

PROVINCE OF QUEBEC

MINUTES OF THE REGULAR EXECUTIVE COMMITTEE MEETING OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON NOVEMBER 23, 2016

A Regular meeting of the Executive Committee of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemère, QC, on Wednesday, November 23, 2016.

Present Executive Members: Jennifer Maccarone, Chair; Commissioners Dean Dugas, Vice-Chair; Guy Gagnon, Peter MacLaurin (via FaceTime) and Anne McMullon; and Paul Lamoureux, Director General.

Also present were: Johanne Brabant, Secretary General; Jérôme Dionne, Director of Material Resources; and Jocelyne Thompson-Ness, Administration Officer.

Absent: Frédéric Greschner, Assistant Director General;

Guests: Parent Commissioners Elect Sergio Di Marco, Stéphane Henley and Bob Pellerin.

The Chair called the meeting to order.

TIME: 18:32 hours

1.0 ACCEPTANCE OF AGENDA:**EC-161123-CA-0020**

Commissioner Guy Gagnon MOVED THAT the agenda be approved as presented in document #SWLSB-2016/11/23-CA-001.

Carried unanimously

2.0 APPROVAL OF MINUTES:

The Chair welcomed the Parent Commissioners Elect to the meeting.

EC-161123-CA-0021

Commissioner Peter MacLaurin MOVED THAT the minutes of the Executive Committee meeting of the Sir Wilfrid Laurier School Board held on 2016-10-26 having been received by all members prior to this meeting, be approved as presented.

Carried unanimously

3.0 ASSISTANT DIRECTOR GENERAL'S REPORT:**3.1 Assistant Director General's Report:**

In response to a question from the Chair, the Director General advised that in partnership with Emploi-Québec Laurentides, the public workshops offered through QualificAction will now be offered in the Laurentians which will increase visibility for the Sir Wilfrid Laurier School Board (the Board). Information concerning these public workshops in the Laval-Laurentides-Lanaudière regions will be obtained and distributed to Commissioners.

He continued noting that it is Emploi-Québec that identifies the job opportunities for future years in the various sectors and, unfortunately, the reality of the English community is not always reflected in the sectors selected. Due to the fact that there are two ministries involved, Emploi-Québec and Ministère de l'Éducation et de l'Enseignement supérieur (MEES), it has been difficult for English school boards to receive recognition when program planning is done.

He further noted that the MEES will not be offering any authorizations for permanent Vocational Training programs that require large infrastructure investment for the foreseeable future and is requesting that the English and French school board from partnerships and share Vocational Training authorizations and facilities. Vocational Training authorizations can be borrowed from other school boards for up to two years. Emploi-Québec collaborates with the MEES determining what authorizations will be issued.

In response to questions from the Vice-Chair, the Director General noted that:

- for the partnership with Commissions scolaire des Affluents and des Samares for the Stationary Engine Mechanics program there will be an authorization for both the English and French programs;
- private companies do not fall under the MEES so they can offer their own courses to their employees. There is no certification for these courses.

4.0 BUSINESS ARISING:

There was no business arising.

5.0 DECISION ITEMS:

5.1 *Material Resources*

5.1.1 *Change Orders – Lake of Two Mountains Roofing Project:*

The Director of Material Resources advised that this was the final change order for the project:

- Lifeline supports had to be moved and six additional supports were added to the roof. Installation of these supports will soon be mandatory;
- the cost of moving the supports was included in the tender;
- when the layers of the roof were removed, a depression was discovered that was most probably a construction flaw when the school was built.

EC-161123-MR-0022

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-160525-MR-0113, awarding the contract for the roof renovation project at Lake of Two Mountains High School to J. Raymond Couvreur & Fils Inc., for a total cost of 471 176,00\$, before taxes, (541 734,61\$, all taxes included);

WHEREAS, during the renovation project, change orders occurred to address specific issues, amounting to 24 719,51\$, before taxes (28 421,26\$, taxes included);

Commissioner Guy Gagnon MOVED THAT, on the recommendation of the Director of Material Resources, the Executive Committee of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 24 719,51\$, before taxes (28 421,26\$, taxes included).

AND THAT the total cost of the project, including the change orders, be increased to 495 895,51\$, before taxes (570 155,87\$, taxes included);

FURTHER THAT, the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project

Carried unanimously

5.1.2 *Change Orders – Rosemere HS Roofing Project:*

The Director of Material Resources advised that these are the final change orders for the project, as follows:

- lifeline supports were moved and 3 additional supports were added;
- the cost of moving the supports was included in the tender;
- removal of three electrical junction boxes from the ceiling.

In response to a question from the Chair, the Director of Material Resources noted that he would look into whether or not the lifeline supports were included in the recent Hillcrest Academy roofing project and report back at the next Executive Committee.

EC-161123-MR-0023

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-160525-MR-0114, awarding the contract for the roof renovation project at Rosemere High School to J. Raymond Couvreur & Fils Inc., for a total cost of 556 000,00\$, before taxes, (639 261,00\$, all taxes included);

WHEREAS, during the renovation project, change orders occurred to address specific issues, amounting to 4 692,56\$, before taxes (5 395,27\$, taxes included);

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Director of Material Resources, the Executive Committee of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 4 692,56\$, before taxes (5 395,27\$, taxes included).

AND THAT the total cost of the project, including the change orders, be increased to 560 692,56\$, before taxes (644 656,27\$, taxes included).

FURTHER THAT, the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project

Carried unanimously

6.0 INFORMATION ITEMS

6.1 *Parent Commissioners Report:*

Parent Commissioner Elect Sergio Di Marco noted that he was not present at the last Parents Committee meeting as it was open house at Laval Junior Academy. He requested that the schools be encouraged to consult the Corporate Calendar prior to planning events so that there are no conflicts. The open house was very well attended.

7.0 VARIA:

In response to questions, the Director of Material Resources, with the assistance of the Director General, noted that:

- a defibrillator unit costs in the neighborhood of \$2,000 with the oxygen tank package, plus training on the unit;
- purchasing a unit for each school would be costly and, although there is no plan to install units in the schools, he suggested looking into units for the high schools and for those elementary schools with students who have a cardiac condition;
- all daycare employees have first aid training and there is at least one employee at each school or centre who has also received training;

- approximately five years ago there was a Foundation that had put together a plan to provide high schools with units in order to train secondary III students, so it is possible that the unit at Lake of Two Mountains High School came from this plan;
- the size of a building does impact how many units would be required;
- there are many product options available in order to ensure the safety and security of the students and employees;
- the MedicAlert Foundation Students *FIRST* program is a program that ensures that children and teenagers under 14 across Canada are provided with a bracelet, free of charge, indicating their allergy, handicap or medical condition.

The Chair requested an update for the next Executive Committee on how many defibrillators are available in the schools and centres.

8.0 ADJOURNMENT OF MEETING:

The Vice-Chair MOVED the adjournment of the meeting.

Carried unanimously

TIME: 18:57 hours

NEXT MEETING ⇨ REGULAR ⇨ 2016-12-14

Johanne Brabant, Secretary General

Jennifer Maccarone, Chair