDougall MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Pascale Bourdeau**, teacher at Our Lady of Peace Elementary School, an extension to her maternity leave of absence (leave of absence without pay) effective from 2002-09-23 until 2003-03-21 as per Clause 5-13.27c of the Quebec Provincial Association of Teachers' Collective Agreement.

Carried unanimously

0697

020820-HR-0043

James McDougall MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Antonella Continelli**, teacher at Our Lady of Peace Elementary School, an extension to her maternity leave of absence (leave of absence without pay) effective from 2002-07-01 until 2003-01-03 as per Clause 5-13.27c of the Quebec Provincial Association of Teachers' Collective Agreement.

Carried unanimously

020820-HR-0044

James McDougall MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Michela Cortese** teacher at Our Lady of Peace Elementary School, an extension to her maternity leave of absence (parental leave/leave of absence without pay) effective from 2002-09-09 until 2003-03-14 as per Clause 5-13.27c of the Quebec Provincial Association of Teachers' Collective Agreement.

Carried unanimously

020820-HR-0045

James McDougall MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Lise Gauvreau**, teacher at Morin Heights Elementary School, an extension to her maternity leave of absence (leave of absence without pay) effective from 2002-06-24 until 2003-01-24 as per Clause 5-13.27bii of the Quebec Provincial Association of Teachers' Collective Agreement.

Carried unanimously

020820-HR-0046

James McDougall MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Carol James**, teacher at Mountainview Elementary School, an extension to her maternity leave of absence (parental leave/leave of absence without pay) effective from 2003-02-17 until 2003-06-30 as per Clause 5-13.27c of the Quebec Provincial Association of Teachers' Collective Agreement.

Carried unanimously

020820-HR-0047

James McDougall MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Anastasia Karasavvas**, teacher at Mountainview

Elementary School, an extension to her maternity leave of absence (parental leave/leave of absence without pay) effective from 2002-06-22 until 2002-06-30 as per Clause 5-13.27c of the Quebec Provincial Association of Teachers' Collective Agreement.

Carried unanimously

020820-HR-0048

James McDougall MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Anastasia Karasavvas**, teacher at Mountainview Elementary School, an extension to her maternity leave of absence (leave of absence without pay) effective from 2002-07-01 until 2003-06-30 as per Clause 5-13.27bii of the Quebec Provincial Association of Teachers' Collective Agreement.

Carried unanimously

0698

020820-HR-0049

James McDougall MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Jaime O'Connor**, teacher at Genesis Elementary School, an extension to her maternity leave of absence (4 weeks deferred) effective from 2002-08-21 until 2002-09-17 as per Clause 5-13.13 of the Quebec Provincial Association of Teachers' Collective Agreement.

Carried unanimously

020820-HR-0050

James McDougall MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Manon Rainville**, teacher at Joliette High School, an extension to her maternity leave of absence effective from 2002-07-01 until 2003-01-24 as per Clause 5-15.01a(3) of the Local Teachers' Agreement.

Carried unanimously

020820-HR-0051

James McDougall MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Heather Scott**, teacher at Joliette Elementary School, an extension to her maternity leave of absence (parental leave/leave of absence without pay) effective from 2003-01-13 until 2003-06-30 as per Clause 5-13.27c of the Quebec Provincial Association of Teachers' Collective Agreement.

Carried unanimously

6.5 Leave of Absence – Parental Leave:

020820-HR-0052

Steve Bletas MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Simon Hopkins**, teacher at Laurentian Regional High School, a parental leave of absence effective from 2002-08-19 until 2003-01-24 as per Clause 5-13.27c of the Quebec Provincial Association of Teachers' Collective Agreement.

Carried unanimously

6.6 Engagement of Vice-Principals:

020820-HR-0053

Linda Gagnon MOVED THAT, on the recommendation of the Selection Committee, the Executive Committee of the Sir Wilfrid Laurier School Board promote temporarily **Jennifer Kurta** to the position of Vice-Principal, effective 2002-07-01, in accordance with Article 5-5.00 of the Quebec Provincial Association of Teachers Collective Agreement and her individual contract; AND THAT she be assigned to **St-Paul Elementary School**.

Carried unanimously

020820-HR-0054

Linda Gagnon MOVED THAT, on the recommendation of the Selection Committee, the Executive Committee of the Sir Wilfrid Laurier School Board promote temporarily **André Gionet** to the position of Interim Vice-Principal (For the duration of the absence of the Vice-Principal), effective 2002-07-01, in accordance with Article 5-5.00 of the Quebec Provincial Association of Teachers Collective Agreement and his individual contract; AND THAT he be assigned to **Holy Rosary Elementary School**.

Carried unanimously

0699

6.7 Engagement – Part-Time Teacher:

020820-HR-0055

Ghislaine Tanner MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board approve the engagement of the following part-time teacher for the 2001-2002 School Year, in accordance with Clause 5-1.01 of the Quebec Provincial Association of Teachers' Collective Agreement.

Name	Effective Date	School
Gagnon, Olivier	2001-12-03	Lake of Two Mountains High School

Carried unanimously

6.8 Engagement – Part-Time Replacement Teacher:

020820-HR-0056

Linda Iaconetti MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board approve the engagement of the following part-time replacement teacher for the 2001-2002 School Year, in accordance with Clause 51.01 of the Quebec Provincial Association of Teachers' Collective Agreement.

Name	Effective Date	School
Maselli, Jennifer	2002-04-02	Genesis Elementary School

Carried unanimously

6.9 Resignations:

020820-HR-0057

Edward Turchyniak MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board accepts the notice of resignation effective 2002-06-30 received from **Anne-Marie Breault**, teacher at Rawdon Elementary & Middle School and extend best wishes to her on her promotion.

Carried unanimously

020820-HR-0058

Edward Turchyniak MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board accepts the notice of resignation effective 2002-08-12 received from **Geneviève Martel**, teacher at Western Laval High School and extend best wishes to her.

Carried unanimously

6.10 Retirement:

020820-HR-0059

Carolyn Curiale MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board accepts the notice of retirement effective 2002-06-30 received from **Shirley Jackson**, teacher at Crestview Elementary School, and extend best wishes to her.

Carried unanimously

0700

6.11 Progressive Retirement:

020820-HR-0060

Peter MacLaurin MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Céline Duranleau-Sévigny**, teacher at Jules Verne Elementary School, a Progressive Retirement over a five (5) year period, effective the 1st day of the teaching calendar for 2002-2003 school year, as per Article 5-22.00 of the Quebec Provincial Association of Teachers' Collective Agreement.

Carried unanimously

6.12 Rescind Resolution:

020820-HR-0061

Steve Bletas MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board rescind resolution #020514-HR-0373, maternity extension for Lise Gauvreau.

Carried unanimously

6.13 Modification to Resolutions:

020820-HR-0062

Linda Gagnon MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board modify resolution #020514-HR-0374, maternity extension for Janet Sallie, by changing the date to read 2002-06-10 until 2003-01-11.

Carried unanimously

020820-HR-0063

Linda Gagnon MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board modify resolution #010911-HR-0078, maternity extension for Lisa Bédard, changing it to read Union of Professionals (CEQ).

Carried unanimously

6.14 Deferred Sabbatical:

020820-HR-0064

Ghislaine Tanner MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board grant **Richard Mason**, teacher at Laval Catholic High School, a deferred sabbatical leave over a five (5) year period, with a leave during the School Year 2002-2003, as per Article 5-17.00 of the Quebec Provincial Association of Teachers' Collective Agreement.

Carried unanimously

7.0 FINANCIAL RESOURCES:

7.1 Director's Report:

The Director of Financial Resources commented on new GRICS software, the closing of the 2001-2002 school year and the preparation for the audit of the 2001-2002 school year.

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7.2 Approval of Accounts Payable:

020820-FR-0065

Edward Turchyniak MOVED THAT on the recommendation of the Financial Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the cash disbursements listed in the List of Cheques dated 2002-07-03 to 2002-07-30 as follows:

OPERATING CHEQUES	#100001 to 100266	10 930 674.02 \$
SCHOOL CHEQUES	#47185 to #47223	14 418.68 \$
LESS: Cancelled cheques for prior months	#47198, 100175, 100121, 100213	3 448.34
PLUS: Internet On-line payments	JULY 2002	3,119,163.64
TOTAL:		14 060 808.00 \$

Carried unanimously

Edward Turchyniak, Chairman of the Financial Resources Committee, commented on the format of the Accounts Payable Report noting that its structure will improve over the coming months, therefore, making it more comprehensible.

8.0 PARENTS' COMMITTEE:

8.1 Parent Commissioners Report:

There was no report.

9.0 INFORMATION TECHNOLOGY:

9.1 Director's Report:

The Director of Information Technology extended his appreciation to the board staff for its patience and cooperation during the change from COBA to GRICS software programs.

10.0 TRANSPORTATION:

10.1 2002-2003 Transportation Information to Parents:

The Deputy Director General drew the attention of the Executive Committee to the 2002-2003 transportation information that was distributed to parents.

11.0 USE OF SCHOOLS:

11.1 Reconfiguration of Attendance Zones:

The Director General presented a summary document on the upcoming consultation on the Use of Schools for 2003-2004 for All Elementary Schools in the City of Laval, Lewis King and Holy Rosary Elementary Schools and Students Attending McLearn School.

The Executive Committee entered into discussion and recommended that this proposal be presented to the Council of Commissioners for approval in principle so that the consultation process can begin.

The Director General advised that a meeting with the Chairs of Governing Boards and Principals would be held on Wednesday, 2002-09-04.

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020820-CA-0068

Edward Turchyniak MOVED THAT the meeting be extended until the completion of the agenda.

Carried unanimously

12.0 MATERIAL RESOURCES:

12.1 Director's Report:

The Director of Material Resources provided an update on the summer capital projects noting that all will be completed on schedule with the exception of the window project at Western Laval High School.

12.2 Disposal of Equipment:

020820-MR-0066

WHEREAS the equipment listed in document #SWLSB-2002/08/20-MR-001, located in the Media Centre at Lake of Two Mountains High School, is considered obsolete for use by students;

WHEREAS the Director of Material Resources has determined that this equipment cannot be used by any other school or department;

WHEREAS it is necessary to write off said equipment from the school's inventory;

James McDougall MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board declare the equipment described of being of no value, AND THAT it be deleted from the inventory of Lake of Two Mountains High School.

FURTHER THAT the school disposes of the said equipment and that any funds gained there from be credited to Lake of Two Mountains High School.

Carried unanimously

12.3 Engagement of Contractor:

020820-MR-0067

WHEREAS the Sir Wilfrid Laurier School Board has resolved to undertake the partial rebuilding of the Jules Verne Elementary School roof;

WHEREAS the invitational tenders were opened on 2002-08-19;

WHEREAS it is recommended that the contract be awarded to the lowest conformable bidder;

Steve Bletas MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board award the contract for the partial rebuilding of the roof at Jules Verne Elementary School to **Entreprises Cloutier & Gagnon Ltée** for a total cost of 24 442,81\$, taxes included.

Carried unanimously

0703

13.0 EDUCATIONAL SERVICES:

13.1 Director's Report:

The Director of Educational Services commented on the move of her department to the new Curriculum Centre located at 239 Montée Lesage noting that it had gone well and that everyone was pleased with the new office.

She went on to distribute an information pamphlet on the Educational Services department and extended appreciation to the Information Officer and Information Technology for all the assistance in producing the pamphlet.

14.0 CORRESPONDENCE:

The Director General commented on a letter received from David Whissell, Member of the National Assembly for Argenteuil, in reference to late day bussing for Laurentian Regional High School, noting that through community fundraising bussing will be provided.

15.0 QUESTION PERIOD:

In response to a question from Walter Fogel, the Director General advised that the although there is a shortage of teachers it would be unwise for the board to keep a teacher against his/her wishes.

16.0 ADJOURNMENT OF MEETING:

Edward Turchyniak MOVED adjournment of the meeting.

Carried unanimously

TIME: 22:55 hours

NEXT MEETING ⇨ REGULAR ⇨ 2002-09-10

Robert Vallerand, Secretary General

Pierre Garofano, Chairman