

PROVINCE OF QUEBEC

MINUTES OF THE REGULAR EXECUTIVE COMMITTEE MEETING OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON JUNE 29, 2015

A Regular meeting of the Executive Committee of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemère, QC, on Monday, June 29, 2015.

Present Executive Members: Commissioners Jennifer Maccarone, Chair; Dean Dugas, Vice-Chair; Guy Gagnon, Paolo Galati, Emilio Migliozi and Parent Commissioner Angela Martorana; and Stephanie Vucko, Director General.

Also present were: Commissioners Robert Dixon, Vicky Kaliozakis, Peter MacLaurin and Anne McMullon, Parent Commissioner Pamala Cipton; René Brisson, Assistant Director General; Frédéric Greschner, Assistant Director General; Johanne Brabant, Secretary General; Gaëlle Absolonne, Director of School Organization & Transportation; Robin Bennett, Director of Information Technology; France D'Aoust, Director of Financial Resources; Jérôme Dionne, Director Material Resources; Richard Greschner, Director of Human Resources; Tina Korb, Director of Educational Services; and Jocelyne Thompson-Ness, Administrative Assistant.

The Chair called the meeting to order.

TIME: 18:34 hours

1.0 ACCEPTANCE OF AGENDA:**EC-150629-CA-0048**

Commissioner Guy Gagnon MOVED THAT the agenda be approved as presented in document #SWLSB-2015/06/29-CA-001.

Carried unanimously

2.0 APPROVAL OF MINUTES:

The Chair noted that in the minutes of 2015-05-12, on page 2627, last paragraph of section 6.1, 1st line, the words "Corporate Committee" are to be replaced with "Executive Committee".

EC-150629-CA-0049

Parent Commissioner Angela Martorana MOVED THAT the minutes of the EXECUTIVE COMMITTEE meeting of the Sir Wilfrid Laurier School Board held on 2015-05-12 having been received by all members prior to this meeting, be approved as amended.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Guy Gagnon
Commissioners ABSTAINING:	Dean Dugas, Emilio Migliozi

EC-150629-CA-0050

Commissioner Emilio Migliozi MOVED THAT the minutes of the SPECIAL EXECUTIVE COMMITTEE meeting of the Sir Wilfrid Laurier School Board held on 2015-06-10 having been received by all members prior to this meeting, be approved as presented.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Dean Dugas, Guy Gagnon
Commissioners ABSTAINING:	Emilio Migliozi

3.0 DIRECTOR GENERAL'S REPORT:**3.1 Director General's Report:**

The Director General noted that her report for the month of June would be presented at the Council meeting later this evening.

Commissioner Paolo Galati entered the meeting.

TIME: 18:36 hours

4.0 ASSISTANT DIRECTORS GENERAL REPORT:**4.1 Assistant Directors General Reports:**

The report of the Assistant Directors General highlighted the following:

- an update of representation on various new committees for the 2015-2016 school year;
- the consultation on the deed of establishment for CDC Lachute and the three-year plans for Laurentian Elementary School and CDC Lachute, the key elements of the consultation, the feedback received, the concerns and possible solutions, and Managements' recommendation to the Executive Committee;
- change orders to the various projects of Material Resources.

5.0 BUSINESS ARISING:

There was no business arising.

6.0 DECISION ITEMS:**6.1 School Organization & Transportation**

The Director of School Organization & Transportation provided background information on the interboard transportation agreements for 2015-2016.

Agreement C. S. des Laurentides**EC-150629-TS-0051**

WHEREAS student transportation is required for all schools under the Sir Wilfrid Laurier School Board;

WHEREAS Commission scolaire des Laurentides transports students to Ste-Agathe Academy and Arundel Elementary School;

WHEREAS Commission scolaire des Laurentides receives the cost to transport these students in a grant from the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche (MEESR);

WHEREAS the cost of the net taxes are not included in this grant;

Commissioner Paolo Galati MOVED THAT, on the recommendation of the Transportation Advisory Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the transportation agreement with Commission scolaire des Laurentides to transport students attending Ste-Agathe Academy and Arundel Elementary School at a cost of \$21,622.64 for the 2015-2016 school year to cover the cost of net taxes.

Carried unanimously

Agreement C. S. des Samares**EC-150629-TS-0052**

WHEREAS student transportation is required for all schools under the Sir Wilfrid Laurier School Board;

WHEREAS Commission scolaire des Samares transports students to Joliette Elementary School and Joliette High School;

WHEREAS Commission scolaire des Samares receives the cost to transport up to 195 students in a grant received from the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche (MEESR);

WHEREAS any additional students are charged at the average cost per student that is identified by the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche (MEESR);

Parent Commissioner Angela MOVED THAT, on the recommendation of the Transportation Advisory Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the transportation agreement with Commission scolaire des Samares to transport students to Joliette Elementary and Joliette High School for the 2015-2016 school year at no additional cost for the first 195 students. Additional students will be charged at the average cost per student as recognized by the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche (MEESR).

Carried unanimously

6.1.2 Transportation Needs 2015-2016:

The Director of School Organization & Transportation provided background information on the transportation needs for 2015-2016.

EC-150629-TS-0053

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-120619-TS-0082, renewing contracts with various transportation contractors for 5-years beginning 2012-07-01 and ending 2017-06-30;

WHEREAS the interboard transportation agreement with Western Quebec School Board ends on June 30, 2015 and will not be renewed;

WHEREAS the non-renewal of the interboard transportation agreement with the Western Quebec School Board makes it necessary for the Sir Wilfrid Laurier School Board to provide transportation services for Grenville and the surrounding area for the transportation of students to Grenville Elementary School and Laurentian Regional High School;

Commissioner Dean Dugas MOVED THAT, on the recommendation of the Transportation Advisory Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the addition of the following vehicle to the contract with Autobus Lloyd Inc. for the period 2015-07-01 to 2017-06-30:

Vehicle #	Capacity (Passenger)	Cost 2015-2016
204	30	53 515.90\$

AND THAT resolution #EC-120619-TS-0082 and the contract be modified to include this new vehicle.

Carried unanimously

6.1.3 *Deeds of Establishment – CDC Lachute:*

The Chair introduced the agenda item and asked if anyone had any comments.

Commissioner Robert Dixon asked the Executive Committee to please reconsider moving the CDC Lachute to Laurentian Elementary School given that the school capacity is no longer an issue for either school, plus there are too many unanswered questions.

The Director General noted that even if the school capacity seems to have improved, the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche (MEESR) has projected a continued decline in enrollment for the area for the next few years. The MEESR has also removed small school stipends so there is no longer special funding for this purpose.

Commissioner Anne McMullon entered the meeting.

TIME: 18:50 hours

Commissioner Dixon went on to express questions and concerns for which answers were provided by the Director General and the Directorate Team:

- the possibility of the MEESR requesting that the funding originally provided to renovate the former Laurentian School Board Administration Centre located at 171, rue Mary, Lachute (Québec), into the CDC Lachute be returned because the centre is being moved. The Director General noted that this would not be the first time the MEESR has funded renovations and then the school or centre has been moved or closed. The MEESR may request a portion of the proceeds from the sale of the building, if sold;
- the municipal evaluation is estimated at \$1,000,000 but the school board is only asking \$400,000 or less than half of its estimated value. The Director General noted that the book value of the building is \$800,000 and the land under the building is worth \$14,000;
- the process for the sale of 171, rue Mary, does require the Sir Wilfrid Laurier School Board to advise the Commission scolaire de la Rivière-du-Nord (CSRDN) that it is considering selling the property as they have first right of refusal. CSRDN has been approached and they have indicated that they do not require the building and will be providing a letter to that effect;
- has the school board received a formal offer from the Centre d'entraide to purchase 171 Mary? The Director of Material Resources noted that the Centre d'entraide will be renting with intent to purchase. He also noted that a 3rd party evaluation will be done by a government agency that will be paid for by the Centre d'entraide;
- does the estimated cost of moving the CDC Lachute to Laurentian Elementary School include any unforeseen costs such as asbestos? The Director of Material Resources noted that if asbestos was to be found it would increase the moving budget by approximately \$5,000 to \$6,000;
- if the third party evaluation says the 171, rue Mary is worth \$800,000, will the Centre d'entraide be willing to pay that much? The Director General indicated that nothing can really be done concerning the sale of the building as the Executive Committee has not provided a mandate for this space.

Discussion ensued and questions and concerns were answered as follows:

- the adult students will be considered in the building capacity of LES;
- the positive aspects of this move are that CDC Lachute students will have more available space, smartboards, which they do not currently have, and are already on site, the classroom environment will be quieter as all classes will be on the 2nd floor while the student lounge, teachers' room and offices will be on the 1st floor. There is space at the elementary school for both schools to grow;
- the school board may be able to keep a portion of the monies from the sale of 171, rue Mary;
- the school board inquired within the Lachute community to see if any group might be interested in the CDC Lachute building and the Centre d'entraide responded;
- the renovations required in the space at Laurentian Elementary School to house CDC Lachute do not have to be tendered as they are under \$100,000;

- the safety and security of the elementary school students will continue to be a priority with security doors being placed between the two schools and safety procedures put into place by the two Principals;
- there are already adult students receiving transportation services in this area and these students are 18 and over therefore, they have completed a judicial background check.

Commissioner Vicky Kaliozakis entered the meeting.

TIME: 19:20 hours

EC-150629-CA-0054

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-150610-CA-0047, authorizing for consultation the deed of establishment for CDC Lachute;

WHEREAS the consultation period expired on June 26, 2015, and feedback was received on the deed of establishment and taken into consideration;

Commissioner Guy Gagnon MOVED THAT the Executive Committee of the Sir Wilfrid Laurier School Board of the Sir Wilfrid Laurier School Board approve the deed of establishment for CDC Lachute.

AND THAT policy ##2014-CA-02: Deeds of Establishment and Three Year Plan for Allocation and Destination of Immovables be modified to include this updated deed.

Carried unanimously

6.1.4 Three-Year Plans – Laurentian ES & CDC Lachute:

EC-150629-CA-0055

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-150610-CA-0047, authorizing for consultation the three-year plans for Laurentian Elementary School and CDC Lachute;

WHEREAS the consultation period expired on June 26, 2015, and feedback was received on the three-year plan for the allocation and destination of immovables and taken into consideration;

Commissioner Emilio Migliozi MOVED THAT the Executive Committee of the Sir Wilfrid Laurier School Board of the Sir Wilfrid Laurier School Board approve the three-year plans for Laurentian Elementary School and CDC Lachute.

AND THAT policy ##2014-CA-02: Deeds of Establishment and Three Year Plan for Allocation and Destination of Immovables be modified to include these updated three-year plans.

Carried unanimously

6.2 Material Resources

6.2.1 Change Orders – Twin Oaks ES Enlargement Project:

The Director of Material Resources drew the Executive Committee's attention to the change order grids which provided background information on the upcoming change orders.

EC-150629-MR-0056

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-150225-MR-0125, awarding the contract for the enlargement project at Twin Oaks Elementary School to Candev Construction Inc., for a total cost of 6 953 000,00\$, before taxes, (7 994 211,75\$, all taxes included);

WHEREAS, during the renovation project, more change orders occurred to address specific issues, amounting to 11 665.28\$, before taxes (13 412.15\$, taxes included);

Commissioner Emilio Migliozi MOVED THAT, on the recommendation of the Director of Material Resources, the Executive Committee of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 11 665.28\$, before taxes (13 412.15\$, taxes included).

AND THAT the total cost of the project, including the change orders, be increased to 6 964 665.28\$, before taxes (8 007 623.90\$, taxes included).

FURTHER THAT, the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

6.2.2 Change Orders – Special Measure Project - Mountainview ES:

EC-150629-MR-0057

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-141210-MR-0094, awarding the contract for the special measure renovation project at Mountainview Elementary School to Berloy Construction Inc., for a total cost of 490 926,00\$, before taxes, (564 442,17\$, all taxes included);

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-150422-MR-0033, approving change orders in the amount of 20 081.00\$, before taxes (23 088.13\$, taxes included), increasing the total cost of the project to 511 007.00\$, before taxes (587 530.30\$, taxes included);

WHEREAS, during the renovation project, more change orders occurred to address specific issues, amounting to 14 273.27\$, before taxes (16 410.69\$, taxes included);

Commissioner Guy Gagnon MOVED THAT, on the recommendation of the Director of Material Resources, the Executive Committee of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 14 273.27\$, before taxes (16 410.69\$, taxes included).

AND THAT the total cost of the project, including the change orders, be increased to 525 280.30\$, before taxes (603 941.03\$, taxes included).

FURTHER THAT, the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

6.2.3 *Change Orders – Special Measure Project – St-Paul ES & Annex:*

EC-150629-MR-0058

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-141210-MR-0095, awarding the contract for the special measure renovation project at St Paul Elementary School and St Paul to 9160-5188 Québec inc. (Hulix Construction Inc.) for a total cost of 724 051.00\$, before taxes, (832 477.64\$, all taxes included);

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-150422-MR-0034, approving change orders in the amount of 39 211.00\$, before taxes (45 082.85\$, taxes included), increasing the total cost of the project to 763 262.00\$, before taxes (877 560.48\$, taxes included);

WHEREAS, during the renovation project, more change orders occurred to address specific issues, amounting to 7 875.07\$, before taxes (9 054.36\$, taxes included);

Commissioner Paolo Galati MOVED THAT, on the recommendation of the Director of Material Resources, the Executive Committee of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 7 875.07\$, before taxes (9 054.36\$, taxes included).

AND THAT the total cost of the project, including the change orders, be increased to 771 137.07\$, before taxes (886 614.84\$, taxes included).

FURTHER THAT, the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

6.2.4 *Change Orders – Special Measure Project – 3200 Souvenir Phase I:*

EC-150629-MR-0059

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-141210-MR-0096, awarding the contract for the special measure renovation project at 3200 Boulevard Souvenir School to Gestion Mobile Ltée., for a total cost of 662 532,00\$, before taxes, (761 746,17\$, all taxes included);

WHEREAS, during the renovation project, change orders occurred to address specific issues, amounting to 16 444,40\$, before taxes (18 906,95\$, taxes included);

Parent Commissioner Angela Martorana MOVED THAT, on the recommendation of the Director of Material Resources, the Executive Committee of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 16 444,40\$, before taxes (18 906,95\$, taxes included).

AND THAT the total cost of the project, including the change orders, be increased to 678 976,40\$, before taxes (780 653,12\$, taxes included).

FURTHER THAT, the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

6.3	Financial Resources
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6.3.1 Extension of Banking Services – Caisse Desjardins Thérèse-De Blainville:

The Director of Financial Resources advised the Executive Committee that the Caisse Desjardins Thérèse-de Blainville has agreed to extend its current contract with the school board until 2015-10-31.

Commissioner Peter MacLaurin entered the meeting.

TIME: 19:24 hours

EC-150629-FR-0060

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-130916-FR-0021, entering into banking services arrangements with the Caisse Desjardins Thérèse-de Blainville;

WHEREAS the said banking services arrangements expire on 2015-06-30;

WHEREAS the Director of Financial Resources has negotiated an extension of the current banking services arrangements with the Caisse Desjardins Thérèse-de Blainville;

Commissioner Dean Dugas MOVED THAT, on the recommendation of the Director of Financial Resources, the Executive Committee of the Sir Wilfrid Laurier School Board approve the extension of the banking services arrangements with the Caisse Desjardins Thérèse-De Blainville from 2015-07-01 to 2015-10-31.

Carried unanimously

6.4	Human Resources
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6.4.1 Creation of Position – Administrative Support Staff:

The Director General explained that this position was abolished at the 2015-05-12 meeting of the Executive Committee but since that time an analysis has been done at the request of the school and it has been found that the impact on the budget is not what was anticipated therefore, the school board would like to support this request to recreate the position.

EC-150629-HR-0061

WHEREAS the administrative support staff local union has been consulted on the effects of the modified requirement of its school;

Parent Commissioner Angela Martorana MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board creates the following position, effective 2015-07-01:

Classification	Place of Work	Percentage of Work
Laboratory Technician	Laval Senior Academy	100

Carried unanimously

7.0	INFORMATION ITEMS
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7.1 Parent Commissioners Report:

The report of the Parent Commissioners highlighted the following from its 2015-06-04 meeting:

- the printing of the new Parents Committee pamphlet for distribution at kindergarten orientation;
- consultation feedback on the school fees policy, which the Parents Committee supported unanimously as presented;
- a presentation by School Organization & Transportation on eligibility, transportation and bus safety;
- a presentation by Educational Services on High School Pathways;
- a letter is being drafted to the Ministre de l'Éducation, de l'Enseignement supérieur et de la Recherche outlining the opposition of the Parents Committee to the proposed budgetary constraints; and
- the report of the SEAC Committee.

8.0 DISCUSSION TOPIC:

There was no discussion topic.

9.0 QUESTION PERIOD:

There were no questions.

10.0 CORRESPONDENCE:

There was no correspondence.

11.0 VARIA:

There was no varia.

12.0 ADJOURNMENT OF MEETING:

Commissioner Emilio Migliozi MOVED the adjournment of the meeting.

Carried unanimously

TIME: 19:25 hours

NEXT MEETING ⇒ REGULAR ⇒ 2015-09-23