

PROVINCE OF QUEBEC**MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON 2004-07-13**

An Executive Committee meeting of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemere, QC on Monday, 2004-07-13 at 19:30 hours, at which were present:

Edward Turchyniak, Chairman; Nancy Rupnik, Vice-Chair; Natalie Auclair, Steve Bletas, and Grace Nesi, Commissioners; Linda Iaconetti, Parent Commissioner; and Giordano Rosadel-Vecchio, Director General.

Also present were: Robert Vallerand, Deputy Director General; François Badin, Director of Human Resources; Daniel Hogue, Director of Material Resources; Effie Maniatis, Director of Educational Services; Mireille Ménard, Centre Director Adult Education; and Carolyn Curiale, Tony De Lauri, and Steve Kmec, Commissioners; Jocelyne Thompson-Ness, Administrative Assistant and Kosta Destounis, Data Processing Technician.

Absent: Nick Milas and William Pollock, Commissioners; and Sandra Rouleau, Parent Commissioners;

The Chairman called the meeting to order at 19:40 hours.

1.0 ACCEPTANCE OF AGENDA:

The following additions and changes to the agenda were proposed:

10.0 INFORMATION TECHNOLOGY:

10.5 Telephone Maintenance.....RES

040713-CA-0001

Steve Bletas MOVED THAT the agenda be accepted as amended in document #SWLSB-2004/07/13-CA-001.

Carried unanimously

2.0 APPROVAL OF MINUTES:**040713-CA-0002**

Natalie Auclair MOVED THAT the minutes of the EXECUTIVE COMMITTEE meeting of the Sir Wilfrid Laurier School Board held on 2004-06-07, having been received by all members prior to this meeting, be approved as written.

Carried unanimously

3.0 BUSINESS ARISING:

There was no business arising.

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4.0 DIRECTOR GENERAL'S REPORT:

The Director General advised that he would comment on various issues throughout the meeting.

5.0 CORPORATE AFFAIRS:

5.1 Deputy Director General's Report:

The Deputy Director General commented on his monthly report noting the need to dispose of the trailer at the Arundel Natural Science Centre. He advised that the current renters of the trailer are many months in arrears that the trailer requires extensive repair and given its age he does not recommend investing in extensive repairs, although it could be used for storage for the Arundel Natural Science Centre

The Executive Committee entered into discussion.

He continued noting that the sale of land in Laval to Gestelin has been completed.

He further advised that a letter has been received from Gaz Métro accepting the board's counter offer for the land on Roland-Durand and that they have contacted a surveyor for a recommendation on how to divide the remaining land into the maximum number of 7 500 sq/ft lots.

The Deputy Director General went on to advise the Executive Committee that there will be an extra 75 000 000\$ for Villages branchés and that an announcement and authorization concerning this funding is pending from the Ministre de l'Éducation.

He also advised that a letter has been received from the Commission scolaire de Laval requesting the completion of a land transfer pending from the 1998 reorganization of school boards.

The Director General advised the Executive Committee that Claude Sabourin is the new Director General of the Commission scolaire de Laval.

Steve Bletas left the meeting.

TIME: 19:50 hours

5.2 Report of Centre Director – Adult & Vocational Education:

There were no questions concerning the monthly report of the Centre Director of Adult and Vocational Education.

Edward Turchyniak drew the Executive Committee's attention to a student success story contained in the monthly report noting that it is nice to see someone obtain their goal.

Steve Bletas returned to the meeting.

TIME: 19:52 hours

5.3 Sale of Trailer at ANSC:

The Deputy Director General provided additional background information on the trailer at the Arundel Natural Science Centre.

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040713-CA-0003

WHEREAS the Sir Wilfrid Laurier School Board owns and rents a trailer located at the Arundel Natural Science Centre, 94 ch. Crystal Falls, Arundel (Québec);

WHEREAS the trailer has at least 25 years of use and requires constant maintenance;

WHEREAS the rental of this trailer has become highly problematic;

WHEREAS the revenue benefit to the Sir Wilfrid Laurier School Board is marginal due to the upkeep costs and the difficulty in collecting the rent;

Nancy Rupnik MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board mandate the Deputy Director General to undertake the necessary procedures to dispose of this facility, AND THAT it be deleted from the inventory of the Arundel Natural Science Centre.

AND THAT the school board disposes of the said trailer and that any funds gained there from be credited to the Arundel Natural Science Centre.

FURTHER THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in his absence or with his knowledge the Deputy Director General, be authorized to sign all documentation concerning this sale.

Carried unanimously

5.4 Fall Focus Session:

The Deputy Director General advised the Executive Committee that the organizing committee for the Fall Focus Session had met earlier this evening and that the theme of the session will be the board's strategic plan and how it will impact on the Standing Committees. The session will be held on October 30–31, 2004 at Hôtel du Lac Carling. Hugh Mitchell of Universalia will act as the animator and will be interviewing various Commissioners prior to the session.

In response to a question from Edward Turchyniak, the Deputy Director General advised that a budget of 25 000\$ has been set aside in order to facilitate this workshop.

5.5 2004-2005 QESBA Provisional Membership Fees:

The Deputy Director General advised the Executive Committee that this is the provisional invoice for the membership fees to Quebec English School Boards Association (QESBA) for 2004-2005 which is based on 75% of the 2003-09-30 enrollment figures. The balance of these membership fees will be paid when the 2004-09-30 enrollment figures are known.

040713-CA-0004

WHEREAS the Sir Wilfrid Laurier School Board is a member of Quebec English School Boards Association (QESBA);

WHEREAS the Quebec English School Boards Association (QESBA) has issued a provisional membership fee statement for the 2004-2005 school year;

Linda Iaconetti MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board approve the amount of 74 846,02\$ be paid to the Quebec English School Boards Association (QESBA).

Carried unanimously

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5.6 Jeux du Québec 2007 – Candidate Cities:

The Deputy Director General advised the Executive Committee that the Villes de Boisbriand and Ste-Thérèse are planning on submitting a joint bid to host the 2007 Québec Summer Games and that the board has been approached by a Commissioner from the Commission scolaire de la Seigneurie-des-Mille-Îles to see if the Sir Wilfrid Laurier School Board would lend its support to this bid.

In response to a question from Carolyn Curiale, the Deputy Director General noted that the support of the bid is moral not financial, although the board may provide use of some of its facilities, if required.

He further noted that the summer games revolve around youth and given that the school board is very involved with youth he thought that the Sir Wilfrid Laurier School Board would want to support this venture.

040713-CA-0005

WHEREAS the towns of Boisbriand and Sainte-Thérèse have expressed a keen interest in hosting the 2007 Québec Summer Games;

WHEREAS these games are a unique occasion to mobilize the citizens on a project centered on the youth of the province;

WHEREAS the holding of these games has an impact in the areas of athletic, cultural, economical and community life;

WHEREAS the holding of these games will promote sport and physical education;

Grace Nesi MOVED THAT, on the recommendation of the Directorate, the Executive Committee, on behalf of the Council of Commissioners of the Sir Wilfrid Laurier School Board, supports the candidacy of the towns of Boisbriand and Sainte-Thérèse in order for them to be awarded the 2007 Québec Summer Games.

AND THAT the Sir Wilfrid Laurier School Board supports these games in the event of their being awarded to the towns of Boisbriand and Sainte-Thérèse.

AND FURTHER THAT this resolution be distributed to the Mayors of Boisbriand and Sainte-Thérèse, as well as the Members of the Assemblée Nationale who represent these towns.

Carried unanimously

5.7 Professional Development Request:

The Deputy Director General advised that he has received a written request from Natalie Auclair, Chair of the Communications & Public Relations Sub-Committee, to attend the 2004 Canadian Association of Communicators in Education (CACE) Conference in Calgary, Alberta from October 3 - 5, 2004.

040713-CA-0006

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted policy #2004-CA-11: Professional Development for Commissioners of the Sir Wilfrid Laurier School Board;

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WHEREAS Natalie Auclair is the Chair of the Communications and Public Relations Sub-Committee;

WHEREAS Natalie Auclair has requested, in writing, to attend the 2004 Canadian Association of Communicators in Education (CACE) Conference in Calgary, Alberta from October 3 - 5, 2004;

Steve Bletas MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board authorize **Natalie Auclair** to attend the 2004 Canadian Association of Communicators in Education (CACE) Conference in Calgary, Alberta from October 3- 5, 2004 and accept to defray her costs for registration, travel and other related expenses to a maximum amount of 2 000,00\$, in conformity with policy #2004-CA-11: Professional Development for Commissioners of the Sir Wilfrid Laurier School Board.

Carried unanimously

6.0 HUMAN RESOURCES:

6.1 Director's Report:

The Director of Human Resources commented on his monthly report noting the retirement dinner, the adoption and implementation of the policy on criminal record and employment verification, teacher recall list, recruitment of managers and the reorganization of caretaking/maintenance services.

6.2 Engagement – Part-Time Teachers:

Carolyn Curiale left the meeting.

TIME: 20:07 hours

040713-HR-0007

Natalie Auclair MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the engagement of the following part-time teachers for the 2003-2004 school year, in accordance with Clause 5-1.01 of the Quebec Provincial Association of Teachers' Collective Agreement.

Name	Effective Date	School
Royer, Josée	2004-03-08	Hillcrest Academy
Bourret, Emmanuel	2004-04-05	Joliette High School
Chagnon, Charles	2003-09-04	Pierre Elliott Trudeau Elementary School
Tsoflakis, Irene	2004-04-13	Western Laval High School

Carried unanimously

6.3 Engagements – Part-Time Replacement Teachers:

040713-HR-0008

Nancy Rupnik MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the engagement of the following part-time replacement teachers for the 2003-2004 school year, in accordance with Clause 5-1.01 of the Quebec Provincial Association of Teachers' Collective Agreement.

Name	Effective Date	School
Di Nardo, Sabrina	2004-04-22	McCaig Elementary School
Chagnon, Charles	2003-09-04	Pierre Elliott Trudeau Elementary School
Tummillo, Angela	2004-03-26	Souvenir Elementary School
Perreault, Geneviève	2004-01-05	Terry Fox Elementary School
White, Kim	2003-08-27	Laurentian Regional High School
Luomala, Daniel	2004-04-13	Western Laval High School

Carried unanimously
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Carolyn Curiale returned to the meeting.

TIME: 20:10 hours

6.4 Retirement:

040713-HR-0009

Linda Iaconetti MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board accept the notice of retirement effective 2004-06-30 received from **Steven Bigham**, Teacher at Lake of Two Mountains High School, and extend best wishes to him.

Carried unanimously

6.5 Resignations:

040713-HR-0010

Grace Nesi MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board accept the notice of resignation effective 2004-06-30 received from **Janice Roussel**, Teacher at Holy Rosary School, and extend best wishes to her.

Carried unanimously

040713-HR-0011

Grace Nesi MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board accept the notice of resignation effective 2004-06-30 received from **Barbara Muller**, Teacher at Joliette High School, and extend best wishes to her.

Carried unanimously

040713-HR-0012

Grace Nesi MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board accept the notice of resignation effective 2004-06-30 received from **Sarah Nowikow**, Teacher at Ste-Adèle Elementary School, and extend best wishes to her.

Carried unanimously

040713-HR-0013

Grace Nesi MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board accept the notice of resignation effective 2004-06-30 received from **Jennifer Re**, Teacher at Ste-Adèle Elementary School, and extend best wishes to her.

Carried unanimously

040713-HR-0014

Grace Nesi MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board accept the notice of resignation effective 2004-06-30 received from **Dominique Daoust**, Teacher at Sacred Heart Middle School, and extend best wishes to her.

Carried unanimously

1055

6.6 Modification to Resolution:

040713-HR-0015

Natalie Auclair MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board modify resolution #040607-HR-0218, engagements – part-time replacement teachers, by removing the name of **Neil McGrath**.

Carried unanimously

040713-HR-0016

Natalie Auclair MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board modify resolution #-#040607-HR-0218, engagements – part-time replacement teachers, by removing the name of **Robert Shields**.

Carried unanimously

040713-HR-0017

Natalie Auclair MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board modify resolution #040607-HR-0218, engagements – part-time replacement teachers, by removing the name of **Cathryn Anderson**.

Carried unanimously

6.7 Engagements – Pedagogical Consultants

040713-HR-0018

Steve Bletas MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board approve the engagement of **Lyne Neveu** as a full-time supernumerary Pedagogical Consultant (*Sessions Program*) for the 2004-2005 School Year, in accordance with Article 5.1.04 of la Fédération des professionnelles et professionnels de l'Éducation du Québec (FPPE).

Carried unanimously

040713-HR-0019

Steve Bletas MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board approve the appointment of **Irving Rother** to the position of full time

Pedagogical Consultant (Replacement 40% - Special Projects – 60%) effective 2004-2005 school year, in accordance with Article 5-1.03 and 5-1.04 of la Fédération des professionnelles et professionnels de l'Éducation du Québec (FPPE).

Carried unanimously

6.8 Engagements – Vice-Principals:

The Director of Human Resources reviewed the results of the Selection Committee for the positions of Vice-Principal at Western Laval High School.

The Director General noted that he is pleased with the candidates chosen by the Selection Committee.

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040713-HR-0020

Nancy Rupnik MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board approve the appointment of **Helen Kalipolidis** to the position of Vice-Principal, effective 2004-07-01, in accordance with Article 55.00 of the Quebec Association of Teachers Collective Agreement and her individual contract; AND THAT she be assigned to **Terry Fox Elementary School**.

Carried unanimously

040713-HR-0021

Nancy Rupnik MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board approve the appointment of **Daniel Tremblay** to the position of Vice-Principal, effective 2004-07-01, in accordance with Article 55.00 of the Quebec Association of Teachers Collective Agreement and his individual contract; AND THAT he be assigned to **St. Paul Elementary School**.

Carried unanimously

040713-HR-0022

Nancy Rupnik MOVED THAT, on the recommendation of the Selection Committee, the Executive Committee of the Sir Wilfrid Laurier School Board promote temporarily **Tina Korb** to the position of Vice-Principal, effective 2004-07-13, in accordance with Article 55.00 of the Quebec Provincial Association of Teachers Collective Agreement and her individual contract; AND THAT she be assigned to **Western Laval High School**.

Carried unanimously

040713-HR-0023

Nancy Rupnik MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board engage **Gina Persechino** to the position of Vice-Principal, effective 2004-07-13, in accordance with the Regulation Respecting the Conditions of Employment of Management Staff of School Boards and the Management Policy of the Board; AND THAT she be assigned to **Western Laval High School**.

Carried unanimously

7.0 MATERIAL RESOURCES:

7.1 Director's Report:

The Director of Material Resources advised that the caretaker at the new school in Repentigny has started the final cleanup of the floors in the school, the Principal will be able to take office on 2004-08-02 and the teachers will be able to set up their respective classrooms during the week of 2004-08-16.

He also noted that the renovation/construction project at Joliette High School has gone very well and that he has no doubts that the project will be completed this week.

He advised that the summer projects are going well and that two had to be postponed until 2005. Tenders for the two postponed projects will be called in February 2005.

7.2 Update on Projects:

This item was addressed under 7.1.

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7.3 Disposal of Equipment:

040713-MR-0024

WHEREAS the equipment listed in document #SWLSB-2004/07/13-MR-001 located at Sacred Heart Middle School is considered obsolete for use by the school;

WHEREAS the Director of Material Resources and the Director of Information Technology have determined that this equipment cannot be used by any other school or department;

WHEREAS it is necessary to write off said equipment from the school's inventory;

Linda Iaconetti MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board declare the equipment described of being of no value, AND THAT it be deleted from the inventory of Sacred Heart Middle School.

FURTHER THAT the school disposes of the said equipment and that any funds gained therefrom be credited to Sacred Heart Middle School.

Carried unanimously

040713-MR-0025

WHEREAS the equipment listed in document #SWLSB-2004/07/13-MR-002 located at the Administration Centre of the Sir Wilfrid Laurier School Board is considered obsolete for use by the centre;

WHEREAS the Director of Material Resources and the Director of Information Technology have determined that this equipment cannot be used by a school or department;

WHEREAS it is necessary to write off said equipment from the centre's inventory;

Linda Iaconetti MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board declare the equipment described of being of no value, AND THAT it be deleted from the inventory of the Administration Centre of the Sir Wilfrid Laurier School Board.

FURTHER THAT the centre disposes of the said equipment and that any funds gained therefrom be credited to the Administration Centre of the Sir Wilfrid Laurier School Board.

Carried unanimously

7.4 Engagement of Contractors – Ventilation Project:

The Director of Material Resources provided background information on the two ventilation projects at Rosemere High School.

040713-MR-0026

WHEREAS the air conditioning unit located on the library roof at Rosemere High School is in need of repair;

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WHEREAS tenders were opened on 2004-06-01 for the repair of the air conditioning unit at Rosemere High School;

WHEREAS the Material Resources Committee and the Directorate recommends that the contract be awarded to the lowest conformable bidder;

Grace Nesi MOVED THAT, on the recommendation of the Material Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board award the repair of the air conditioning unit at Rosemere High School to **FIXAIR** for the total amount of 22 429,88\$, taxes included.

AND FURTHER THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in his absence or with his knowledge the Deputy Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

040713-MR-0027

WHEREAS the ventilation system in Bloc "C" of Rosemere High School is in need of modifications;

WHEREAS tenders were opened on 2004-05-26 for the modification of the ventilation system in Bloc "C" at Rosemere High School;

WHEREAS the Material Resources Committee and the Directorate recommends that the contract be awarded to the lowest conformable bidder;

Steve Bletas MOVED THAT, on the recommendation of the Material Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board award the contract to modify the ventilation system in Bloc "C" at Rosemere High School to **Ventilation Letourneau** for the total amount of 44 284,62\$, taxes included.

AND FURTHER THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in his absence or with his knowledge the Deputy Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

7.5 Engagement of Contractor – Window Project:

The Director of Material Resources reviewed the tenders received for the window project at Western Laval High School.

040713-MR-0028

WHEREAS the Sir Wilfrid Laurier School Board has resolved to undertake the replacement of the windows at Western Laval High School;

WHEREAS the public tenders were opened on 2004-06-21;

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WHEREAS it is recommended that the contract be awarded to the lowest conformable bidder;

Natalie Auclair MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board award the contract for the replacement of the windows at Western Laval High School to Les Portes et Fenêtres ADG Ltée for a total cost of 25 400,00\$, taxes included.

Carried unanimously

7.6 Renewal of Lease – Portables:

In response to several questions concerning the portables at Pinewood Elementary School, the Director General advised that the board will most likely receive no pressure from the Ville de Mascouche concerning the portables as the structures are pretty permanent.

040713-MR-0029

WHEREAS the Sir Wilfrid Laurier School Board leases modular classrooms to accommodate students at Joliette Elementary School;

WHEREAS it is necessary to renew the lease of these modular classrooms for the 2004-2005 school year;

Nancy Rupnik MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board approve the renewal of the lease for modular classrooms at Joliette Elementary School for the 2004-2005 school year with **TRESEC Inc.** in the amount of 100 541,05\$, all taxes included.

Carried unanimously

040713-MR-0030

WHEREAS the Sir Wilfrid Laurier School Board leases modular classrooms to accommodate students at Pinewood Elementary School (Pavillon B);

WHEREAS it is necessary to renew the lease of these modular classrooms for the 2004-2005 school year;

Nancy Rupnik MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board approve the renewal of the lease for two modular classrooms at Pinewood Elementary School (Pavillon B) for the 2004-2005 school year with **TRESEC Inc.**, in the amount of 37 958,25\$, all taxes included.

Carried unanimously

8.0 FINANCIAL RESOURCES:

8.1 Director's Report:

There was no report.

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In response to a question from Steve Bletas, the Director General advised that the number of calls received from residents of Laval concerning the increase in the school taxes have decreased since last week but that e-mail continues to be received.

He continued noting that the Ministre de l'Éducation was approached by school boards to implement the tax increase over three years like various cities but that this request was refused, therefore, the school boards must tax on the highest evaluation on the current tax roll. An explanation for the increase has been placed on the board's web site.

The Executive Committee entered into discussion.

Edward Turchyniak suggested that an explanation for any future increases that may affect our taxpayers be included with future tax bills.

9.0 PARENTS' COMMITTEE:

9.1 Parent Commissioners Report:

There was no report.

10.0 INFORMATION TECHNOLOGY:

10.1 Director's Report:

The Deputy Director General drew the Executive Committee's attention to the report included in the meeting package.

10.2 Modification to Resolution:

The Deputy Director General advised the Executive Committee that resolution #040607-IT-0226: the purchase of computers for Rosemere High School, needed to be modified due to a price increase on some of the components required.

040713-IT-0031

Linda Iaconetti MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board modify resolution #040607-IT-0226: purchase of computers for Rosemere High School, by changing the amount from 34 084,20\$ to 38 206,70\$.

Carried unanimously

10.3 Purchase of Computers – Adult Education:

040713-IT-0032

WHEREAS Information Technology in consultation with the Centre Director of Adult Education has determined that 23 computers are required to replace obsolete equipment in the vocational education computer laboratory;

WHEREAS Information Technology in consultation with the Centre Director of Adult Education has determined that 20 computers are required for the Emploi-Québec computer laboratory;

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WHEREAS the Information Technology Committee and the Directorate recommend this purchase;

Grace Nesi MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board approve the purchase of 43 desktop computers from Hypertec/Ciara Technologie, qualified desktop computer supplier, for a total cost of 43 943,01\$, all taxes included.

Carried unanimously

10.4 Fibre Optic Network – Repentigny:

The Deputy Director General advised that all the necessary equipment to support a fibre optic network at the new school in Repentigny has been installed and now all that remains is the actual link to the network, located at a school 4 kilometres away in the Commission scolaire des Affluents. The Commission scolaire des Affluents does not need to extend their fibre optic network so the board will have to build its own link.

He went on to provide background information on IMS Experts-Conseils and noted that the cost to build the link is admissible under Villages branchés.

040713-IT-0033

WHEREAS the new elementary school in Repentigny requires a fibre optic link for telephone and technology services;

WHEREAS the Sir Wilfrid Laurier School Board has a fibre optic partnership with the Commission scolaire des Affluents;

WHEREAS the closest school of the Commission scolaire des Affluents is located at a distance of 3.9 km from the new elementary school in Repentigny;

WHEREAS **IMS Experts-Conseils** has been contracted to conduct the engineering requirements of this project;

WHEREAS Telus Inc. has agreed to construct this fibre optic link on behalf of the Sir Wilfrid Laurier School Board;

WHEREAS the construction of such a fibre optic link is admissible under the "Villages branchés" program;

Natalie Auclair MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board authorize Telus Inc. to construct the required fibre optic link at a cost of 35 700\$, taxes excluded.

AND THAT **IMS Experts-Conseils** be mandated to carry out the engineering and supervision requirements of this fibre optic link for an amount of 7 000\$, taxes excluded.

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AND THAT the initial request of the Sir Wilfrid Laurier School Board to the Ministère de l'Éducation for funding for the completion of its fibre optic network be modified to include the link to the new elementary school in Repentigny, as well as its associated costs.

FURTHER THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in his absence or with his knowledge the Deputy Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

10.5 Telephone Maintenance:

The Deputy Director General provided background information on the following resolution noting that it is the recommendation of Financial Resources that the board have an open purchase order with Telus National Systems.

040713-IT-0034

WHEREAS the Sir Wilfrid Laurier School Board uses the CISCO Systems IP Phones in many of its schools and centres;

WHEREAS Telus National Systems manages the maintenance of these CISCO Systems IP Phones;

WHEREAS Telus National Systems invoices the Sir Wilfrid Laurier School Board for the management of this system three times per year;

Steve Bletas MOVED THAT, on the recommendation of the Director of Financial Resources, the Executive Committee of the Sir Wilfrid Laurier School Board approve the maintenance of the CISCO Systems IP Phones by Telus National Systems for the period October 2004 to June 2005 for an amount of 26 915,85\$, all taxes included.

Carried unanimously

11.0 EDUCATIONAL SERVICES:

11.1 Director's Report:

In response to a question from Edward Turchyniak, the Director of Educational Services advised that there are 400 students registered in summer school and that more have registered to take exams.

The Executive Committee discussed several aspects of Summer School.

The Director General indicated that the board needs to increase the awareness of the Summer School program in the school community.

12.0 USE OF SCHOOLS / TRANSPORTATION

12.1 Director's Report:

There was no report.

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12.2 Update on Enrollment:

The Director General presented the latest enrollment figures noting that they are in line with the board's projections.

In response to a question from Edward Turchyniak, the Director General advised that he will be meeting with the Sous-ministre de l'Éducation in August to further discuss the mobile computer lab concept.

He continued noting that the mobile computer labs for Genesis and McCaig Elementary Schools and Ste-Agathe Academy are being prepared and will be in place early in the fall. He also indicated by implementing mobile computer labs will pretty much assure an allocation from the Ministère de l'Éducation as this method of freeing up classroom space is much less expensive than portables.

13.0 CORRESPONDENCE:

The Chairman drew the Executive Committee's attention to a report on the ASCD Conference in New Orleans.

14.0 QUESTION PERIOD:

The Executive Committee entered into discussion on the format of its meetings and how the information is distributed.

The Deputy Director General advised that currently all members of the Executive Committee receive the full package electronically while non-members receive an agenda electronically or by mail.

Discussion continued.

The Deputy Director General suggested that the distribution of the Executive Committee material be placed on the agenda of the Council of Commissioners for further discussion at its September meeting.

The Director General noted that the paperless meeting format needs to be discussed in further detail in order to move the concept to the level of the Council

15.0 ADJOURNMENT OF MEETING:

Nancy Rupnik MOVED adjournment of the meeting.

Carried unanimously

TIME: 21:10 hours

NEXT MEETING ⇒ REGULAR ⇒ 2004-08-24

Robert Vallerand, Secretary General

Edward Turchyniak, Chairman