

PROVINCE OF QUEBEC**MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON 2005-07-12**

An Executive Committee meeting of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemere, QC on Tuesday, 2005-07-12 at 19:30 hours, at which were present:

Edward Turchyniak, Chairman; Nancy Rupnik, Vice-Chair; Natalie Auclair, Steve Bletas, Nick Milas, Grace Nesi, Commissioners; Linda Iaconetti, Parent Commissioner; and Giordano Rosa-del-Vecchio, Director General.

Also present were: Robert Vallerand, Deputy Director General; François Badin, Director of Human Resources; Daniel Hogue, Director of Material Resources; Effie Maniatis, Director of Educational Services; Denis Marcoux, Director of Information Technology; and Carolyn Curiale, Robert Dixon, and Morten Schrier, Commissioners; Nicolas Singcaster, Data Technician; and Jocelyne Thompson-Ness, Administrative Assistant.

Absent: William Pollock, Commissioner; and Tom Mouhteros, Parent Commissioner

Guest: Ben Huot, President, Comité patronal de négociation pour les Commission scolaires anglophones (CPNCA)

The Chairman called the meeting to order at 19:30 hours.

1.0 ACCEPTANCE OF AGENDA:**050712-CA-0001**

Nick Milas MOVED THAT the agenda be accepted as amended in document #SWLSB-2005/07/12-CA-001.

Carried unanimously

2.0 APPROVAL OF MINUTES:

In a verbal notice Edward Turchyniak advised that in the minutes of the meeting held on 2005-06-21, the following corrections are required:

- Page 1239, item 5.8, 1st paragraph, 2nd line the word “*neds*” is to be replaced with the word “*needs*”.
- Page 1242, paragraph 13, 1st line, the word “*Laurier*” is to be replaced with the word “*Laval*”. The 16th paragraph is to be replaced with the following:

“AND THAT this protocol commit all parties to a cost sharing agreement.

AND THAT the Sir Wilfrid Laurier School Board would expect Liberty High School and Laval Junior High School to reimburse their respective contributions over the duration of the protocol.”

- Page 1256, 1st paragraph, line 3, the word “*be*” is to be inserted after the word “*issue*”.

050712-CA-0002

Grace Nesi MOVED THAT the minutes of the EXECUTIVE COMMITTEE meeting of the Sir Wilfrid Laurier School Board held on 2005-06-21, having been received by all members prior to this meeting, be approved as corrected.

Carried unanimously

3.0 STATUS OF PROVINCIAL NEGOTIATIONS:

The Chairman welcomed Ben Huot, President of CPNCA, and invited him to provide an update on the provincial negotiations.

Mr. Huot thanked the Executive Committee for inviting him to the meeting and for its interest in the provincial negotiations.

He went on to advise the Executive Committee that negotiations were on track and very close to reaching a settlement when the Ministère de l'Éducation, du Loisir et du Sport (MELS) withdrew his mandate to negotiate.. He provided a brief explanation on how the mandate is established noting that the Treasury Board is the body that will appoint a person to resume the negotiation mandate.

He continued noting that he no longer has a legal mandate to negotiate and that the deal negotiated over the past two years no longer exists.

He provided the Executive Committee with an overview of what occurred, in his opinion, to derail the negotiations when the bargaining bodies were so close to an agreement. The parties involved in the negotiations are baffled as to why everything was withdrawn and why negotiations have not been resumed. To date no official explanation has been received from the Ministère de l'Éducation, du Loisir et du Sport (MELS) or the Treasury Board.

Mr. Huot advised that in August and September there will most likely be some disruptions but that the real pressure will not be applied until the end of September. It is hoped that negotiations will have resumed by that time and, if not, the government may decide to impose a decree.

Mr. Huot asked that discretion be used by the Executive Committee and others present concerning what has been discussed this evening.

In response to a question from Steve Bletas, Mr. Huot reminded those present that the teachers' fight is not at the level of the school board and that only the government has control over the salary package for teachers. He cautioned the Executive Committee and the Council of Commissioners not to adopt any supporting motions that may be presented to them by the teachers.

In response to a question from Nick Milas, Mr. Huot indicated that the best case scenario is a deal and the worst is a full out strike and/or a decree.

In response to a question from Carolyn Curiale, Mr. Huot noted that other provinces are able to pay high teacher salaries due to deficit spending and in Québec there is a law preventing that sort of spending.

In response to a question from the Chairman, Mr. Huot stated that the Treasury Board always has the final say on any agreement.

The Chairman thanked Mr. Huot for his informative update on the provincial negotiations and indicated that he hopes they will resume quickly.

The Chairman called for a 5 minute recess.

TIME: 20:11 hours

The meeting resumed.

TIME: 20:25 hours

4.0 BUSINESS ARISING:

4.1 *Assignment & Transfer of In-School Administrators:*

The Director General advised the Executive Committee of recent changes made to the assignment and transfer of in-school Administrators noting that student numbers warrant the creation of a new Vice-Principal position at Laurier Senior High School and that Robert Bennett is being assigned to this position.

The Principal position for Arundel Elementary School has been assigned to Josée Côté and the Principal position at Grenville Elementary School has been assigned to Frédéric Greschner, both on a part-time basis for the 2005-2006 school year.

In response to a question from Steve Bletas, the Director General advised that the position of Vice-Principal at Crestview Elementary School would be filled in the fall.

The Executive Committee entered into discussion on the assignment and transfer of in-school Administrators and the various situations that arise with some of the assignments.

In response to a question from the Chairman, the Director General advised that the Principal of St-Paul Elementary School has completed her convalescence and would be returning to work on a part-time basis in August.

5.0 DIRECTOR GENERAL'S REPORT:

There was no report.

6.0 CORPORATE AFFAIRS:

6.1 *Deputy Director General's Report:*

The Deputy Director General presented the Executive Committee with the job description for the position of Director of Community Development.

The Executive Committee entered into discussion.

6.2 *Report of Adult & Vocational Education Sub-Committee:*

There is no report.

6.3 *Report of Communications & Public Relations Sub-Committee:*

Natalie Auclair, Chair of the Communication and Public Relations Sub-Committee, noted that the 2005-2006 Adult Education promotional flyer was not presented to the committee and asked that the Centre Director of Adult Education be advised that this flyer must have the approval of the committee prior to its distribution.

She went on to present the transportation pamphlet that will be distributed in August and congratulated the Director of School Organization and Line Desgroseilliers, Information Officer, on the concept.

In response to a question from Mrs. Auclair, the Deputy Director General noted that 20 000 of the transportation pamphlets will be printed.

6.4 *Purchase of Land:*

The Deputy Director General advised the Executive Committee that the school board was recently made aware that it did not own all of the land at Lake of Two Mountains High School most probably due to an oversight many years ago. The owners of the two pieces of land in question have agreed to cede the land to the school board for 1,00\$.

In response to a question from Carolyn Curiale, the Deputy Director General noted that he does not have the square meters of each piece of land.

The notarial costs will be in the neighbourhood of 500\$.

Natalie Auclair left the meeting.

TIME: 21:29 hours

050712-CA-0003

WHEREAS the Sir Wilfrid Laurier School Board has recently been made aware that it does not own all of the land at Lake of Two Mountains High School;

WHEREAS the lot in question is located behind the parking lot at Lake of Two Mountains High School;

WHEREAS lot 1 973 696 in the Parish of Deux-Montagnes is required for the purpose of establishing clear ownership of the land, as described in document #SWLSB-2005/07/12-MR-001, a technical description prepared by Sansoucy, arpenteur-géomètre;

WHEREAS the owner of the lot, Gestion Louis Warren Inc., has agreed to sell the land to the Sir Wilfrid Laurier School Board for the sum of 1\$;

Grace Nesi MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board approve the purchase of lot 1 973 696 in the Parish of Deux-Montagnes from Gestion Louis Warren Inc. for the sum of 1\$.

AND THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in his absence or with his knowledge the Deputy Director General, be authorized to sign all documentation concerning this purchase.

Carried unanimously

050712-CA-0004

WHEREAS the Sir Wilfrid Laurier School Board has recently been made aware that it does not own all of the land at Lake of Two Mountains High School;

WHEREAS the lot in question is surrounded by the property that makes up Lake of Two Mountains High School;

WHEREAS lot 1 973 695 in the Parish of Deux-Montagnes is required for the purpose of establishing clear ownership of the land, as described in document #SWLSB-2005/07/12-MR-001, a technical description prepared by Sansoucy, arpenteur-géomètre;

WHEREAS the owner of the lot, Entreprises FIDO Inc., has agreed to sell the land to the Sir Wilfrid Laurier School Board for the sum of 1\$;

Grace Nesi MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board approve the purchase of lot 1 973 695 in the Parish of Deux-Montagnes from Entreprises FIDO Inc. for the sum of 1\$.

AND THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in his absence or with his knowledge the Deputy Director General, be authorized to sign all documentation concerning this purchase.

Carried unanimously

Natalie Auclair returned to the meeting.

TIME: 21:32 hours

6.5 Theme for 2005 Fall Focus Session:

The Deputy Director General advised the Executive Committee that the theme of the 2005 Fall Focus Session has not yet been determined and that several themes are currently being discussed.

In response to a question from the Chairman, the Deputy Director General advised that if the theme of the 2005 Fall Focus Session were to be of a technological nature that Glenn Cartwright and Adam Finkelstein would be the presenters.

The Executive Committee entered into discussion and it was agreed that Natalie Auclair, Steve Bletas, Nancy Rupnik and Edward Turchyniak would meet in August to review a theme for the 2005 Fall Focus Session.

6.6 Status of School Success Plans:

In response to a request from Natalie Auclair, the Director General advised that he has copies of the success plans from each school and inquired how the Commissioners would like them presented as some are very lengthy.

The Executive Committee entered into discussion.

The Director General agreed to request that each school send his office their most recent version of their respective school success plan, as the schools are always updating or improving their plans. He will meet with Mrs. Auclair once he has received any updates to the success plans.

Nancy Rupnik left the meeting.

TIME: 21:52 hours

Nancy Rupnik returned to the meeting.

TIME: 21:53 hours

6.7 Authorization for Portables – McCaig E.S.:

The Chairman advised the Executive Committee that the Ville de Rosemère has given the school board authorization to install portables at McCaig Elementary School for the next two years.

6.8 2005-2006 QESBA Preliminary Membership Fees:

The Deputy Director General presented the preliminary 2005-2006 membership fees for the Quebec English School Boards Association (QESBA).

050712-CA-0005

WHEREAS the Sir Wilfrid Laurier School Board is a member of Quebec English School Boards Association (QESBA);

WHEREAS the Quebec English School Boards Association (QESBA) has issued a provisional membership fee statement for the 2005-2006 school year;

Linda Iaconetti MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board approve the amount of 76 988,47\$ be paid to the Quebec English School Boards Association (QESBA).

Carried unanimously

6.9 Maison Emmanuel:

The Deputy Director General provided background information on Maison Emmanuel and how it became a part of the Sir Wilfrid Laurier School Board. It is a residential private school that provides services to multiple handicapped students from all over Québec.

He went on to advise that the enrollment from the English sector in Maison Emmanuel has declined and that the Commission scolaire des Laurentides now has majority enrollment, therefore, the coordination of the educational program at the school should be transferred to them.

Negotiations with the Commission scolaire des Laurentides have been ongoing and a letter of agreement has been received from the Deputy Director General of that school board accepting to take over the educational services for Maison Emmanuel. Students from the Sir Wilfrid Laurier School Board will continue to attend the school under an interboard agreement.

050712-CA-0006

WHEREAS the Sir Wilfrid Laurier School Board is currently responsible for the education of students with special needs at Maison Emmanuel;

WHEREAS the number of Sir Wilfrid Laurier School Board students enrolled at Maison Emmanuel has declined in contrast with an increase in student enrollment from the Commission scolaire des Laurentides;

WHEREAS negotiations have taken place between the two school boards for the responsibility of education at Maison Emmanuel;

WHEREAS the Sir Wilfrid Laurier School Board has issued a deed of establishment for Maison Emmanuel for the 2005-2006 school year;

Nancy Rupnik MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board authorize the transfer of responsibility for education at Maison Emmanuel to the Commission scolaire des Laurentides, as per the letter of agreement received by the Deputy Director General from the Commission scolaire des Laurentides.

AND THAT in accordance with section 40 of the Education Act (R.S.Q., Chapter I-13.3) the Sir Wilfrid Laurier School Board revoke the deed of establishment for Maison Emmanuel, effective 2005-07-13.

AND THAT the Sir Wilfrid Laurier School Board will sign an interboard agreement with Commission scolaire des Laurentides for the education of its students with special needs.

FURTHER THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in his absence or with his knowledge the Deputy Director General, be authorized to sign all documentation concerning this agreement.

Carried unanimously

6.10 MELS Grants:

Steve Bletas, Chairman of the Council of Commissioners, advised the Executive Committee that he has received a letter from the Ministère de l'Éducation, du Loisir et du Sport (MELS) indicating that the Sir Wilfrid Laurier School Board will be receiving a 266 805\$ grant for the implementation of the new science and technology program in cycle I secondary and a 582 456\$ grant, spread out from 2004-2005 to 2006-2007, for the purchase of library books.

In response to a question from Mr. Bletas, the Director of Educational Services indicated that during the 2004-2005 school year no library books were purchased as the department was waiting for this authorization.

7.0 HUMAN RESOURCES:**7.1 Director's Report:**

The Director of Human Resources commented on his monthly report noting that all teachers on the recall list have positions for the 2005-2006 school year, the creation of seven full-time regular teaching positions for Adult and Vocational Education in order to ensure stability within the department, the year end payroll transactions and the installation of locks on the personnel files.

7.2 Engagement of Part-Time Replacement Teachers:**050712-HR-0007**

Natalie Auclair MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board approve the engagement of the following part-time replacement teachers for the 2004-2005 school year, in accordance with Clause 5-1.01 of the Quebec Provincial Association of Teachers' Collective Agreement.

Name	Effective Date	School
Martinelli, Patricia	2005-04-11	Western Laval High School
Bertailles, Alexandra	2005-03-07	St-Paul Elementary School

Carried unanimously

7.3 Retirements:**050712-HR-0008**

Steve Bletas MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board accept the notice of retirement effective 2005-09-12 received from **Wilma Goodman**, Pedagogical Consultant and extend best wishes to her.

Carried unanimously

050712-HR-0010

Steve Bletas MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board accept the notice of retirement effective 2005-12-18 received from **Jeanne D'Aoust-Bourdon** and extend best wishes to her.

Carried unanimously

7.4 Local Arrangements – CSN:

The Director of Human Resources presented the final version of the local arrangements with the Workers Union of the Sir Wilfrid Laurier School Board – CSN noting that it is now a requirement with the union to have local arrangements and that the arrangements contain benefits similar to the other unions of the school board.

050712-HR-0009

WHEREAS the Sir Wilfrid Laurier School Board ratified the agreement in principle with the Workers Union of the Sir Wilfrid Laurier School Board - CSN on those matters subject to local arrangements;

WHEREAS the negotiations have been completed to the satisfaction of the representatives of the Sir Wilfrid Laurier School Board;

WHEREAS the Workers Union of the Sir Wilfrid Laurier School Board - CSN has advised that the negotiations have been completed and wishes to sign the agreement with the Sir Wilfrid Laurier School Board;

Nick Milas MOVED THAT, on the recommendation of the Human Resources Committee and the Directorate the Executive Committee of the Sir Wilfrid Laurier School Board approve the Local Arrangements between the Sir Wilfrid Laurier School Board and the Workers Union of the Sir Wilfrid Laurier School Board - CSN; as they appear in document #SWLSB-2005/07/12-HR-001.

AND THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in his absence or with his knowledge the Deputy Director General, be authorized to sign all documentation concerning these negotiations.

Carried unanimously

7.5 Engagement of Guidance Counsellors:

In response to a question from Nick Milas, the Director of Human Resources advised that the workload of the guidance counsellors is determined by the number of students enrolled in a school.

050712-HR-0011

Grace Nesi MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board approve the engagement of **Catherine Horvath**, Guidance Counselor (40%) at Laurentian Regional High School, as per Clause 5-1.00 of the Union of Professionals, effective 2005-07-01.

Carried unanimously

050712-HR-0012

Grace Nesi MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board approve the engagement of **Michael Ioannidos**, Guidance Counselor (100%) at Mother Teresa Junior High School, as per Clause 5-1.00 of the Union of Professionals, effective 2005-07-01.

Carried unanimously

050712-HR-0013

Grace Nesi MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board approve the engagement of **Robert Vallée**, Guidance Counselor (100%) at Laval Liberty High School, as per Clause 5-1.00 of the Union of Professionals, effective 2005-07-01.

Carried unanimously

050712-HR-0014

Grace Nesi MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board approve the engagement of **Wendy Wootten**, Guidance Counselor (50%) at Laval Junior High School, as per Clause 5-1.00 of the Union of Professionals, effective 2005-07-01.

Carried unanimously

050712-HR-0015

Grace Nesi MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board approve the engagement of **Wendy Wootten**, Guidance Counselor (50%) at Laurier Senior High School, as per Clause 5-1.00 of the Union of Professionals, effective 2005-07-01.

Carried unanimously

7.6 Engagement of Speech-Language Pathologist:

050712-HR-0016

Linda Iaconetti MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board approve the engagement of **Jennifer Benedik**, as a Speech and Language Pathologist (60%), as per Clause 5-1.00 of the Union of Professionals, effective 2005-07-01.

Carried unanimously

7.7 Engagement of Vice-Principal:

050712-HR-0017

Nancy Rupnik MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board promote temporarily **Nunziatina Miscio** to the position of Vice-Principal, effective 2005-07-01, in accordance with Article 5-5.00 of the Quebec Provincial Association of Teachers Collective Agreement and her individual contract; AND THAT she be assigned to **Pinewood Elementary School**.

Carried unanimously

7.8 Creation of Position:

050712-HR-0021

WHEREAS the Regulation Respecting the Conditions of Employment of Management Staff of School Boards allows a school board to name a second Vice-Principal where the enrollment of a school is over 1 000 students;

WHEREAS the enrollment at Laurier Senior High School is now at 1 011;

Natalie Auclair MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board create a second Vice-Principal position at Laurier Senior High School.

AND THAT **Robert Bennett** be assigned to this position for the 2005-2006 school year.

Carried unanimously

8.0 FINANCIAL RESOURCES:

8.1 Director's Report:

The Chairman drew the Executive Committee's attention to the Director of Financial Resources' monthly report noting that the 2005-2006 budget has been sent to the Ministère de l'Éducation, du Loisir et du Sport (MELS), that a sub-committee has been formed to review the travel policy of the school board and that the tax bills have been sent out and are due on 2005-08-08.

9.0 INFORMATION TECHNOLOGY:

9.1 *Director's Report:*

The Director of Information Technology commented on his monthly report noting that Jules Verne Elementary School will be the first school to install a mobile lab in 2005-2006, the recent computer training for Commissioners, the review of policy #2000-IT-01: Acceptable Use of Information & Communication Technology Resources, and the evaluation of a new backup system for all critical information.

In response to a question from the Chairman, the Director of Information Technology noted that the Concordia E-Portfolio has been developed to allow students to build electronic portfolios on themselves and that the school board is currently exploring how this type of technology can help students with their own learning.

In response to a question from Steve Bletas, the Director General advised that the school board has still not received any funding authorization from the Ministère de l'Éducation, du Loisir et du Sport (MELS) concerning the school board's investment in the mobile computer labs.

In response to an additional question from Mr. Bletas, the Director General advised that the school board will be approaching various companies that are involved with hand-held computers to see if any are willing to enter into a partnership.

9.2 *Lease of Computers – School Administrators:*

The Director of Information Technology advised the Executive Committee that the lease agreement has been reviewed by legal counsel and that some changes have been made and that the leasing company has agreed to the changes.

050712-IT-0018

WHEREAS the Sir Wilfrid Laurier School Board, through the implementation of mobile labs, has put emphasis on schools to use portable computers in their pedagogy;

WHEREAS the school board requires school administrators to be facilitators and leaders in the implementation of technology in pedagogy, therefore, making it necessary for them to use computers to complete a number of tasks.

WHEREAS the Directorate has recommended that all school administrators be supplied with a portable computer starting in 2005-2006 budget year;

WHEREAS the financing for the lease of these portable computers is part of the 2005-2006 budget approved by Council;

WHEREAS SPM Micro (Stéphane Lortie Informatique Inc.) has been engaged as the qualified portable computer supplier for the Sir Wilfrid Laurier School Board;

WHEREAS a 3-year lease program is advantageous for portable computers for school administrators;

WHEREAS three capital lease providers submitted offers and the best lease offer was received from Macquarie Capital Group;

Steve Bletas MOVED THAT, on the recommendation of the Information Technology Committee, Executive Committee of the Sir Wilfrid Laurier School Board approve the 3-year lease of 45 laptops from the **Macquarie Capital Group** at a cost of 78 430,12\$, all taxes included.

AND THAT the 45 portable computers to be leased be supplied by SPM Micro (Stéphane Lortie Informatique INC.) as the qualified portable computer supplier of the Sir Wilfrid Laurier School Board.

AND THAT SPM Micro (Stéphane Lortie Informatique INC.) directly invoice Macquaire Capital Group for the portable computers to be leased.

FURTHER THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in his absence or with his knowledge the Deputy Director General, be authorized to sign all documentation concerning this lease.

Carried unanimously

9.3 Purchase of Computers – Jules Verne E.S.

The Director of Material Resources noted that an additional classroom is required at Jules Verne Elementary School and that the purchase of a mobile computer lab has been supported by the school and the Directorate.

050712-IT-0019

WHEREAS Jules Verne Elementary School requires an additional classroom for the start of the 2005-2006 school year;

WHEREAS the implementation of a mobile lab will allow the school to have the extra classroom and maintain adequate computer access for its students;

WHEREAS Jules Verne Elementary School has agreed to pay its \$25 000 share of the project;

WHEREAS SPM Micro (Stéphane Lortie Informatique Inc.) has been engaged as the qualified portable computer supplier for the Sir Wilfrid Laurier School Board;

Nick Milas MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board approve the purchase of 33 laptop computers and 2 charging carts from SPM Micro (Stéphane Lortie Informatique Inc.) at a cost of 57 641.56\$, all taxes included.

Carried unanimously

9.4 2005-2006 IP Telephone Maintenance:

The Director of Information Technology advised that this is an open purchase order for the maintenance of the IP telephones as part of the school board's three-year service agreement with Telus.

050712-IT-0020

WHEREAS the Sir Wilfrid Laurier School Board uses the CISCO Systems IP Phones in many of its schools and centres;

WHEREAS Telus National Systems manages the maintenance of these CISCO Systems IP Phones;

WHEREAS Telus National Systems invoices the Sir Wilfrid Laurier School Board for the management of this system three times per year;

Grace Nesi MOVED THAT, on the recommendation of the Director General, the Executive Committee of the Sir Wilfrid Laurier School Board approve the maintenance of the CISCO Systems IP Phones by Telus National Systems for the period July 2005 to June 2006 for an amount of 35 887,80\$, all taxes included.

Carried unanimously

10.0 EDUCATIONAL SERVICES:**10.1 Director's Report:**

The Director of Educational Services commented on her monthly report noting the various professional development workshops that are available to the schools for 2005-2006 and that they pertain to the Sir Wilfrid Laurier School Board Strategic Plan.

11.0 SCHOOL ORGANIZATION**11.1 Director's Report:**

The Deputy Director General, in the absence of the Director of School Organization, drew attention to the report contained in the package.

11.2 Update on 2005-2006 Enrollment:

In response to a question from Steve Bletas, the Director General indicated that the enrollment numbers are taken directly from GPI and that it is possible that some students that are not returning have not yet been deleted from the system.

12.0 MATERIAL RESOURCES:**12.1 Director's Report:**

The Director of Material Resources commented on his monthly report noting the various capital projects that are currently underway and the summer cleaning schedule for the schools.

He went on to advise that the Ministère de l'Éducation, du Loisir et du Sport (MELS) has introduced Measure 50690 which will distribute 97 500 000\$ for building renovations for school boards.

Projects for this measure are to be submitted by 2005-09-01 and an announcement of those projects granted is expected sometime in December 2005 so that the work can be completed in the summer of 2006. It is anticipated that the Sir Wilfrid Laurier School Board share of Measure 50690 will be in the neighbourhood of 1 800 000\$, if all the projects presented are accepted.

In response to a question from Carolyn Curiale, the Director of Material Resources advised that he has met with the Principal of Mountainview Elementary School and the parents of the student who requires an elevator noting that the family is aware that the elevator will not be in place for the start of the school year and that something will be put in place for the interim to ensure that the student can get around the school.

TIME: 22:30

050712-CA-0031

Steve Bletas MOVED THAT the meeting be extended until the completion of the agenda.

Carried unanimously

12.2 Capital Project – Removal of Carpeting at Laurentian E.S.:

050712-MR-0022

WHEREAS the Sir Wilfrid Laurier School Board has resolved to undertake the removal of the carpet and the installation of tile in the classrooms at Laurentian Elementary School as part of its capital projects for the 2005-2006 school year;

WHEREAS the invitational tenders were opened on 2005-06-17;

WHEREAS the Material Resources Committee recommends that the contract be awarded to the lowest conformable bidder;

Linda Iaconetti MOVED THAT, on the recommendation of the Material Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board award the contract for the removal of the carpet and the installation of tile in the classrooms at Laurentian Elementary School to Décor Laval Enr. for a total cost of 35 645,56\$, taxes included.

Carried unanimously

12.3 Capital Project – Replacement of Roof at Arundel E.S.:

050712-MR-0023

WHEREAS the Sir Wilfrid Laurier School Board has resolved to undertake the replacement of the roof at Arundel Elementary School as part of its capital projects for the 2005-2006 school year;

WHEREAS the invitational tenders were opened on 2005-06-23;

WHEREAS the Material Resources Committee recommends that the contract be awarded to the lowest conformable bidder;

Nancy Rupnik MOVED THAT, on the recommendation of the Material Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board award the contract for the replacement of the roof at Arundel Elementary School to Bellemare Couvertures Ltée for a total cost of 37 095,56\$, taxes included.

Carried unanimously

12.4 Purchase Order – Furniture at Lake of Two Mountains H.S.:

050712-MR-0024

WHEREAS the Sir Wilfrid Laurier School Board has resolved to undertake the replacement of some furniture at Lake of Two Mountains High School as part of its capital projects for the 2005-2006 school year;

WHEREAS the invitational tenders were opened on 2005-06-08;

WHEREAS the Material Resources Committee recommends that the contract be awarded to the lowest conformable bidder;

Natalie Auclair MOVED THAT, on the recommendation of the Material Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board award the contract for the replacement of some furniture at Lake of Two Mountains High School to **Groupe SM Pelletier Inc.** for a total cost of 36 258,77\$, taxes included.

Carried unanimously

12.5 Purchase Order – Furniture for Mother Teresa J.H.S.:**050712-MR-0025**

WHEREAS the Sir Wilfrid Laurier School Board has resolved to undertake the replacement of some furniture at Mother Teresa Junior High School as part of its capital projects for the 2005-2006 school year;

WHEREAS the invitational tenders were opened on 2005-06-08;

WHEREAS the Material Resources Committee recommends that the contract be awarded to the lowest conformable bidder;

Steve Bletas MOVED THAT, on the recommendation of the Material Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board award the contract for the replacement of some furniture at Mother Teresa Junior High School to Groupe SM Pelletier Inc. for a total cost of 34 656,46\$, taxes included.

Carried unanimously

In response to an observation by Carolyn Curiale, the Director of Material Resources noted that all those who tendered on the furniture for the schools had received identical information. He indicated that Groupe SM Pelletier Inc. has previously supplied the school board with furniture and that is possible that the others who tendered were too busy to fulfill the deadline on the tender.

12.6 Purchase Order – Lease of Portables for McCaig E.S.:**050712-MR-0026**

WHEREAS McCaig Elementary School is currently overcrowded;

WHEREAS it is necessary to provide student places for the 2005-2006 school year;

WHEREAS the Sir Wilfrid Laurier School Board has received written authorization from Ville de Rosemère for the installation of portables;

WHEREAS invitational tenders were called for three portables and opened on 2005-06-23;

WHEREAS the Material Resources Committee recommends that the contract be awarded to the lowest conformable bidder;

Natalie Auclair MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board award the lease of the portables for McCaig Elementary School to **AMB TRESEC Inc.** at a cost of 102 192,81\$, taxes included.

Carried unanimously

In response to a question from Natalie Auclair, the Director of Material Resources noted that he believed the portables would be new but that he would verify with the supplier and report back in August.

12.7 Printing Services – Open Purchase Order:**050712-MR-0027**

WHEREAS the Sir Wilfrid Laurier School Board operates a printing service to schools and centres located at Laurentian Regional High School;

WHEREAS the Sir Wilfrid Laurier School Board leases two copiers from Ricoh Canada Inc. for these printing services;

WHEREAS the Sir Wilfrid Laurier School Board requires an open purchase order as it is billed on a quarterly basis for the lease of these two copiers;

WHEREAS the cost of this lease is estimated at 44 773,49\$, taxes included, for the 2005-2006 school year;

Steve Bletas MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board approve an open purchase order for Ricoh Canada Inc. in the amount of 44 773,49\$, taxes included, for printing services located at Laurentian Regional High School.

Carried unanimously

050712-MR-0028

WHEREAS the Sir Wilfrid Laurier School Board operates a printing service to schools and centres located at Rosemere High School;

WHEREAS the Sir Wilfrid Laurier School Board leases two copiers from Ricoh Canada Inc. for these printing services;

WHEREAS the Sir Wilfrid Laurier School Board requires an open purchase order as it is billed on a quarterly basis for the lease of these two copiers;

WHEREAS the cost of this lease is estimated at 40 879,88\$, taxes included, for the 2005-2006 school year;

Steve Bletas MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board approve an open purchase order for Ricoh Canada Inc. in the amount of 40 879,88\$, taxes included, for printing services located at Rosemere High School.

Carried unanimously

12.8 Purchase of Vehicle:

050712-MR-0029

WHEREAS the Sir Wilfrid Laurier School Board owns a panel van used extensively for courier service and accrues over 70 000 kilometres annually;

WHEREAS it has been recommended that this vehicle be transferred for the use of employees of Material Resources;

WHEREAS the tenders were invited and opened on 2005-06-03;

WHEREAS it is recommended that the contract be awarded to the lowest conformable bidder;

WHEREAS the tenders have been reviewed and a recommendation has been made by the Directorate;

Nick Milas MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board approve the purchase of a 2005 GMC Savanna panel van (serial n° 1GTGG25V151252593) from **Parkway Pontiac Buick Inc.** at a cost of 28 592, 91\$, all taxes included.

AND THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in his absence or with his knowledge the Deputy Director General, be authorized to sign all documentation concerning this purchase.

Carried unanimously

12.9 Purchase Order – Drainage at Twin Oaks E.S.:

In response to a question from Nancy Rupnik, the Director of Material Resources indicated that the work on the drainage at Twin Oaks Elementary School would be completed over the summer months.

050712-MR-0030

WHEREAS it has become necessary to replace some of the drainage infrastructure in the parking lot at Twin Oaks Elementary School;

WHEREAS the invitational tenders were opened on 2005-07-04;

WHEREAS the Directorate recommends that the contract be awarded to the lowest conformable bidder;

Grace Nesi MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board award the contract for the replacement of the drainage infrastructure in the parking lot at Twin Oaks Elementary School to **Y. St-Pierre & Fils Laval Inc.** for a total cost of 35 699,65\$, taxes included.

Carried unanimously

13.0 PARENTS' COMMITTEE:**13.1 Parent Commissioners Report:**

There was no report.

14.0 CORRESPONDENCE:

The Chairman drew the Executive Committee's attention to the correspondence contained in the meeting package.

15.0 QUESTION PERIOD:

There were no questions.

16.0 ADJOURNMENT OF MEETING:

Grace Nesi MOVED adjournment of the meeting.

Carried unanimously

TIME: 22:43 hours

NEXT MEETING ⇨ REGULAR ⇨ 2005-08-23