

**PROVINCE OF QUEBEC**

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON 2005-10-17**

An Executive Committee meeting of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemere, QC on Monday, 2005-10-17 19:30 hours, at which were present:

Edward Turchyniak, Chairman; Nancy Rupnik, Vice-Chair; Natalie Auclair, Steve Bletas, Nick Milas, Grace Nesi, Commissioners; Linda Iaconetti and Tom Mouhteros, Parent Commissioners; and Giordano Rosa-del-Vecchio, Director General.

Also present were: Robert Vallerand, Deputy Director General; François Badin, Director of Human Resources; Line Desgroseilliers, Director of Information Technology; Daniel Hogue, Director of Material Resources; Effie Maniatis, Director of Educational Services; Livia Nassivera, Director of Financial Resources; George Paquette, Director of School Organization & Transportation; and Carolyn Curiale, Robert Dixon, and David McKinley, Commissioners; and Jocelyne Thompson-Ness, Administrative Assistant.

Absent: William Pollock, Commissioner.

The Chairman called the meeting to order at 19:30 hours.

The Chairman extended congratulations to Linda Iaconetti and Tom Mouhteros on their re-election as Parent Commissioners for the 2005-2006 school year.

**1.0 ACCEPTANCE OF AGENDA:**

**051017-CA-0055**

Nick Milas MOVED THAT the agenda be accepted as presented in document #SWLSB-2005/10/17-CA-001.

**Carried unanimously**

**2.0 APPROVAL OF MINUTES:**

**051017-CA-0056**

Steve Bletas MOVED THAT the minutes of the EXECUTIVE COMMITTEE meeting of the Sir Wilfrid Laurier School Board held on 2005-09-20, having been received by all members prior to this meeting, be approved as written.

**THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:**

**YEA:** Steve Bletas, Nick Milas, Grace Nesi, Nancy Rupnik, Edward Turchyniak

**ABST:** Natalie Auclair

**3.0 BUSINESS ARISING:**

**3.1 Survey on Registration in Adult & Vocational Education:**

In response to a question asked by Nick Milas at the 2005-09-20 meeting, the Director General advised that the survey on how the community learns about the services offered by the Adult & Vocational Education contacted between 100 and 150 people.

In response to a question asked at the same meeting by Robert Dixon, the Director General noted that the school board has an authorization from the Ministère de l'Éducation, du Loisir et du Sport (MELS) to offer an Industrial Mechanics course but that it is not offered as the school board does not have the equipment nor the space. A service agreement concerning this course exists with Commission scolaire de la Rivière-du-Nord.

### **3.2 Update on Tel-jeunes:**

The Chairman advised that a meeting had been held and a tour of the facilities has taken place with representatives of Tel-jeunes. The meeting focused on the translation of the Tel-jeunes program and the initial start up costs which would be in the neighbourhood of 37 500\$, translation included.

### **3.3 Update on Provincial Negotiations:**

The Director of Human Resources advised that the Québec Provincial Association of Teachers (QPAT) has an agreement in principle but that it is refusing to sign the agreement until its French counterparts also have an agreement, as per the cartel established early in the negotiation process.

In response to a question from Steve Bletas, the Director General noted that QPAT has negotiated an agreement on all the major clauses but that the French sector has not agreed on anything to date. If the political will is present on the part of the Treasury Board there is a possibility that the English sector could sign its contract without the French sector. A decision on this issue will most probably be taken within the next few days.

In response to a question from the Chairman, the Director General noted that the wording of the agreement for the English sector is supported by both the union and the negotiation team, but that until the French sector has an agreement and the Treasury Board presents an acceptable monetary figure, the agreement will remain unsigned.

### **3.4 2005-2006 Administrative Organizational Chart:**

The Director General advised that a response on the consultation has been received from the Association des cadres scolaires du Québec (ACSQ) and that the Sir Wilfrid Laurier Administrators Association (SWLAA) response is expected tomorrow.

*WHEREAS the Directorate has reviewed the Administrative Organizational Chart of the Sir Wilfrid Laurier School Board for the 2005-2006 school year;*

*WHEREAS the Sir Wilfrid Laurier Administrators Association, the Association des cadres scolaires du Québec - Sir Wilfrid Laurier Section, and the Non-Teaching Professionals have been consulted;*

*\_\_\_\_\_ MOVED THAT, on the recommendation of the Directorate and the Executive Committee, the Council of Commissioners approve the Administrative Organizational Chart as presented in Document #SWLSB-2005/10/26-HR-001.*

*AND THAT this resolution replace resolution #050622-HR-0196 upon final approval.*

## **4.0 DIRECTOR GENERAL'S REPORT:**

The Director General commented on his monthly report noting that one of the major challenges for the 2005-2006 school year is the additional 90 minutes of classroom time per week to be implemented in the 2006-2007 school year. The issue has been discussed at length at the Management Advisory Committee and it is recommending that the distribution of these additional minutes per week be decided at the level of the school in accordance with the Education Act (R.S.Q., Chapter I-13.3) and with minimal school board imposed parameters.

The Management Advisory Committee is also looking at research that has been done which indicates that the learning capabilities of younger children are better earlier in the day while adolescents learn better later in the day. If the school board decides to implement this research in its schools the history of schools will change along with the start and finish times of classes, which in turn will affect transportation. The effect of implementing this model will have to be closely reviewed as it may only be conducive to those schools located in a more metropolitan area. The effect on the transportation budget would also have to be considered.

In response to a question from Steve Bletas, the Director General advised that if the school board adopted the scenario of an early start for elementary school and a late start for high school it would have to be planned under the current budget parameters. The Commission scolaire de Laval will be contacted to inquire if it might be considering the early/late start scenario as it would effect the current agreement with the Société de transport de Laval (STL).

The Executive Committee entered into discussion.

In response to a question from the Chairman, the Director General noted that the Management Advisory Committee supports the piloting of the early/late start scenario and this will allow for the opportunity to observe first hand if the research that has been conducted really works. The reaction of the school community to this scenario will be mixed but it is rare that a 100% agreement is achieved on any issue.

In response to a concern expressed by Steve Bletas, the Director General noted that the implementation of the 90 additional minutes will be an issue at the kindergarten level as additional supervision will be required and the question arises as to how this additional time will be paid for and by whom. School boards are looking to the Ministère de l'Éducation, du Loisir et du Sport (MELS) for the funding of the additional supervision time but nothing has been resolved.

## **5.0 CORPORATE AFFAIRS:**

### **5.1 Deputy Director General's Report:**

The Deputy Director General commented on his monthly report noting that the Ville de Rosemère is interested in negotiating a protocol for the installation of an artificial playing surface and a lighting system at the Rosemere High School playing field. The negotiation of a protocol of agreement will take some time due to the upcoming municipal elections and the Director General of the Ville de Rosemère has indicated that a resolution of support for this protocol from the school board will give weight to the project under the new municipal council.

He went on to note that an experimental behaviour modification course will be given at the Arundel Nature Centre. The premise of this course is to remove students who act out in class from the school environment to see if it can be determined why they act this way in a classroom setting. This course connects to the school board's Strategic Plan and will be piloted with students from Laurentia Elementary School.

He continued noting that a meeting has taken place with the Mayor of the Ville de Laval to look at increasing the surveillance of the parking lots surrounding Laval Junior and Laval Liberty High Schools and the Adult & Vocational Education Centre in order to deter loitering. Since the initial meeting there has been a noticeable decrease in loitering with the increase of a police presence.

He drew the Executive Committee's attention to the report of the Director of Community Development noting the work being done by various tables in an effort to prevent students from dropping out of school as the Laurentides area has the second highest drop out rate in the province after the Cree School Board. He also noted the report of the Coordinator of Adult & Vocational Education.

**5.2 Report of Adult & Vocational Education Sub-Committee:**

The Deputy Director General commented on the most recent meeting of the sub-committee noting a course for immigrants, presence at career fairs, the increase in enrollment in the computer support course, the implementation of a newsletter, and the hosting of the 2006 PROCEED Conference at Manoir St-Sauveur in October 2006.

In response to a question from Steve Bletas, the Deputy Director General agreed to inquire about a colloque on Adult & Vocational Education to take place at Mont-Tremblant and report back at the next meeting.

**5.3 Report of Communications & Public Relations Sub-Committee:**

There was no report.

**5.4 Report of Arundel Nature Centre Sub-Committee:**

The Director General commented on the most recent meeting of the sub-committee noting that a feasibility plan for the centre is being developed and will include the expansion of the lodging to 100 people and the upgrade / renovation of the kitchen facilities.

The Executive Committee entered into discussion.

**5.5 Partnership with Ville de Rosemère - RHS Playing Field:**

In response to a question from Nancy Rupnik, the Chairman advised that the installation of an artificial playing surface and lighting will cost in the neighbourhood of 650 000\$ which is a similar cost to that of the playing field project with the Ville de Laval.

The Deputy Director General indicated that Rosemere High School would be interested in establishing a football team and the new playing surface would be a great benefit to the promotion of such a program.

The Director General noted that he and the Principals of Laval Junior and Laval Liberty High Schools had visited John Rennie High School to learn about its "sport-étude" program. The possibility of implementing such a program is to be discussed.

In response to a request from the Chairman, the Deputy Director General agreed to contact Mother Teresa Junior High School for a report on its specialized music program.

In response to a question from Robert Dixon, the Director General advised that there is a provincial law that prohibits the display of company logos on the uniforms of high school sports teams.

The Executive Committee entered into discussion.

**051017-CA-0057**

WHEREAS the Sir Wilfrid Laurier School Board has adopted by-law #BL2000-CA-01: Delegation of Functions & Powers to the Executive Committee, which mandates the Executive Committee to administer the buildings, grounds and capital equipment of the school board;

WHEREAS preliminary discussions have taken place between the Deputy Director General of the Sir Wilfrid Laurier School Board and the Director General of the Ville de Rosemère on a possible partnership with regard to the installation of a synthetic playing surface at Rosemere High School;

WHEREAS this partnership would be of mutual interest to the Ville de Rosemere as it would benefit its soccer program and to Rosemere High School as it would enhance its physical education program and the school's interest in providing a football activity for its students;

Grace Nesi MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board mandate the Deputy Director General to advise the Ville de Rosemère of its interest in negotiating a partnership and a long-term protocol in order to realize the installation of a synthetic playing field at Rosemere High School.

AND THAT the Deputy Director General be mandated to negotiate the terms and conditions of this partnership on behalf of the Sir Wilfrid Laurier School Board.

**Carried unanimously**

#### **5.6 Hillcrest Daycare:**

The Director General provided background information on the Hillcrest Academy private daycare situation noting that a complaint has been filed with the Ministère de l'Éducation, du Loisir et du Sport (MELS) by the Hillcrest Academy Home & School stating that the fees being charged by the school board for the rental of space by the private daycare are unreasonable. The school board has received a direct request from Cabinet for the formula on which the school board bases the rental fee structure for private daycares. The documentation has been sent to the office of Jean Bouchard, directeur général du financement et des équipements, and a meeting will be scheduled to discuss the dossier.

The Deputy Director General left the meeting.

**TIME: 20:31 hours**

He continued noting that the Principal of Hillcrest Academy is discussing a MELS based daycare program with the Governing Board but a decision will not be made until a response is received on the complaint made by the home and school.

The Deputy Director General returned to the meeting.

**TIME: 20:33 hours**

In response to a question from Nick Milas, the Director General advised that the recuperation of the outstanding account with the private daycare at Hillcrest Academy is a separate issue and will be handled accordingly. It is hoped that an agreement similar to that made with Souvenir Elementary School can be reached with Hillcrest Academy.

#### **5.7 Conflict of Interest:**

The Deputy Director General advised the Executive Committee that the "Conflict of Interest" forms have been distributed and need to be reaffirmed as per the request of the school board's auditors.

#### **5.8 Commissioner Professional Development:**

The Deputy Director General advised that a request has been received from William Pollock to attend the "Snow Walkers' Rendezvous 2005" in Fairlee, Vermont. This workshop will provide the opportunity to observe the operation of a facility that is larger than the Arundel Nature Centre and it will tie in well with the feasibility study to be done on the centre.

*WHEREAS policy #2005-CA-11: Professional Development for Commissioners of the Sir Wilfrid Laurier School Board requires approval of the Council of Commissioners for Commissioner attendance at conferences;*

*WHEREAS this policy sets a ceiling of three delegates from the Council of Commissioners to any one conference;*

*WHEREAS one Commissioner has submitted a request to attend the Snow Walkers' Rendezvous 2005 being held from 2005-11-11 to 2005-11-13 in Fairlee, Vermont;*

*\_\_\_\_\_ MOVED THAT, on the recommendation of the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the attendance of William Pollock, to the Snow Walkers' Rendezvous 2005 being held in Fairlee, Vermont, from 2005-11-11 to 2005-11-13.*

*AND THAT registration, travel, accommodations and miscellaneous expenses not exceed 500\$ Canadian.*

### **5.9 Mobile Computer Labs & Rental of Portables:**

The Deputy Director General provided background on the mobile computer lab project noting that at this time a firm response from the Ministère de l'Éducation, du Loisir et du Sport (MELS) has not been received but that comments have been made in conversation with the MELS that indicate that discussions are taking place on how to finance the project.

He went on to note that the MELS will be provided with an update on the project and advised that the number of mobile computer labs in the project has been increased to 18.

The Director General advised that he would arrange for a meeting with Pierre Bergevin, sous-ministre adjoint, to further discuss the mobile computer lab project.

*WHEREAS the Sir Wilfrid Laurier School Board has put in place an innovative solution to ease the overcrowding in its schools by using mobile computer labs thus freeing space for classrooms;*

*WHEREAS this solution is financially advantageous to the Ministère de l'Éducation, du Loisir et du Sport (MELS) who do not have to fund the rental of portable classrooms for some of the Sir Wilfrid Laurier School Board schools;*

*WHEREAS the Sir Wilfrid Laurier School Board presented the mobile computer lab project to the Ministère de l'Éducation, du Loisir et du Sport (MELS) during the 2004-2005 year;*

*WHEREAS this solution was found most appropriate by the Ministère de l'Éducation, du Loisir et du Sport (MELS) at that time;*

*WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) has expressed its intent to finance part of the mobile computer labs costs in September 2005;*

*WHEREAS the Sir Wilfrid Laurier School Board has already proceeded with the purchase of 18 mobile computer labs to date;*

*\_\_\_\_\_ MOVED THAT, on the recommendation of the Information Technology Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board request a meeting with the appropriate persons at the Ministère de l'Éducation, du Loisir et du Sport (MELS).*

*AND THAT a update of the mobile computer lab project be forwarded to the Ministère de l'Éducation, du Loisir et du Sport (MELS) for consideration.*

### **5.10 Complaint from Parent:**

The Deputy Director General noted that the original complaint filed by the mother of a student concerning the dress code at Laurier Senior High School was deposited at the last meeting and that the letter recently received is from the father of the student addressed to the Direction régionale de Laval-Laurentides-Lanaudière (DRLLL) in support of the original complaint.

In response to a question from Steve Bletas, the Deputy Director General noted that Youth Protection was not contacted in this case as the student has returned to school.

A follow-up letter will be sent in response to the father's complaint.

**6.0 HUMAN RESOURCES:****6.1 Director's Report:**

The Director of Human Resources commented on his monthly report noting the negotiations with the Laurier Teachers Union on the 2006-2007 school calendar, the Contract Signing Ceremony for teachers on 2005-10-07, and the analysis of the impact and implementation of the additional 90 minutes per week of class time at the elementary school level.

**6.2 Engagements - Part-Time Teachers:****051017-HR-0058**

Linda Iaconetti MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the engagement of the following part-time teachers for the 2005-2006 school year, in accordance with Clause 5-1.01 of the Quebec Provincial Association of Teachers' Collective Agreement.

Name	Effective Date	School
Alexander, Reagan	2005-08-25	Ste-Adèle Elementary School
Ogilvie, Heather	2005-09-12	Ste-Adèle Elementary School
Julien, Marie-Yves	2005-08-29	Laval Junior High School
Scicchitano, Sonia	2005-10-03	Laval Junior High School

**Carried unanimously**

**6.3 Engagements - Part-Time Replacement Teachers:****051017-HR-0059**

Nancy Rupnik MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the engagement of the following part-time replacement teachers for the 2005-2006 school year, in accordance with Clause 5-1.01 of the Quebec Provincial Association of Teachers' Collective Agreement.

Name	Effective Date	School
Seltzer, Audrey	2005-08-25	Crestview Elementary School
Bodson, Claudine	2005-08-25	Jules Verne Elementary School
Kaye, Pauline	2005-09-26	Pierre Elliott Trudeau Elementary School
Alexander, Reagan	2005-08-25	Ste-Adèle Elementary School

**Carried unanimously**

**6.4 Engagements - Part-Time Replacement Teacher - Adult Education (Chapter 11):****051017-HR-0060**

Tom Mouhteros MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the engagement of the following part-time teachers for the 2005-2006 school year, in accordance with Clause 5-1.01 of the Quebec Provincial Association of Teachers' Collective Agreement.

Teacher	Effective Date	School
Freedman-Spector, Jacklyn	2005-08-25	Chomedey Center

**Carried unanimously**

## 6.5 Resignations:

### 051017-HR-0061

Natalie Auclair MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board accept the notice of resignation effective 2005-09-01 received from **Filomena Ginocchi**, teacher at Laval Junior High School and extend best wishes to her.

**Carried unanimously**

### 051017-HR-0062

Natalie Auclair MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board accept the notice of resignation effective 2005-09-30 received from **Françoise Tardy**, teacher at Mother Teresa Junior High School and extend best wishes to her.

**Carried unanimously**

## 6.6 Modifications to Resolutions:

### 051017-HR-0063

Nick Milas MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board modify resolution #050920-HR-0039 Engagements – Full-Time Teachers, by changing the name of the school to Lake of Two Mountains High School for **Alison Hurst**.

**Carried unanimously**

### 051017-HR-0064

Nick Milas MOVED THAT, on the recommendation of the Human Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board modify resolution #050920-HR-0040 Engagements – Part-Time Teachers, by changing the name of the school to Rawdon Elementary School for **Alexandre Héту**.

**Carried unanimously**

Tom Mouhteros left the meeting.

**TIME: 20:50 hours**

## 6.7 Creation of Position:

The Deputy Director General advised the Executive Committee that workload of some of the Data Processing Technicians is that of an Analyst and after discussions with the Director of Information Technology and the Information Technology Committee the opening of a new Analyst position has been supported. The position will be filled through the normal engagement process, if its creation is approved by the Council of Commissioners.

*WHEREAS Information Technology has determined that there is a need for an Analyst to oversee the network and telecommunication infrastructures;*

*\_\_\_\_\_ MOVED THAT, on the recommendation of the Information Technology Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the creation of the position of Analyst in Information Technology, effective 2005-11-01.*

*AND THAT this position be filled through the regular engagement process.*

**7.0 FINANCIAL RESOURCES:****7.1 Director's Report:**

The Director of Financial Resources commented on her monthly report noting that the financial audit has been completed and that the tax department will be converting to the new GRICS taxation software in early 2006 as GRICS will no longer be supporting the software currently used by the department.

**7.2 Refunds of Taxes:**

The Director of Financial Resources noted that the collection of the 2005-2006 school taxes has gone well and that the following refunds are accounts that were subject to error.

Tom Mouhteros returned to the meeting.

**TIME: 20:54 hours**

**051017-FR-0065**

Steve Bletas MOVED THAT on the recommendation of the Financial Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the following refunds of taxes totalling 9 325,44\$.

Municipality/Roll #	Name	Amount Refunded	Reason for Refund
065005-9153-08-13103	SOUSA GERALDO & FRATARCANGELI MARTA	739.00 \$	DOUBLE PAYMENT
065005-8344-81-69504	NAHON MOSES	528.21 \$	MINISTER - NON TAXABLE
065005-8444-01-79657	INGBERG TED THEODORE	660.71 \$	OVER PAYMENT
065005-8150-52-42172	CURLEY ZIGMOND	101.50 \$	OVER PAYMENT
065005-9053-52-24852	C.SCOLAIRE DE LAVAL	977.55 \$	PAID WRONG BOARD - FRANCO 05/06
065005-9149-81-69605	C.SCOLAIRE DE LAVAL	418.25 \$	PAID WRONG BOARD - FRANCO 05/06
064015-9266-16-9934	C.SCOLAIRE DES AFFLUENTS	98.26 \$	PAID WRONG BOARD - FRANCO 05/06
060013-0870-86-7471	AMORUSO RINO	1,197.35 \$	DOUBLE PAYMENT
078102-2119-26-481300	WEAVER SCOTT	418.95 \$	FRANCOPHONE CUSTOMER
077055-2986-05-7739	LOVE JOHN DOUGLAS	251.92 \$	FRANCOPHONE CUSTOMER
077022-5490-71-256200	BOYER LORRAINE	416.66 \$	FRANCOPHONE CUSTOMER
078032-4200-89-7632	VOIZARD,VOIZARD,STEENACKERS,VALLEE	249.47 \$	OVER PAYMENT
077012-5896-34-5496	CHEDEL KIMMIE MICHELE	670.62 \$	OVER PAYMENT
078032-4305-52-509	OLIVER W.J.R.	723.91 \$	OVER PAYMENT
078032-4310-71-9292	CARON MARIE	79.57 \$	DECREASE IN EVALUATION
073010-9999-99-9999	C.S. DE LA RIVIERE DU NORD	26.95 \$	BMO PAID WRONG BOARD
072010-7245-26-1490	BERGER MARC	459.66 \$	PAYMENT APPLIED WRONG ACCOUNT
076052-2468-02-1880	HILLEBRAND PHILIP	91.35 \$	DECREASE IN EVALUATION
072005-7447-59-8759	BRETON STEPHANE	408.80 \$	DOUBLE PAYMENT
064015-9672-85-2834	THOMSON DAVID	55.65 \$	DECREASE IN EVALUATION
077043-5383-63-0675021	BELL ANNE-MARIE	507.15 \$	DOUBLE PAYMENT
078032-3698-04-1095	WALLS KAREN J.	162.75 \$	DECREASE IN EVALUATION
078032-3601-67-9085	WALLS KAREN J.	36.40 \$	DECREASE IN EVALUATION
078032-3601-47-5635	WALLS MARY ALISON HOLDEN	44.80 \$	DECREASE IN EVALUATION
	<b>TOTAL</b>	<b>9,325.44 \$</b>	

**Carried unanimously**

### 7.3 Approval of Disbursements:

051017-FR-0066

Grace Nesi MOVED THAT on the recommendation of the Financial Resources Committee, the Executive Committee the Sir Wilfrid Laurier School Board approve the disbursements listed in the List of Cheques dated 2005-09-01 to 2005-09-30 as follows:

<b>OPERATING CHEQUES</b>	#129653 to #130661	4 734 952,12\$
<b>SCHOOL CHEQUES</b>	#49326 to #49345	3 207,40\$
<b>LESS:</b> Cancelled cheques for prior months	#124054,124415,125845,129493,129567,129588,129617,129642	(67 826,14)\$
<b>PLUS:</b> Deductions at Source and Payroll	SEPTEMBER 2005	5 339 139,79\$
<b>FOR A TOTAL OF:</b>		<b>10 009 473,17\$</b>

Carried unanimously

### 7.4 2004-2005 Financial Statements:

The Director of Financial Resources reviewed the 2004-2005 Financial Statement touching on areas not discussed at the special meeting of the Financial Resources Committee held earlier this evening in the presence of the school board auditor.

The Chairman advised that there would be a considerable surplus and that funds have been allocated to each goal of the school board's Strategic Plan.

The Director of Material Resources entered the meeting.

**TIME: 21:04 hours**

*WHEREAS the Education Act (R.S.Q., Chapter I-13.3) requires that a school board submit annual financial statements;*

*WHEREAS the firm Gagnon, Roy, Brunet, Chartered Accountants, has completed the audit of the records and statements of the Sir Wilfrid Laurier School Board for the period ending 2005-06-30;*

*WHEREAS in accordance with section 286 of the Education Act (R.S.Q., Chapter I-13.3) a public notice was given on 2005-10-08 and the financial statements were published on 2005-10-19;*

*WHEREAS the financial statements show revenues of 111 572 799\$, expenses of 110 382 445\$, and a net accumulated surplus of 3 123 568\$, including 647 268\$ in school surpluses;*

*WHEREAS the Sir Wilfrid Laurier School Board has deemed it necessary to reserve a portion of the accumulated surplus as follows:*

- An amount of 175 000\$ for operating expenses which represents unspent sums with respect to Ministère de l'Éducation, du Loisir et du Sport (MELS) allocations;*
- An amount of 175 000\$ for Village Branchés and Library Books capital projects;*
- An amount of 1 565 000\$ for costs to be incurred with respect to the Sir Wilfrid Laurier School Board's Strategic Plan as follows; AND*

Goal #1 -	Early Literacy Support	315 000\$
Goal #2 -	Wide Variety of Learning Opportunities	190 000\$
Goal #3 -	Safe School Environments	510 000\$
Goal #4 -	Students Involved in their own Learning	550 000\$

- An amount of 415 000\$ for Special Centralized Projects.*

\_\_\_\_\_ MOVED THAT, on the recommendation of the Financial Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board accept the **2004-2005 Financial Statements** for the period ending 2005-06-30, subject to final approval by the Ministère de l'Éducation, du Loisir et du Sport.

## **7.5 Long Term Debt:**

The Director of Financial Resources noted that the resolution for the long term debt is requested by the Ministère de l'Éducation, du Loisir et du Sport (MELS) on an annual basis in order to secure loans on behalf of the Sir Wilfrid Laurier School Board.

*WHEREAS pursuant to Section 78 of the Financial Administration Act (R.S.Q., c. A-6.001), the bodies referred to under Section 77 of said Act, which have the power to borrow, may, within the scope of a borrowing plan established by the body and with the authorizations or approvals required by law to exercise their power to borrow, where such plan sets out the maximum amount and the characteristics and limits related to borrowings to be effected, conclude, without further authorization or approval, any borrowing transaction under said plan and establish the amounts and other characteristics and fix or accept the terms and conditions relating to each such transaction;*

*WHEREAS pursuant to Section 83 of the Financial Administration Act, a body referred to under Section 77 of said Act may, notwithstanding any provision of any other act applicable to it, determine, within the scope of a borrowing plan referred to in the foregoing section, that the power to borrow or to approve the terms and conditions thereof, may be exercised on behalf of the body by two or more of its officers authorized by the body;*

*WHEREAS the Sir Wilfrid Laurier School Board (the "School Board") is a body referred to under Sub-section 77(2) of the Financial Administration Act, for the purposes of the application of the foregoing provisions;*

*WHEREAS it is necessary to authorize a borrowing plan related to the borrowings of the School Board, to establish the maximum amount of the borrowings that may be effected thereunder, to set the characteristics and limits related to the borrowings to be effected and to authorize the School Board's officers to conclude any borrowing transaction under such plan, to determine the amounts and other characteristics thereof and to accept the terms and conditions relating to each such transaction;*

*WHEREAS the Minister of Education has authorized the School Board to establish a borrowing plan in accordance with the terms and conditions referred to his letter dated September 16, 2005;*

\_\_\_\_\_ MOVED THAT, on the recommendation of the Financial Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve

1. to establish a borrowing plan pursuant to which the School Board, subject to the limits set out hereinafter, may conclude from time to time before June 30, 2006 some borrowing transactions of no more than **SIX MILLION FOUR HUNDRED AND SIXTY-NINE THOUSAND dollars (6 469 000,00\$)** in legal Canadian tender;
2. that the borrowing transactions effected by the School Board pursuant to this borrowing plan be subject to the following limits:
  - a) notwithstanding the provisions of above Article 1, the School Board shall not, during each of the twelve-month periods running from July 1<sup>st</sup> to June 30<sup>th</sup> of each year and falling within the period referred to in Article 1, effect borrowing transactions that would exceed the total amount approved for the School Board for such period by the Conseil du Trésor (Treasury Board) under the long-term school board borrowing program;
  - b) the School Board shall not effect a borrowing transaction unless it benefits from a Gouvernement du Québec subsidy in compliance with standards established by the Treasury Board pursuant to the granting or the promise of subsidies to school boards as well as pursuant to terms and conditions determined by the Minister of Education and providing for the payment in principal and interest of the borrowing in question even if, moreover, the payment thereof is subject to the annual vote by Parliament regarding the sums required for this purpose;

- c) *the proceeds from each borrowing transaction shall only be used, besides the payment of the inherent borrowing costs, to finance the investment expenditures and the inherent investment expenses of the School Board subsidized by the Minister of Education in accordance with budget rules;*
    - d) *each borrowing transaction shall only be effected in legal tender in Canada, on the Canadian market or with Financement-Québec;*
  3. *that for the purposes of determining the sum referred to in above Article 1 and the amount referred to in above Sub-section 2(a), only the face value of the borrowings effected by the School Board are taken into account;*
  4. *that the borrowing transactions under this borrowing plan are effected by the issue of debt securities ("bonds") or by loan agreements reached, in this latter case, with Financement-Québec;*
  5. *that to the extent a borrowing transaction under this borrowing plan is effected by bond issue:*
    - a) *the trust company designated by the Minister of Finance, Economy and Research, acting on behalf of the School Board, shall act as trustee for the bondholders;*
    - b) *the legal advisor designated by the Minister of Finance, Economy and Research, acting on behalf of the School Board, shall prepare the relevant documents and issue a legal opinion on the validity of the borrowing and the bond issue;*
    - c) *the printer designated by the Minister of Finance, Economy and Research, acting on behalf of the School Board, shall print the bond certificates that may, under the circumstances referred to in Sub-section 9(h) hereinafter, be issued in exchange for the aggregate certificate;*
    - d) *the School Board shall issue an offering circular relating to the bond issue;*
    - e) *the School Board shall create a private utility trust pursuant to the master trust agreement or, as the case may be, the supplementary trust agreement in favour of bondholders and the trust company to be designated by the Minister of Finance, Economy and Research, acting on behalf of the School Board, shall be responsible for supervising the allocation of the School Board's debt ensuing from the government subsidy to be granted to it, for administering the trust estate to be created and for applying the relevant trust agreement;*
    - f) *the following signing officers authorized by the School Board are empowered to deliver the aggregate certificate and the bond certificates which, as the case may be, may be issued in exchange for the aggregate certificate to the aforementioned trust company to enable the latter to certify them, to sign all documents required for this purpose and for the ultimate delivery to The Canadian Depository for Securities Limited ("CDS") or, as the case may be, in accordance with CDS instructions;*
  6. *that the School Board irrevocably mandates the Minister of Finance, Economy and Research, throughout the term of this borrowing plan, to:*
    - a) *invest, on behalf of the School Board, the borrowings authorized pursuant to this plan, subject to the limits and characteristics set out herein, by means of bond issues unless these borrowings are contracted with Financement-Québec;*
    - b) *agree, on behalf of the School Board, to the financial terms and conditions of the bond issues with the underwriters of such issues which it shall have chosen;*
    - c) *retain, on behalf of the School Board, the services of any legal advisor whom it shall choose to prepare the borrowing documents and provide the requisite legal opinions;*
    - d) *retain, on behalf of the School Board, the services of a trust company and, as the case may be, a printer in the event of borrowing by means of a bond issue;*
    - e) *agree, on behalf of the School Board, to the terms and conditions of retaining the services of the legal advisor, the trust company and, as the case may be, the printer;*

7. *to authorize the School Board to pay, from the proceeds of each borrowing contracted by bond issue and as per the rate structure established by the Minister of Finance, Economy and Research, the fees and disbursements of the trust company, the legal advisors and the printer whose services shall have been retained by the Minister of Finance, Economy and Research, acting on behalf of the School Board;*
8. *to authorize, as the case may be, the School Board to pay the annual fees of the trust company whose services shall have been retained as per the rate schedule established by the Minister of Finance, Economy and Research;*
9. *that to the extent the borrowing transactions under this borrowing plan are effected by bond issue, each of such transactions comprise the following characteristics:*
  - a) *the bonds shall be issued under a master trust agreement or, as the case may be, a supplementary trust agreement reached between the School Board, the trust company and, as intervenor, the Minister of Education and the bonds shall be governed by such trust agreements;*
  - b) *to the extent the School Board has already concluded a master trust agreement with the trust company and the Minister of Education allowing for the issue of bonds book-based with CDS, the master trust agreement referred to above shall be such trust agreement already entered into;*
  - c) *moreover, to the extent the School Board has not entered into any such master trust agreement, the aforementioned master trust agreement shall be the one for which the wording shall have been annexed to the bond underwriting contract concluded by the Minister of Finance, Economy and Research, acting on behalf of the School Board and which shall subsequently be concluded between the latter, the trust company and the Minister of Education;*
  - d) *the aforementioned supplementary trust agreement shall be the one for which the wording shall have been annexed to the bond underwriting contract concluded by the Minister of Finance, Economy and Research, acting on behalf of the School Board and which shall subsequently be concluded between the latter, the trust company and the Minister of Education;*
  - e) *the bonds shall be sold pursuant to the underwriting contract to be reached between the Minister of Finance, Economy and Research, acting on behalf of the School Board and the bond underwriters in accordance with the prices, terms and conditions to which they shall have agreed;*
  - f) *the bonds shall be book-based with CDS, as long as the latter remains a self-regulatory organization recognized by the Quebec Securities Commission, or with any deposit and clearing corporation having taken over from CDS provided it is a self-regulatory organization recognized as such;*
  - g) *the bonds shall be issued in denominations of \$1,000 or whole multiples thereof and shall be represented by an aggregate certificate for their full face value or by an aggregate certificate for each portion of bonds, where there are several tranches, deposited with CDS and registered in the name of the nominal owner designated by CDS, to the benefit of the non-registered bondholders whose respective interests therein shall be evidenced by registration in the ledgers;*
  - h) *where CDS would cease to act as depository of the aggregate certificate, where it would cease to be a self-regulatory organization recognized by the Quebec Securities Commission without being replaced by another such organization within thirty (30) days or where the School Board would want to replace the aggregate certificate with individual bond certificates, the bonds would then be represented by individual bond certificates fully registered in denominations of \$1,000 or whole multiples thereof;*
  - i) *CDS shall credit the payment of the principal and interest on the bonds book-based with CDS and represented by an aggregate certificate into the respective account of its members who hold the bonds, who in turn shall credit the payment into the respective account of the non-registered bondholders whom they represent;*

- j) *where bond certificates would be issued to replace the aggregate certificate, the interest on the bond certificates would be paid either by cheque or bank draft payable at par and drawn from a bank governed by the Act Respecting Banks and Banking (S.C. 1991, c. 46) or from a financial services cooperative governed by the Act Respecting Financial Services Cooperatives (R.S.Q., c. C-67.3), or by a transfer of funds into an account held by the registered holder of the bond certificate in question with a financial institution, the identification of which shall have been conveyed to the trust company;*
  - k) *where the bonds are book-based with CDS and represented by an aggregate certificate, the trust company shall be the paying agent;*
  - l) *where the bonds are represented by bond certificates, the paying agent shall be the trust company with regard to the payment of interest and, with regard to the payment of principal, any branch of the School Board's bankers in Canada or, at the School Board's choice, any financial services cooperative governed by the Act Respecting Financial Services Cooperatives and La Caisse centrale Desjardins du Québec, in Montreal;*
  - m) *any interest instalment outstanding on the bonds shall bear interest at the same rate as the bonds in question;*
  - n) *the School Board shall not redeem the bonds but it shall, however, be able to buy them on the market by tender, by mutual agreement or by any other method which the School Board shall deem appropriate, the School Board may re-issue the bonds so purchased at any time before maturity;*
  - o) *to the extent bond certificates would be issued, they shall be exchangeable at no cost to their registered holders, for an equal aggregate face value of bond certificates of all authorized denominations and same characteristics as long as the claimed number of bond certificates is, in the opinion of the trust company, reasonable under the circumstances;*
  - p) *the aggregate certificate and the bond certificates that may, as the case may be, be issued in exchange for the aggregate certificate, shall be signed, in the School Board's name, by either one of the signing officers authorized hereinafter, as long as both are acting jointly, such signatures may be replaced by a printed or otherwise reproduced facsimile which shall have the same effect as a hand-written signature; the aggregate certificate and bond certificates, if any, shall also bear a certificate from the trust company, signed by one of its authorized representatives;*
  - q) *the aggregate certificate and the bond certificates that may, as the case may be, be issued in exchange for the aggregate certificate, shall be drafted in the form, shall bear the serial numbers and include statements substantially compatible with the provisions hereof as determined by the School Board's representatives who shall sign them;*
  - r) *the bonds shall be secured by the transfer to a trust estate held by the trust company of the debt which, for the School Board, represents the subsidy to be granted to the School Board by the Minister of Education, on behalf of the Gouvernement du Québec, to provide for the payment in principal and interest of the bonds of such issue, it being understood that neither the School Board nor the trust company shall require that the sums to be deposited with the Minister of Finance, Economy and Research, to form a sinking fund be remitted to them by the Minister of Finance, Economy and Research, before the dates scheduled for the payment of the principal on the bonds;*
  - s) *the bonds shall include the financial terms and conditions approved by the Minister of Finance, Economy and Research, acting on behalf of the School Board and by the underwriters of the bonds when they are sold;*
10. *that to the extent the borrowing transactions under this borrowing plan are effected by a loan agreement reached with Financement-Québec, each of such transactions shall include the following characteristics:*
- a) *the borrowing shall be contracted under a loan agreement to be reached between the School Board, Financement-Québec and, as intervenor, the Minister of Education, and it shall be governed by such loan agreement and by the promissory note set out hereinafter;*
  - b) *the borrowing shall further be evidenced by a promissory note made out to the order of Financement-Québec;*

- c) *the wording of the loan agreement and the promissory note shall substantially comply with the wording of the sample loan agreement and sample promissory note annexed to the minutes of this meeting subject to the amendments that their signing officers may make thereto in agreement with the following provisions;*
  - d) *the borrowing shall include the financial terms and conditions acceptable to Financement-Québec and the signing officers authorized by the School Board, in accordance with the criteria established by the Government pursuant to Order-in-council 238-2000 dated March 8, 2000;*
  - e) *any instalment of principal or interest outstanding on the contracted borrowing shall bear interest at the same rate as the borrowing in question or at the prime rate equal, for any interest period, to the arithmetic average of the prime rates or base rate, calculated by Financement-Québec, of three of the six major Canadian chartered banks listed in Schedule I of the Act Respecting Banks and Banking, whichever rate is higher;*
  - f) *unless the financial terms and conditions of the borrowing expressly provide otherwise, the borrowing shall not be redeemed in whole or in part;*
  - g) *the promissory note shall be signed, on behalf of the School Board, by either one of the signing officers authorized hereinafter, provided both are acting jointly;*
  - h) *to ensure payment of the principal of the borrowing and the interest owed thereon at maturity, the debt which, for the School Board, represents the subsidy to be granted to it by the Minister of Education, on behalf of the Gouvernement du Québec, shall be allocated to a movable hypothec without delivery in favour of Financement-Québec;*
  - i) *the wording of the movable hypothec deed shall substantially comply with the wording of the sample movable hypothec annexed to the minutes of this meeting subject to the amendments that their signing officers may make thereto in agreement with the following provisions;*
11. *that to the extent a borrowing transaction under this borrowing plan is effected by loan agreement concluded with Financement-Québec:*
- a) *the legal advisor designated by the Minister of Finance, Economy and Research, shall prepare the relevant documents and, as the case may be, issue a legal opinion on the validity of the borrowing;*
  - b) *the School Board shall pay the issue expenses and management fees and shall assume the discount calculated on the principal of the borrowing agreed upon by the Minister of Finance, Economy and Research, and the School Board's authorized signing officers;*
  - c) *the School Board signing officers authorized hereinafter are empowered to deliver the promissory note evidencing the borrowing to the lender;*
  - d) *to authorize the School Board to pay, from the proceeds of each borrowing contracted by loan agreement, the agreed upon issue expenses and management fees;*
12. *to authorize the School Board to pay, from the proceeds of each borrowing contracted by loan agreement, the agreed upon issue expenses and management fees;*
13. *to authorize, for and on behalf of the School Board, one of the following officers: the Chairperson, and in his absence or with his knowledge the Vice-Chairperson, as well as the Director General, and in his absence or with his knowledge the Deputy Director General, of the School Board, provided both are acting jointly, to sign the master and supplementary trust agreements, the loan agreements, the aggregate certificates, the individual bond certificates, the promissory notes and all other contracts and documents pertaining to the borrowings contracted under this plan, to agree to all clauses and warranties substantially compatible with the provisions hereof, to accept the net proceeds from the borrowings or, as the case may be, to allow such proceeds to be accepted by the trust company whose services shall have been retained and to give good and valuable release and discharge, to make all amendments to such documents substantially compatible herewith, to do all things and sign all documents, necessary or useful to give full effect hereto;*
14. *that to the extent the School Board has already passed a resolution establishing a borrowing plan, this resolution supersedes the prior resolution.*

## **8.0 PARENTS' COMMITTEE:**

### **8.1 Parent Commissioners Report:**

Tom Mouhteros commented on the first meeting of the Parents Committee for the 2005-2006 school year noting that the committee has a very positive attitude towards working with the Council of Commissioners on any issue that arises during the school year.

Linda Iaconetti advised the Council that the following were elected to the Executive of the Parents Committee: Francisco Couto, Chairman; Linda Iaconetti, Vice-Chair; Nathalie Riley, Treasurer; and Melanie Craig, Secretary.

She went on to note that the parent delegates from Crestview and Our Lady of Peace Elementary Schools were selected to sit on the "Task Force on the Use of Laval High Schools".

## **9.0 INFORMATION TECHNOLOGY:**

### **9.1 Director's Report:**

The Director of Information Technology commented on her monthly noting the management transition period and her appreciation of the support that was extended to her by the former Director of Information Technology during this time.

She also noted the addition of Laurentia Elementary School and Rosemere High School to the mobile computer lab project, the fibre optic link in Bois-des-Filion, the installation of IP telephones in Lachute, use of the Sir Wilfrid Laurier School Board portal, and the establishment of an experimental "Handheld Computer Project" at Rosemere High School.

### **9.2 Purchase of GRICS Taxation Program:**

The Director of Information Technology commented on the need to purchase the GRICS taxation program noting that GRICS will no longer be supporting the current program as of July 2007. The cost includes the purchase of the program and backup support for the first year.

Linda Iaconetti left the meeting.

**TIME: 21:17 hours**

In response to a question from Grace Nesi, the Director General advised that Rosemere High School was selected for the experimental "Handheld Computer Project" because of its Leadership Program. He also noted that other high schools will be sending representatives to observe the project with the possibility of becoming a participant, if feasible.

## **051017-IT-0067**

WHEREAS the Tax Windows software used by the Finance Department for taxation will no longer be supported by the GRICS as of 2006;

WHEREAS the GRICS has developed a new software to replace Tax Windows;

WHEREAS the Finance Department requires this software for the 2006 tax bills;

Grace Nesi MOVED THAT, on the recommendation of the Information Technology Committee, the Executive Committee of the Sir Wilfrid Laurier School Board authorize the purchase of the TFP software from the GRICS at a cost of 45 582,97\$, all taxes included.

**Carried unanimously**

### **9.3 Modification to Resolution - Fibre Optic Management Committee:**

The Deputy Director General noted that with the engagement of a new Director of Information Technology it is necessary to change the representative to the Management Committee of the Fibre Optics Network with la Commission Scolaire des Samares.

**051017-IT-0068**

Nancy Rupnik MOVED THAT, on the recommendation of the Information Technology Committee, the Executive Committee of the Sir Wilfrid Laurier School Board modify resolution #050621-IT-0268 by replacing the name of "Denis Marcoux" with the title "Director of Information Technology".

**Carried unanimously**

Linda Iaconetti returned to the meeting.

**TIME: 21:20 hours**

**10.0 EDUCATIONAL SERVICES:****10.1 Director's Report:**

The Director of Educational Services commented on her monthly report noting recent workshops, the discussion on the additional 90 minutes of classroom time per week at the elementary level that is to be implemented in 2006-2007, the 2004-2005 Academic Achievement Awards, highlights of the June 2005 exam results, results of the CAT-3 testing, the Sessions results for 2004-2005, and the regional pedagogical day.

**10.2 Modification to Resolution - Interboard Agreements:**

The Director of Educational Services advised that Vanguard School needs to be added to the list of schools with which the Sir Wilfrid Laurier School Board has an agreement as one of the school board's students has been accepted in this school.

In response to a concern expressed by Steve Bletas, the Director of Educational Services noted that gold and silver achievement medals were not distributed at the Laval Catholic High School graduation due to an oversight at the school level. This situation has been rectified and those deserving students have received their medals. The process of the selection of students to receive achievement medals is currently under review.

**051017-ED-0069**

WHEREAS the Executive Committee adopted resolution #050517-ED-0228 supporting interboard agreements for the 2005-2006 school year;

WHEREAS the school board has contracted services with the Vanguard School for some of its students and this school is not included in the current interboard agreement resolution;

Tom Mouhteros MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board modify resolution #050517-ED-0228 by adding the Vanguard School to the list of schools with which the Sir Wilfrid Laurier School Board has interboard agreements.

**Carried unanimously**

**11.0 SCHOOL ORGANIZATION****11.1 Director's Report:**

The Director of School Organization commented on his monthly report noting that the September 30 transmission went well and the department is currently working on balancing the actual student numbers from the MELS with the GPI/JADE numbers.

He further noted that the annual internal audit of student files will begin shortly, the first audit of daycare files will also take place, preliminary work on the implementation of the additional 90 minutes of classroom time at the elementary level, the review of requests for the transportation of students that are not eligible for the service, the first instalment of the reimbursement for bus passes for Laval high schools, and the annual school bus safety course for schools which will run from 2005-10-03 to 2005-11-30.

### **11.2 Update on 2005-2006 Enrollment:**

The Director of School Organization advised that the final enrollment figure is 14 555. This figure is down from the 2005-09-23 figure of 14 587. The possible reasons for this decrease is that there have been students who did not return for the 2005-2006 school year and were not deleted from the system, and duplicate files. The school board will be contesting a couple of cases because the enrollment documents were submitted to the Ministère de l'Éducation, du Loisir et du Sport (MELS) on 2005-09-23 but not processed within the 48 hour deadline by that office.

### **11.3 Consultation on the Use of Genesis E.S. for 2006-2007:**

The Director General commented on the following resolution noting that the school board wishes to begin consultation on the use of Genesis Elementary School for the 2006-2007 school year as the overcrowding situation at the school has reached the critical phase. The Commission scolaire de Laval has some interesting properties that it may be willing to sell/rent to the school board and the opinion of the school community will be sought on what it feels will be best for the school. A meeting will be organized with the Governing Board to begin the process.

*WHEREAS enrollment at Genesis Elementary School currently exceeds its functional capacity;*

*WHEREAS fourteen Genesis kindergarten students were transferred to St-Paul School for the 2005-2006 school year because of the current overcrowding at Genesis Elementary School;*

*WHEREAS Ministère de l'Éducation, du Loisir et du Sport (MELS) enrollment forecasts suggest that enrollment in the Genesis Elementary School attendance zone will continue to grow beyond 2010;*

*WHEREAS the School Organization Committee and the Executive Committee have reviewed the situation and have recommended that the school board consult the Genesis Elementary School community for its input on possible solutions to the overcrowding;*

*\_\_\_\_\_ MOVED THAT, on the recommendation of the School Organization Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board mandate the Director General and the Director of School Organization to begin an immediate consultation with the Genesis Elementary School community for its input on possible solutions to the overcrowding in the school.*

*AND THAT that the period of consultation end on 2005-12-02.*

## **12.0 MATERIAL RESOURCES:**

### **12.1 Director's Report:**

The Director of Material Resources commented on his monthly report noting the completion of various projects, the preliminary draft from the architect for renovation/enlargement project at Ste-Agathe Academy, the tender opening for the elevator project at Mountainview Elementary School, the engagement of a professional evaluator to inspect and prepare a report on Joliette Elementary School, the study of gymnasium space in the schools in conjunction with the upcoming implementation of 90 minutes of additional classroom time in 2006-2007 at the elementary level, new uniforms for the maintenance personnel and the purchase of a new computer program by the Ministère de l'Éducation, du Loisir et du Sport (MELS) that will assist in the development of renewal, replacement and strategic planning for building maintenance.

### 12.2 Heating Invoice - LRHS:

The Deputy Director General provided background information noting that this invoice represents the Sir Wilfrid Laurier School Board portion of the 2004-2005 heating costs for 448 rue Argenteuil, Lachute.

*WHEREAS Laurentian Regional High School shares a heating system with the Polyvalent Lavigne of the Commission scolaire de la Rivière-du-Nord;*

*WHEREAS the heating costs are billed to the Commission scolaire de la Rivière-du-Nord;*

*WHEREAS the Commission scolaire de la Rivière-du-Nord invoices the Sir Wilfrid Laurier School Board for the heating costs incurred by Laurentian Regional High School;*

*\_\_\_\_\_ MOVED THAT, on the recommendation of the Directorate and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the payment of the invoice received from Commission scolaire de la Rivière-du-Nord for heating costs at Laurentian Regional High School for the 2004-2005 school year, in the amount of 139 569,93\$, taxes included.*

### 12.3 Disposal of Equipment:

**051017-MR-0070**

WHEREAS the equipment listed in document #SWLSB-2005/10/17-MR-001 located at the former Administration Centre of the Sir Wilfrid Laurier School Board located at 1105 Victor-Morin, Laval is considered obsolete for use;

WHEREAS the Director of Material Resources has determined that this equipment cannot be used by a school or department;

WHEREAS it is necessary to write off said equipment from the centre's inventory;

Natalie Auclair MOVED THAT, on the recommendation of the Material Resources Committee, the Executive Committee of the Sir Wilfrid Laurier School Board declare the equipment described of being of no value, AND THAT it be deleted from the inventory of the former Administration Centre of the Sir Wilfrid Laurier School Board located at 1105 Victor-Morin, Laval.

FURTHER THAT the centre disposes of the said equipment and that any funds gained there from be credited to the Administration Centre of the Sir Wilfrid Laurier School Board.

**Carried unanimously**

### 12.4 Engagement of Contractor - Elevator at Mountainview E.S.:

In response to a concern expressed by Nancy Rupnik, the Deputy Director General noted that perhaps the fire trucks were present at Mountainview Elementary School for a fire prevention exercise as the school board has not been advised of any incident. He agreed to contact the school to inquire about the presence of the local fire department at the school.

*WHEREAS Mountainview Elementary School does not have handicapped access to all floors of the school building;*

*WHEREAS the school has a student enrolled who is in a wheelchair and requires the use of a elevator to access classrooms;*

*WHEREAS a public tender was called and opened on 2005-10-17;*

*WHEREAS the Material Resources Committee recommends that the contract be awarded to the lowest conformable bidder;*

*\_\_\_\_\_ MOVED THAT, on the recommendation of the Directorate and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the elevator project at Mountainview Elementary School to **Ingépro Inc.** for a total cost of 106 835,00\$, taxes included.*

### **13.0 CORRESPONDENCE:**

Steve Bletas drew the Executive Committee's attention to the newspaper article on "Projet AVEC" that will contribute to the enhancement of school yards in Laval.

### **14.0 QUESTION PERIOD:**

Carolyn Curiale requested that the Sir Wilfrid Laurier School Board resolution on the one-year teaching certificate be re-sent to the Quebec English School Boards Association (QESBA).

### **15.0 ADJOURNMENT OF MEETING:**

Nick Milas MOVED adjournment of the meeting.

**Carried unanimously**

**TIME: 21:34 hours**

**NEXT MEETING ⇒ REGULAR ⇒ 2005-11-15**